

**MINUTES**  
**Special Meeting**  
**TULELAKE CITY COUNCIL**  
**January 26, 2023 - 5:45 PM**

Mayor Penny Velador called the meeting to order at 5:46PM. Mayor Pro Tem Tom Cordonier and Council Members Bryan Hendricks and Teresa Williams were present. Council Member Julia Pena Larsen arrived at 5:55PM. Also present was City Clerk, Aissa Martinez; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez and Adkins Engineer, Dan Scalas. City Treasurer, Sara Luscombe was present via conference call. Finance Director, Will Sargent; Chief of Police, Tom Hoy and City Administrative Clerk, Heidi Cureton were absent.

**COMMENTS FROM THE PUBLIC**

No comments were made.

**APPROVAL OF TASK ORDER #7, CONSISTING OF CONDUCTING AN INFILTRATION AND INFLOW STUDY FOR THE WASTEWATER COLLECTION SYSTEM FOR THE CITY OF TULELAKE**

Adkins Engineer, Dan Scalas commented that they will be receiving the Clean Water Grant in either May or June of 2023. He suggested that the City move forward with Task Order #7 now to get the project moving as the infiltration and inflow study has to be done in the winter and spring when there is water runoff. Mayor Velador made a motion to approve only \$30,000 now for field work until the Grant is officially awarded and then move forward with the remaining field study. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-18)

**DEPARTMENT HEAD UPDATES**

**Chief of Police:** Tom Hoy was absent.

**City Hall Administrator:** Jenny Coelho stated that she got approval from CDBG to request funds for the Clyde Hotel project. She also stated that the garbage loan had only one more payment and it would be paid off. Also, that the City needed to do an assessment on garbage costs.

**Director of Public Works:** Jose Perez commented that they are struggling with the garbage department. He wants to see about getting a new garbage truck because the truck they have now is always breaking down and is about 20 years old. He also stated that Caltrans does a cleanup day in the larger areas of Siskiyou County, and they are thinking about doing a clean-up day at the Tulelake Transfer Station on March 25, 2023. Residents would dump free at our Transfer Station site and the receipts would be collected and sent to Caltrans who would then pay the fees to Siskiyou County.

**Finance Director:** Will Sargent was absent.

**ADJOURNMENT**

Mayor Pro Tem Cordonier made a motion to adjourn the meeting at 6:22PM. Council Member Pena Larsen seconded the motion. All votes were aye. Motion carried. (Motion 23-19)



Paulette Velador, Mayor

Attest:

  
Aissa Martinez, City Clerk