

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**September 19, 2023 - 5:30 PM**

Mayor Penny Velador called the meeting to order at 5:33PM. Mayor Pro Tem Cordonier and Council Members Williams, Pena Larsen and Hendricks were present. Also in attendance were Finance Director, Will Sargent; City Treasurer, Sara Luscombe; City Clerk, Aissa Martinez; Chief of Police, Tom Hoy and City Hall Administrator, Jenny Coelho. Director of Public Works, Jose Perez was absent.

Mayor Velador made a motion to add an item to the agenda regarding police vehicles. Council Member Pena Larsen seconded the motion. All votes were aye. Motion carried. (Motion 23- 162)

**APPROVAL OF THE SEPTEMBER 05, 2023, REGULAR MEETING MINUTES**

Mayor Pro Tem Cordonier made a motion to approve the September 05, 2023, regular meeting minutes. Mayor Velador seconded the motion. All votes were aye. Motion carried. (Motion 23-163)

**APPROVAL OF THE PAYMENT OF BILLS**

Mayor Pro Tem Cordonier made a motion to approve paying the bills presented. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-164)

**COMMENTS FROM THE PUBLIC**

No comments.

**APPROVAL TO USE THE WELLNESS GRANT TOWARD THE COST OF COMPLETION OF BUILDING FOR A GYM AND EQUIPMENT**

Chief of Police, Tom Hoy, commented that he would like to use the Wellness Grant toward building a gym for the community at the Police Department. He mentioned that he would like to have heating and air conditioning and in the future, he would like to add a restroom with Council's approval. Mayor Velador made a motion for the approval to use the Wellness Grant toward the cost of the completion of building for a gym and equipment. Council Member Pena Larsen seconded the motion. All votes were aye. Motion carried. (Motion 23-165)

**APPROVAL TO TAKE ALL EQUIPMENT FROM OLD POLICE VEHICLE AND PUT IT INTO K-9 VEHICLE**

Chief of Police, Tom Hoy, commented that he would like to take all the equipment out of old police vehicles that keeps breaking down, and put it into his K-9 vehicle. Mayor Velador made a motion to approve. Council Member Pena Larsen seconded the motion. All votes were aye. Motion carried. (Motion 23-166)

**APPROVAL TO SPEND APPROXIMATELY \$1,500.00 ON SNOW SUITS FOR POLICE DEPARTMENT OFFICERS**

Chief of Police, Tom Hoy, commented that the snow suits the officers have now do not fit them and are in need of new ones. He mentioned that the Police Department has money in the budget for safety clothing. Mayor Velador made a motion for the approval to spend approximately \$1,500.00 on snow suits for Police Department Officers. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-167)

**APPROVAL TO PURCHASE AXON SYSTEM BODY CAMS AND TASERS FOR THE POLICE**

### **DEPARTMENT OFFICERS**

Chief of Police, Tom Hoy, commented that the Police Department Officers need to purchase new body cams and tasers. He mentioned that the new body cams are more efficient and can prevent lawsuits. The price would be \$4,723.50 per year for the next 5 years. Mayor Velador made a motion for the approval to purchase Axon System Body Cams and Tasers for the Police Department Officers. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-168)

### **APPROVAL TO MOVE NORTH AND SOUTH FENCES TO THE SURVEY MARKERS ON MODOC AVE LOTS 11-17, BLOCK 3. THE QUOTE FROM BIG MIKES FENCING IS \$4,225.00.00**

City Hall Administrator, Jenny Coelho, commented that Big Mikes Fencing is the least expensive for fencing. Mayor Velador made a motion for the approval to move North and South fences to the survey markers on Modoc Ave lots 11-17, Block 3. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-169)

### **APPROVAL OF APPLICATION NO. 5 FOR ROCKY MOUNTAIN CONSTRUCTION FOR 2022 STIP STREET PROJECT**

Mayor Velador made a motion for the approval of Application No. 5 for Rocky Mountain Construction for 2022 STIP Street Project. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-170)

### **FIRST READING OF "AN ORDINANCE OF THE CITY OF TULELAKE CITY COUNCIL ADDING CHAPTER 15.04, ABANDONED AND DISTRESSED REAL PROPERTY**

Mayor Velador made a motion to table this item. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-171)

### **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION, GOV'T. CODE §54957**

The council went into closed session at 5:56PM.

### **ANNOUNCEMENT OF CLOSED SESSION**

The council returned from closed session at 6:54PM. No action was taken.

### **DEPARTMENT HEAD UPDATES**

**Chief of Police:** Tom Hoy had personal business to attend to.

**City Hall Administrator:** Jenny Coelho wanted to thank everyone who helped at the fair booth. They received 301 surveys from the community. She stated that half of the tickets for the fundraiser have been sold and the winner of the gun will be announced at the Halloween event. She announced that Aissa will be returning to work November 1<sup>st</sup>. She stated that she and Jazlyn will be attending the next SCORE meeting. She also reminded everyone about the next LOLA meeting on October 11<sup>th</sup> that will be held at Winema Lodge. John Fitzroy will be hosting a tour at the new Wildlife Visitor Center at 4:30PM and dinner will be at 5:30PM.

**Director of Public Works:** Absent.

**Finance Director:** Will Sargent commented that Whitney will be gone for a while due to personal reasons so he will be stepping in while she is absent.

### **ADJOURNMENT**

Mayor Velador made a motion to adjourn the meeting at 7:20PM. Mayor Pro Tem

Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-172)

  
Paulette Velador, Mayor

Attest:

  
Aissa Martinez, City Clerk

Wm. H. H. H.

Wm. H. H. H.