

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
June 18, 2024 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:31PM. Council Members Henry Ebinger; Teresa Williams and Julia Pena Larsen were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Aissa Martinez; Finance Director, Will Sargent; Chief Resilience Officer, Jose Fiscal; Police Officer, Jorge Ruiz; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez and Assistant City Admin, Jazlyn Chavolla. Those absent were Mayor Pro Tem Bryan Hendricks; Chief of Police, Tom Hoy and Police Officer, Brant Mauk.

Before the meeting Mayor Cordonier amended the agenda to add the approval of the Fourth Addendum to extend the term for the Tulelake Solid Waste/Recycling Facility Operation Agreement to be after the comments from the public.

APPROVAL OF THE JUNE 04, 2024, REGULAR MEETING MINUTES

Council Member Ebinger made a motion to approve the June 04, 2024, regular meeting minutes. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-115)

APPROVAL OF THE PAYMENTS OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-116)

COMMENTS FROM THE PUBLIC

Kraig Beasley from the Tulelake Irrigation District commented that they are looking for a spot to put a monitoring well. He commented that they are looking to put it by the sewer lagoons and that it will be fully funded by the state. He stated that he will be bringing this back at the next meeting.

APPROVAL OF THE FOURTH ADDENDUM TO EXTEND THE TERM FOR THE TULELAKE SOLID WASTE/RECYCLING FACILITY OPERATION AGREEMENT

City Hall Administrator, Jenny Coelho, commented that the contract for the Siskiyou County Transfer Station needs to be signed to extend the term of the Agreement through the 30th day of June 2029. Council Member Ebinger made a motion for the approval of the Fourth Addendum to extend the term for the Tulelake Solid Waste/Recycling Facility Operation Agreement. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 24-117)

DISCUSSION ABOUT RECYCLE BINS BY THE BURN PIT FOR FUTURE USE

Director of Public Works, Jose Perez, commented that Blue Water Recycling hasn't come to clean out the recycling bins since December of 2023. He commented that Public Works employees have been taking the garbage truck to clean out the bins, but most of it is household garbage. It was suggested to take some signs and open the bins only on certain days. Also, to contact Blue Water Recycling about why they haven't come to clean out the recycling bins. Discussion only. No action taken.

APPROVAL TO CARRY OVER VACATION HOURS TO THE NEW FISCAL YEAR FOR DIRECTOR OF PUBLIC WORKS

Director of Public Works, Jose Perez, commented that he has not had time to take vacation, so it has accumulated over 200 hours. The policy says you're not allowed to carry more than 160 hours into the new fiscal year. Mayor Cordonier made a motion to pay out 40 hours of vacation for Director of Public Works. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-118)

DISCUSSION ABOUT RVS BEING HOOKED UP TO WATER/SEWER

Mayor Cordonier commented that the Police Officers need to start enforcing the RV's hooked up on people's properties. Director of Public Works, Jose Perez, commented that the property on Modoc Ave could be used as an RV Park. Discussion only. No action taken.

DISCUSSION ABOUT WHAT TO DO WITH FAIR TICKETS THAT THE CITY WON AT CASINO NIGHT

Mayor Cordonier made a motion to do a drawing with the City employees and divide up the tickets. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-119)

DISCUSSION ABOUT CHANGING ORDINANCE 6.08.010 REGARDING CHICKENS AND RABBITS IN THE CITY

Mayor Cordonier commented that he would like to investigate what other Code Enforcement Officers do in Siskiyou County cities and bring it back to the next meeting. Discussion only. No action taken.

REVIEW OF ESTIMATES AND APPROVAL OF ONE PROPOSED ESTIMATE FOR CALPERS OTHER POST EMPLOYMENT BENEFITS (OPEB) EVALUATION NEEDED FOR THE FY 2022/2023 AUDIT

Council Member Ebinger made a motion for the approval of the proposed estimate for CalPERS Other Post Employment Benefits (OPEB) evaluation needed for the FY 2022/2023 Audit. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-120)

REVIEW AND APPROVAL OF OUTSIDE WATER USER AGREEMENT THAT IS TO BE SENT OUT TO THE VARIOUS OUTSIDE WATER DISTRICTS PRIOR TO JULY 1, 2024

Mayor Cordonier made a motion for the approval of the Outside Water User Agreement that is to be sent out to the various Outside Water Districts prior to July 1, 2024. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-121)

REVIEW AND APPROVAL OF THE PROPOSED TULELAKE MULTI-COUNTY FIRE DISTRICT (TMCFD) CONTRACT, THAT IS TO BE SENT OUT TO THE TMCFD PRIOR TO JULY 1, 2024

Council Member Ebinger made a motion for the approval of the proposed Tulelake Multi-County Fire District (TMCFD) contract, that is to be sent out to the TMCFD prior to July 1, 2024. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 24-122)

REVIEW AND APPROVAL OF AUTHORIZATION TO SIGN THE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) STATEMENT OF COMPLIANCE WITH EXCHANGE AGREEMENT FOR THE ALLOCATION AMOUNT OF \$90,000 FOR DESIGNATED STREET PROJECTS FOR THE CITY OF TULELAKE

Council Member Ebinger made a motion for the approval of authorization to sign the Regional Surface Transportation Program (RSTP) Statement of Compliance with Exchange Agreement for the allocation amount of \$90,000 for designated street projects for the City of Tulelake. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-123)

DEPARTMENT HEAD UPDATES

Chief of Police: Absent.

Chief Resilience Officer: Jose Fiscal commented that Police Officers Mauk and Ruiz had helicopter training at the Lava Beds. He also commented that he and Officer Mauk attended the Torch Run in Yreka yesterday. He also commented that he had a meeting at the OES office regarding Hazard Mitigation plans for the City.

City Hall Administrator: Jenny Coelho commented that she will be attending SCORE on Friday. She commented that she would like to roll over the loss control grant to the new year to fix the doors to be handicapped accessible at City Hall. She also commented that she had the Mayor request paying the liability insurance quarterly.

Director of Public Works: Jose Perez commented that the City is going to start the even and odd watering days. He also commented that the department heads need to work together and keep each other informed of the goings on in the City.

Finance Director: Will Sargent commented that there will be a special meeting on Tuesday, June 25th, regarding the budget.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:41PM. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 24-124)



Tom Cordonier, Mayor

Attest:



Aissa Martinez, City Clerk