

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
September 05, 2023 - 5:30 PM

Mayor Penny Velador called the meeting to order at 5:33PM. Mayor Pro Tem Cordonier and Council Members Williams, Pena Larsen and Hendricks were present. Also in attendance were City Clerk, Aissa Martinez; Chief of Police, Tom Hoy; Director of Public Works, Jose Perez; City Hall Administrator, Jenny Coelho and City Hall Staff, Jazlyn Chavolla. Building Inspector, John Pemberton was present via conference call. Those absent were City Treasurer, Sara Luscombe and Finance Director, Will Sargent.

APPROVAL OF THE AUGUST 15, 2023, WORKSHOP MEETING MINUTES

Mayor Pro Tem Cordonier made a motion to approve the August 15, 2023, workshop meeting minutes. Mayor Velador seconded the motion. All votes were aye. Motion carried. (Motion 23-153)

APPROVAL OF THE AUGUST 15, 2023, REGULAR MEETING MINUTES

Mayor Velador made a motion to approve the August 15, 2023, regular meeting minutes. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-154)

APPROVAL OF THE AUGUST 31, 2023, SPECIAL MEETING MINUTES

Mayor Velador made a motion to approve the August 31, 2023 special meeting minutes. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-155)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Cordonier made a motion to approve paying the bills presented. Council Member Pena Larsen seconded the motion. All votes were aye. Motion carried. (Motion 23-156)

COMMENTS FROM THE PUBLIC

Lydia Gil commented that the Tulalake Shindig was a success especially with the Dedication Car Club this year and she thanked everyone for their support.

APPROVAL TO GRANT AN EASEMENT TO CAL-ORE LOCATED ON THE NORTH SIDE OF 365 MODOC AVE., APN 050-053-050, BLOCK 3, LOT 20

Mayor Velador made a motion for the approval to grant an easement to Cal-Ore located on the North Side of 365 Modoc Ave., APN 050-053-050, Block 3, Lot 20. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-157)

REVIEW BOWERS FENCING QUOTE FOR FENCING PANELS

Mayor Velador made a motion to purchase fencing panels. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-158)

APPROVAL OF CHANGE ORDER #6 FOR ROCKY MOUNTAIN COSTRUCTION LLC, 2022 STIP STREET PROJECT

Director of Public Works, Jose Perez, commented that the STIP Order needed to be changed and the total now will be \$914,673.15. Mayor Velador made a motion for the approval of Change Order #6 for Rocky Mountain Construction LLC, 2022 STIP Street Project. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-159)

**APPROVAL TO SPEND WELLNESS GRANT ON BUILDING A GYM AREA FOR TULELAKE
POLICE DEPARTMENT**

Chief of Police, Tom Hoy, commented that they received a \$15,000 Wellness Grant and he would like to use the money to build a gym area at the Police Department. He stated that he needs authorization from the Council so they can release the funds to get started on building the gym. Mayor Velador made a motion for the approval to spend Wellness Grant on building a gym area for Tulelake Police Department. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-160)

CLOSED SESSION: PUBLIC EMPLOYEE EVALUATION, GOV'T. CODE §54957

Council went into Closed Session at 6:08PM.

ANNOUNCEMENT OF CLOSED SESSION

Council came back from Closed Session at 6:34PM. No action was taken.

CLOSED SESSION: PUBLIC EMPLOYEE EVALUATION, GOV'T. CODE §54957

Mayor Velador made a motion to table this item until the next meeting. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-161)

DEPARTMENT HEAD UPDATES

Chief of Police: Ton Hoy gave a quick update on what is going on in the City.

City Hall Administrator: Jenny Coelho commented that Debby LaRosa from the DMV mentioned that they will not be opening the DMV in September and they might not open at all anymore do to budget restraints. She stated that the position for the Chief Resilience Officer job has been posted. She and Jazlyn had a training last week with Trenton on the new website. She also stated that RKC was sponsoring the booth at the fair. Langen and Stantec will be there Saturday and Sunday with questionnaires about Brownfields Program. She stated that the SCORE meeting she attended went well. She commented that health insurance will be going up in January 2024.

Director of Public Works: Jose Perez commented that the water board will be coming on the 14th to talk about getting more funding and told the Council they are welcome to come along and let them know about any ideas they might have.

Finance Director: Absent.

ADJOURNMENT

Mayor Velador made a motion to adjourn the meeting at 7:13PM. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23- 162)



Paulette Velador, Mayor

Attest:



Aissa Martinez, City Clerk