

AGENDA
REGULAR MEETING
TULELAKE CITY COUNCIL
October 17, 2023
5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of October 17, 2023.
2. Pledge of Allegiance
3. Approval of the October 3, 2023, regular meeting minutes. Discussion/Action.
4. Approval of the payments of bills. Discussion/Action.
5. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

6. Public Hearing: Review and public input on proposed Draft of the 2023-2031 Housing Element Update. Discussion/Action. (Planwest Partners Inc., Michelle Nielsen)
7. Approval of the proposed Draft of the 2023-2031 Housing Element does not have the potential to result in a significant impact on the environment. Discussion/Action (City Hall Administrator)
8. Adopt Resolution 23-13, "A Resolution of the Tulelake City Council Adopting the 2023-2031 Housing Element Update. Discussion/Action (City Clerk/City Administrator)
9. Second reading and approval of Ordinance 23-202, Title 17, Zoning. Discussion/Action. (City Clerk/City Hall Administrator)
10. Information regarding California State Laws and requirements for demolition of buildings with hazardous materials. Discussion/Action. (City Hall Administrator)
11. Approval to promote Aissa Martinez to City Administrative Clerk position, with pay raise to \$20.70 per hour effective October 22, 2023. Discussion/Action. (City Hall Administrator)
12. Approval to promote Jazlyn Chavolla to Assistant City Admin, with pay raise to \$16.04 per hour effective October 22, 2023. Discussion/Action. (City Hall Administrator)
13. Approve revised Fiscal Year 2023/2024 Police Personnel Fund (COPS Grant) budget to include Fiscal Year 2022/2023 growth allocation of \$86,158.95. Discussion/Action. (City Hall Administrator)
14. Approval for Public Works to purchase a used vehicle from Deschutes County Sheriff's Office. Discussion/Action. (Director of Public Works)
15. Approval to have an On-Call contract with Cascade Integration and Development, Inc. for the water telemetry system. Discussion/Action. (Director of Public Works).
16. Review and possible approval of hazardous materials quotes from Guzi-West required for demolition of the buildings located at 347, 349, 355 Modoc Avenue and 507 Main Street. Discussion/Action. (City Hall Administrator)
17. Public Hearing: Review and public input on proposed Ordinance 23-201 that would establish

reasonable regulations to prevent immediate risks associated with abandoned and distressed real properties within the City of Tulelake. Discussion/Action. §1735. Demolishing Buildings. (City Hall Administrator/Rico Tinsman, City Planner)

18. Introduction and first reading of proposed Ordinance 23-201, Title 15 Chapter 4, Abandoned, Accessible and Distressed Real Property. Discussion/Action. (City Clerk/City Hall Administrator)

19. Department Head updates. Discussion/Action.

- a. Chief of Police, Tom Hoy
- b. City Hall Administrator, Jenny Coelho
- c. Director of Public Works, Jose Perez
- d. Finance Director, Will Sargent

COMMENTS FROM ADMIN AND STAFF:

20. Comments from City Engineer
21. Comments from City Attorney
22. Comments from City Building Inspector (John Pemberton)
23. Comments from Library Branch Manager (Tricia Plass)
24. Comments from Chief of Police (Tom Hoy)
25. Comments from Director of Public Works (Jose Perez)
26. Comments from Finance Director (Will Sargent)
27. Comments from City Treasurer (Sara Luscombe)
28. Comments from City Clerk (Aissa Martinez)
29. Comments from City Hall Administrator (Jenny Coelho)
30. Comments from City Staff (Jazlyn Chavolla)
31. Comments from Council Member Tom Cordonier
32. Comments from Council Member Julia Pena Larsen
33. Comments from Council Member Teresa Williams
34. Comments from Council Member Bryan Hendricks
35. Comments from Council Member Penny Velador
36. Adjournment

Meetings convene in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134. Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

The City Finance Director, Will Sargent, CPA, may appear by telephone from 125 Riverside Drive, Klamath Falls, OR 97601 (541) 882-2668.