

AGENDA  
Special Meeting  
TULELAKE CITY COUNCIL  
**July 11, 2023**

**5:30 PM**

***Dial in Number: 712-432-3900 – Conference id: 419973 #***

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the special meeting of July 11, 2023
2. Pledge of Allegiance
3. Approval of the June 20, 2023, regular meeting minutes. Discussion/Action.
4. Approval of the payment of bills. Discussion/Action.
5. Comments from the public.

*This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.*

6. Public Hearing: Review and public input on proposed Ordinance 23-201 that would establish reasonable regulations to prevent immediate risks associated with abandoned and distressed real properties within the City of Tulelake. Discussion/Action. (Rico Tinsman, City Planner)
7. Introduction and first reading of proposed Ordinance 23-201, Title 15 Chapter 4, Abandoned, Accessible and Distressed Real Property. Discussion/Action. (City Hall Administrator)
8. Requesting the Council make an exception for them and remove the sewer charge they pay at 103 Siskiyou Street. Discussion/Action. (Ruben Silva/Margarita Razo)
9. Oath of Office for newly hired Police Officer Joey Fiscal. Discussion/Action. (City Clerk)
10. Approval of quote from Cal-Ore Telephone to move fiber optics conduit off 297 Modoc onto 365 Modoc and then across Modoc Avenue to the Cal-Ore Vault on the corner of A Street and Modoc Avenue. Discussion/Action. (City Hall Administrator)
11. Approval to hire Jazlyn Chavolla in a full-time position as City Office Staff at \$15.50 per hour. Discussion/Action. (City Hall Administrator)
12. Approval to pay out 73 comp time hours earned to Public Works Employee Arturo Ramirez and 47 comp time hours earned to Public Works Employee Samuel Flores Jr. Discussion/Action. (Director of Public Works)
13. Appoint an alternate Board Member for SCORE (Small Cities Organized Risk Effort). Discussion/Action. (City Hall Administrator)
14. Closed session: Exit interview for City Administrative Clerk. § 54957(b). Discussion/Action. (Mayor Velador)
15. Announcement of closed session. Discussion/Action. (Mayor Velador)
16. Closed session: Significant exposure to litigation pursuant to government code § 54956.9(B): Number of potential cases: 1. Discussion/Action. (Mayor Velador)
17. Announcement of closed session. Discussion/Action. (Mayor Velador)
18. Closed session: Six (6) month performance review of Chief of Police. § 54957(b)(1). Discussion/Action. (Council Member Williams)
19. Announcement of closed session. Discussion/Action. (Mayor Velador)

20. Department Head updates. Discussion/Action.
  - a. Chief of Police, Tom Hoy
  - b. City Hall Administrator, Jenny Coelho
  - c. Director of Public Works, Jose Perez
  - d. Finance Director, Will Sargent

**COMMENTS FROM ADMIN AND STAFF:**

21. Comments from City Engineer
22. Comments from City Attorney
23. Comments from City Building Inspector (John Pemberton)
24. Comments from Library Branch Manager (Tricia Plass)
25. Comments from Chief of Police (Tom Hoy)
26. Comments from Director of Public Works (Jose Perez)
27. Comments from Finance Director (Will Sargent)
28. Comments from City Treasurer (Sara Luscombe)
29. Comments from City Clerk (Aissa Martinez)
30. Comments from City Hall Administrator (Jenny Coelho)
31. Comments from City Administrative Clerk (Heidi Cureton)
32. Comments from Council Member Tom Cordonier
33. Comments from Council Member Julia Pena Larsen
34. Comments from Council Member Teresa Williams
35. Comments from Council Member Bryan Hendricks
36. Comments from Council Member Penny Velador
37. Adjournment

Meetings convene in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134. Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

The City Finance Director, Will Sargent, CPA, may appear by telephone from 125 Riverside Drive, Klamath Falls, OR 97601 (541) 882-2668.