

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**July 19, 2022 - 5:30 PM**

Mayor Pro Tem Velador called the meeting to order at 5:30 PM. Council Members Teresa Williams, Julia Pena and Bryan Hendricks were present. Also present were the Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; Finance Director, Will Sargent and City Clerk, Raul Figueroa. Mayor Henry Ebinger, City Administrative Clerk, Heidi Cureton and City Treasurer, Sara Luscombe were absent.

**PUBLIC HEARING: DISCUSSION REGARDING THE INTENT TO ADOPT A MERGER ORDINANCE THAT IS CONSISTENT WITH GOVERNMENT CODE SECTION 66451.11**

A public hearing was held to inform the community regarding the need for the City to adopt a merger ordinance consistent with Government Code Section 66451.11. After some discussion, no questions were asked. Discussion only, no action was taken.

**APPROVAL OF THE JUNE 30, 2022, SPECIAL MEETING MINUTES**

Council Member Hendricks motioned to approve the June 30, 2022, special meeting minutes. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 22-132)

**APPROVAL OF THE JULY 05, 2022, REGULAR MEETING MINUTES**

Council Member Williams motioned to approve the July 05, 2022, regular meeting minutes. Mayor Pro Tem Velador seconded the motion. Council Member Hendricks abstained. All other votes were Ayes. Motion carried. (Motion 22-133)

**APPROVAL OF PAYMENT OF BILLS**

Council Member Hendricks made a motion to approve the bills presented. Council Member Pena seconded the motion. All votes were Ayes. Motion carried. (Motion 22-134)

**COMMENTS FROM THE PUBLIC.**

No comments were made by the public.

**COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE.**

No representatives were present to give an update.

**FIRST READING OF ORDINANCE 22-102, MERGER OF LOTS**

City Hall Administrator, Jenny Coelho read both title and content of proposed Ordinance 22-102, Merger of Lots, for the Council. No action was taken.

**APPROVAL OF ADDING NEW COUNCIL MEMBER JULIA PENA-LARSEN AS A CHECK SIGNER ON ALL UMPQUA BANK ACCOUNTS FOR THE CITY OF TULELAKE AND APPROVAL TO REMOVE GARY FENSLER AS A CHECK SIGNER FROM THOSE SAME ACCOUNTS**

City Hall Administrator, Jenny Coelho explained the formality of needing approval to remove resigned Council Member Gary Fensler as a check signer on all City of Tulelake Umpqua accounts and adding newly appointed Council Member Julia Pena Larsen as a check signer to all City of Tulelake Umpqua accounts. Mayor Pro Tem Velador motioned to approve Julie I. Pena Larsen as a check signer on all Umpqua bank accounts and the removal of resigned Council Member Gary Fensler as a check signer from all City of Tulelake Umpqua bank accounts. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-135)

**POSSIBLE APPROVAL OF ESTIMATE TO PURCHASE A NEW LENOVO THINKCENTRE COMPUTER AND ONE 24" MONITOR TO REPLACE THE WINDOWS 7 COMPUTER AT THE CITY HALL COUNTER.**

City Hall Administrator, Jenny Coelho informed the Council regarding the need for the purchase of a new Lenovo ThinkCentre computer and one 24" Monitor to replace the outdated Windows 7 computer at the City Hall counter. This is due to the outdated Windows 7 computer system no longer having the updated security features required by our insurance providers to hold sensitive data. Finance Director, Will Sargent also mentioned that the Windows 7 system had effectively run its course and is in need to purchase a more updated operational system. The money required for the purchase of these updated laptops would come out of the Enterprise Fund. Mayor Pro Tem Velador motioned to approve the purchase of a new Lenovo ThinkCentre computer and one 24" monitor to replace the Windows 7 computer at the City Hall Counter. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-136)



**APPROVAL OF QUOTES TO DO CRACK SEALING WORK ON MODOC AVENUE FOR THE SB 1 2022/2023 FISCAL YEAR.**

Public Works Director, Jose Perez informed the Council regarding the two quotes that he had received for the crack sealing project on Modoc Avenue from Advantage Paving & Excavating, Inc., and Rocky Mountain Construction. Director of Public Works, Jose Perez pointed out the varied differences between the two opposing offers and recommended that the Council go with Rocky Mountain Construction due to its lower bid price. Mayor Pro Tem Velador made a motion to accept and approve the bid of \$27,275.00 from Rocky Mountain Construction to do the approximately 8,925 linear feet of crack sealing from E Street to Main Street and Main Street to First Street on Modoc Avenue for the SB 1 FY2022/23. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-137)

**APPROVAL OF PURCHASING SIX 2-YD DUMPSTERS FOR \$6,377.09, INCLUDING TAX AND FREIGHT**

Director of Public Works, Jose Perez informed the Council about the need to buy new 2-yard dumpsters for the city since they have fallen behind replacing them as they wear out. He also mentioned in having consulted with Will Sargent, City Finance Director, and both found that annual replacement of old dumpsters was the most cost-effective method for the City. Council Member Hendricks made a motion to approve the purchase of six (6) 2-yard dumpsters for \$6,377.09, including tax and freight. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 22-138)

**APPROVAL OF RESOLUTION 22-12, AUTHORIZING THE PLACEMENT OF LIMITED-TIME PARKING SPACES**

Chief of Police, Tony Ross informed the Council regarding his intent to change the designation of parking spots in front of the library as temporary parking spots. This would address the problem of damaged cars waiting for repair at the auto shop across the street from being parked in spaces in front of other businesses. Mayor Pro Tem Velador made a motion to approve Resolution 22-12, authorizing the placement of limited-time parking spaces in front of the library. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-139)

**APPROVAL OF THE FIRST AMENDMENT TO PURCHASE AND SALE AGREEMENT WITH HIX SNEDEKER COMPANIES, LLC, EXTENDING THE INITIAL FEASIBILITY PERIOD UNTIL OR ABOUT DECEMBER 15, 2022**

City Hall Administrator, Jenny Coelho informed the Council about the need for approval to amend the extension of the Purchase and Sale Agreement with Hix Snedeker Companies, LLC., due to unforeseen costs of construction and materials. Mayor Pro Tem Velador made a motion to approve the first amendment to the purchase and sale agreement with HIX Snedeker Companies, LLC, extending the initial feasibility period until or about December 15, 2022. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-140)

**DEPARTMENT HEAD UPDATES:**

**Chief of Police, Tony Ross:** No updates.

**City Hall Administrator, Jenny Coelho:** had been working alongside Chris Young regarding the draft of the Mural to be painted at Veteran's Park. There would also be a Revitalization Committee meeting this Wednesday night, July 20th. Finally, the Revitalization Committee plans on having a fundraiser at the Shindig to help raise funds for the Veteran's Park Mural. The Modoc Nation has graciously donated supplies to sell bison burgers.

**Director of Public Works, Jose Perez:** informed Council that Rocky Mountain Construction would start work again on First Street and then proceed to Highway Street and finish up Siskiyou Street. The Clyde Hotel is also on the schedule to begin demolition on July 25, 2022.

**Finance Director, Will Sargent:** mentioned that Financing for the upcoming City projects in line with the City's Renovation agenda would require a line of Credit to have the money in hand for the commencement of said projects. Then the City would be able to repay the line of credit with the Grant money they are to receive in the later part of the fiscal year.

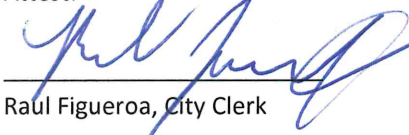
**ADJOURNMENT**

Council Member Hendricks made a motion to adjourn the July 19, 2022, regular meeting at 6:21 PM the motion was seconded by Mayor Pro Tem Velador. All Votes were Ayes. Motion carried. (Motion 22-141)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa, City Clerk