

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
January 04, 2022
5:30 PM

Mayor Henry Ebinger called the conference call meeting to order at 5:39 PM. Mayor Pro Tem Penny Velador and Council Members Bryan Hendricks and Teresa Williams were on the conference call. Also present on the phone were Chief of Police, Tony Ross; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho; City Administrative Clerk, Heidi Cureton and City Treasurer, Sara Luscombe. City Clerk, Raul Figueroa and Assistant City Admin, Aissa Martinez were at City Hall on the line and recording the meeting. Council Member Gary Fensler and Director of Public Works, Jose Perez were both absent.

APPROVAL OF THE DECEMBER 21, 2021 REGULAR MEETING MINUTES

Mayor Pro Tem Velador made a motion to approve the December 21, 2021 meeting minutes. Council Member Hendricks seconded. All Council Members voted Aye. Motion carried. (Motion 22-01)

APPROVAL OF PAYMENT OF THE BILLS

Mayor Pro Tem Velador made a motion to approve the payment of bills that were submitted. Council Member Hendricks seconded the motion. All votes were Aye. Motion carried. (Motion 22-02)

COMMENTS FROM THE PUBLIC

No public comments were made.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives were present for updates.

PUBLIC HEARING: DISCUSSION OF POSSIBLE STATE CDBG APPLICATION AND SUBSTANTIAL AMENDMENT TO THE 2017 CDBG DIRECT HOMEOWNERSHIP ASSISTANCE PROGRAM

The City Hall Administrator explained to Council how this program would reallocate the funding provided by the 17-CDBG-12030 grant funded in 2016/2017, to the demolition of the Clyde Hotel and possibly the Mix Tienda building. She also mentioned that this is the third time in which this item has been presented to the public because the cost estimate for the project changed. After some discussion, and no comments from the public, Mayor Ebinger made a motion to close the Public Hearing. Mayor Pro Tem Velador seconded. All votes were Aye. Motion carried. (Motion 22-03)

APPROVAL OF RESOLUTION 22-01 APPROVING REALLOCATION AND EXTENSION OF TIME FOR FUNDING AND THE EXECUTION OF AN AMENDMENT FOR GRANT AGREEMENT 17-CDBG-12030 AND/OR ANY AMENDMENTS THERETO FROM THE 2017 FUNDING YEAR OF THE STATE CDBG PROGRAM

The City Hall Administrator read the title of the Resolution. The Finance Director gave some clarification as to where the extra money would come from in order to cover the costs the City would be responsible for in completing the project. After some discussion, Mayor Ebinger made a motion to approve Resolution 22-01, approving the reallocation and extension of time for the funding. The motion was seconded by Council Member Hendricks. All votes were Aye. Motion carried. (Motion 22-04)

REVIEW AND POSSIBLE APPROVAL OF THE PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF TULELAKE AND RENEE RITTLER OF THE PROPERTY LOCATED AT 319 MAIN STREET, APN 050-053-180-000

This item was tabled until the owner has a chance to review the document and respond to the City.

APPROVAL OF REVISED FY2021-2022 CITY OF TULELAKE SALARY SCHEDULE

The City Hall Administrator explained that the salary schedule was approved at the December 07, 2021 City Council Meeting to include the increase of California's minimum wage. Since then, the Peace Officer MOU was renegotiated and this new salary schedule reflects the change of the base rate for the police officers newly renegotiated contract. Mayor Ebinger made a motion to accept and approve the new salary schedule. Mayor Pro Tem Velador seconded. All votes were Aye. Motion carried. (Motion 22-05)

APPROVAL OF OFFICER ANDERSON AND CHIEF ROSS TO ATTEND THE CALIFORNIA POLICE CHIEFS ASSOCIATION ANNUAL TRAINING SYMPOSIUM IN SACRAMENTO, FEBRUARY 7-10, 2022

The Chief of Police explained to Council that this was a yearly training for Police Chiefs and he thought it would benefit Officer Anderson in his training to be able to apply for the Chief of Police position when it opens up. Chief Ross explained that the grant would cover the costs for both he and Officer Anderson to attend and he would personally pay for all expenses for Leah Ross to go with them. Mayor Ebinger made a motion to approve Chief Tony Ross and Officer Justin Anderson attending the California Police Chiefs Association Annual Training Symposium in Sacramento in February 2022. Mayor Pro Tem Velador seconded. All votes were Ayes. Motion carried. (Motion 22-06)

DEPARTMENT HEAD UPDATES:

Chief Tony Ross presented a printout to Council noting the totals for the City of Tulelake year to date call outs, noting that there had been 3 burglaries, 1 rape, 3 sex offenses, 24 well-fare checks and 5 vandalisms. Over-all he was pleased to tell Council that the crime levels are about the same as the year prior and having three officers, they are able to adequately cover the City.

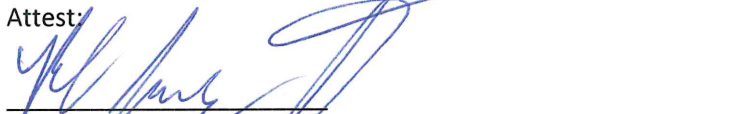
Jenny Coelho, City Hall Administrator mentioned that City Hall and the Library would be closed this entire week due to many of the workforce being sick but hoped to be back to full staff next week. In the meantime, she and Heidi were working from home. She also noted that she would be updating the Abila accounting system and getting started on all the tax reporting for 2021.

Will Sargent, City Finance Director wished everyone a Happy New Year and wishes everyone a speedy recovery.

ADJOURNMENT

Mayor Pro Tem Velador made a motion to adjourn the regular meeting at 6:07 PM. The motion was seconded by Council Member Hendricks. All votes were Aye. Motion carried. (Motion 22- 07)


Henry A Ebinger, Mayor

Attest:

Raul Figueroa, City Clerk