

**MINUTES**  
**Special Meeting**  
**TULELAKE CITY COUNCIL**  
**August 24, 2022 - 5:30 PM**

Mayor Henry Ebinger called the meeting to order at 5:31PM. Mayor Pro Tem Penny Velador and Council Members Julia Pena Larsen, Bryan Hendrickson and Teresa Williams were also present. Staff present were City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; City Clerk, Raul Figueroa; and Chief of Police, Tony Ross. City Treasurer, Sara Luscombe was present on the conference call line. Finance Director, Will Sargent; and City Administrative Clerk, Heidi Cureton were absent.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE**

No representatives were present.

**REQUEST APPROVAL TO HAVE ROCKY MOUNTAIN STRIPE MAIN STREET CROSS WALKS FOR \$5,490, USING OUR WHITE PAINT AND \$2,562 FOR THE YELLOW PAINT STRIPING AT THE ELEMENTARY SCHOOL AND OTHER AREAS IN TOWN. COST TO PAINT TWO HANDICAP PARKING SPACING AT THE ELEMENTARY SCHOOL IS \$230.**

Director of Public Works, Jose Perez, presented to the Council the approximate cost to have Rocky Mountain Construction do the striping for the Main Street crosswalks. After discussion it was decided to have Jose get a new pump for the City's paint sprayer and to do the spraying in house. Mayor Ebinger made a motion for the Director of Public Works to purchase a sprayer pump and parts in the amount of approximately \$2,500. Council Member Pena Larsen seconded. All votes were Ayes. Motion carried. (Motion 22-160)

**FUTURE TRAINING CLASSES, FOR ALL DEPARTMENT HEADS, MUST BE PLACED ON THE AGENDA IN A TIMELY MANNER FOR COUNCIL APPROVAL AND POSSIBLE WEBINAR CLASSES SHOULD BE TAKEN INSTEAD, WHERE FEASIBLE, TO SAVE ON FUEL, FOOD, AND HOTEL EXPENSES.**

Mayor Pro Tem Velador discussed the possibility of all departments trying to do online training or virtual training before asking for permission to do out of town trainings to save the City money. There was a lot of discussion on the topic, but no action was taken.

**CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (\$ 54957) - TITLE: CITY ATTORNEY**

Mayor Ebinger declared that Council would go into closed session at 5:48 PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned to open session at 6:52 PM. A motion was made in closed session to take applications for the Chief of Police position until August 31, 2022, and to also have the City Attorney continue to find out more information from the Siskiyou County Sheriff's Office. All votes were Ayes. Motion carried. (Motion 22-161)

**DEPARTMENT HEAD UPDATES:**

**Chief of Police, Tony Ross:** informed the Council that the 2014 car has an anti-freeze smell and he took it back up to the Dodge dealer at Lithia. Will be an approximate cost of \$1,400, but he will put it on the agenda for the next meeting.

**City Hall Administrator, Jenny Coelho:** informed the Council that we were not awarded the Rural Recreation Tourism grant for the Tulelake Cultural Visitor Center. However, this may give the City greater flexibility with the project. She will continue to meet with other grant holders and seek funding. Mayor Ebinger will be riding in the parade in the Director of Public Works pickup.

**Director of Public Works, Jose Perez:** informed the Council that Bowen Engineering will be coming back to fill the lot on the Clyde Hotel. Street cleaning will be done for the fair. Geo-Tech will be coming next Tuesday to drill holes to see where the placement will be for the new water tank. He also sounded the well and the static level is down to 78 ft.

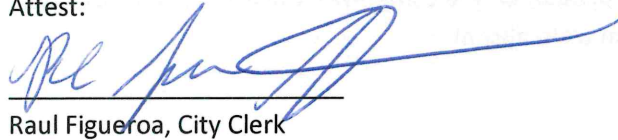
**ADJOURNMENT**

Mayor Ebinger made a motion to adjourn the August 24, 2022, special meeting at 7:21 PM. The motion was seconded by Mayor Pro Tem Velador. All votes were ayes. Motion carried. (Motion 22-162)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa, City Clerk