

TULELAKE CITY COUNCIL
Regular Meeting Minutes
August 03, 2021, 5:30 PM
VIA IN-PERSON AND CONFERENCE CALL

Mayor Henry Ebinger called the meeting to order at 5:32 PM. Mayor Pro Tem Penny Velador and Council Member Teresa Williams were present. Present at the meeting was Chief of Police, Tony Ross; Director of Public Works, Jose Perez; City Clerk, Raul Figueroa; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho and City Administrative Clerk, Heidi Cureton. Present via conference call was City Treasurer, Sara Luscombe. Council Members Bryan Hendricks and Gary Fensler were absent.

APPROVAL OF THE JUNE 15, 2021 REGULAR MEETING MINUTES

This agenda item was tabled due to the lack of attending Council Members that were present at said meeting.

APPROVAL OF THE JULY 20, 2021 SPECIAL MEETING MINUTES

A motion was made by Mayor Pro Tem Velador to approve the minutes. Council Member Williams abstained. Motion died for lack of votes due to absent Council Members. Item tabled for the next Council meeting.

APPROVAL OF PAYMENT OF THE BILLS

Mayor Pro Tem Velador made a motion to approve the bills. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 21-140)

COMMENTS FROM THE PUBLIC

A resident living on Siskiyou Street brought up to the Council a problem that he has been having with his water having a strong smell of sulfur and having used up three filters in the last two weeks. The Council heard his comments and the Director of Public Works reassured him that he would get to work on finding the problem the next day. Another resident (Lydia Gil) informed the Council that August 14, 2021 is the date for the Shindig in Otis Roper Park.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives reported an update.

PRESENTATION BY KYLE KNUTSON, MBK ENGINEERING OF THE GROUND WATER MANAGEMENT PLAN FOR TULELAKE SUB-BASIN

Kyle Knutson from MBK Engineering joined the conference via conference call to update the Council on the plan they are trying to implement to combat the current drought that the sub-basin is currently facing through careful management of the Sub-Basin's groundwater. He was very thorough in explaining the plan and its implications with the State of California. No action was taken.

PERMISSION TO PLANT TREES OR PERENNIAL BUSHES IN MIKE BUNCH PARK AS A MEMORIAL TO FAMILY MEMBERS

A Tulalake resident, Sheryl Duran, wants to plant some perennials in the Mike Bunch Park. They have been unable to get a response from the owner of the lot next to the park but will meet with the Director of Public Works, Jose Perez, on a location for planting the perennials. Mayor Ebinger made a motion to approve planting of perennial bushes in Mike Bunch Park as a memorial to family members as long as they are appropriate for the City. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 21-141)

APPROVAL OF MAYOR'S EMERGENCY PROCLAMATION FOR IMMEDIATE REDUCTION OF CITY WATER USAGE

Due to the issues of excess water usage across the City and water levels dropping in the main City well, City Hall Administrator and Director of Public Works, asked the Council to take action on declaring an Emergency Proclamation alongside changes of designated water days for residents. Upon this request, Mayor Ebinger made a motion to approve the Emergency Proclamation for immediate reduction of City water usage along with the declared changes of residents living north of East West Road to water their lawns Monday and Thursday from the hours of 6 am to 10 am and 7 pm to 9 pm. For residents living south of East West Road to

water their lawns Tuesday and Friday between the hours of 6 am to 10 am and from 7 pm to 9 pm. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 21-142)

DISCUSSION REGARDING PHONE CALLS RECEIVED CONCERNING THE NUMEROUS VEHICLES PARKED IN THE ALLEY BETWEEN MAIN & FOURTH STREET IN CITY BLOCK 17

City Hall Administrator, Jenny Coelho informed the Council of the increasing number of calls from residents regarding parked vehicles in the alley in front of the City Hall Building, who are trespassing on private property. Council then turned to Chief of Police, Tony Ross to see the best way to take action. After much discussion and debate on the best course of action, Mayor Ebinger made a motion to allow the building of a fence in the ally to close off the private property to those that are living in the camp trailers and parking of their vehicles, and therefore trespassing and in violation of City Ordinance 10.40.020. Funds to cover the fence are to come out of the Public Safety Fund. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 21-143)

APPROVAL OF RESOLUTION 21-12 ESTABLISHING A RETURNED CHECK FEE

City Hall Administrator, Jenny Coelho informed the Council of the need to establish a return check fee to be in accordance with state law. This would enable the City to not accept personal checks after receiving two checks that come back as NSF and to charge the amount of \$25.00 for each returned check to the City. Mayor Ebinger made a motion to approve Resolution 21-12 establishing a returned check fee. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 21-144)

APPROVAL OF RESOLUTION 21-13 APPROVING THE APPLICATION FOR RURAL RECREATION AND TOURISM PROGRAM GRANT FUNDS

City Hall Administrator, Jenny Coelho informed the Council that the State of California Parks Grant, funded by Prop 68, contacted City Hall about available funds ranging from \$200,000 to \$3,000,000. The grant application is due on November 5, 2021. According to Jenny, these funds, if received, are to build an Arts and Cultural/Visitor Center, after demolition of the Clyde Hotel. This would enhance the new Veterans Park Expansion Project as well as encourage hands on education for students and visitor tourism opportunities for the City. Upon this, Mayor Ebinger made a motion to approve Resolution 21-13 approving the application for the Rural Recreation and Tourism program grant funds. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 21-145)

APPROVAL OF CAMERA PLACEMENT AT WELL HOUSE ON HIGHWAY STREET

Chief of Police, Tony Ross informed the Council over the previous incident that had occurred on the well house being vandalized and leading him to believe that it would be in the City's best interest to set up a camera placement on the well house to monitor the location in case of repeat vandalism. Mayor Ebinger made a motion to approve the camera placement at the well house on Highway Street out of the Public Works budget. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 21-146)

APPROVAL OF NEW TASER FOR POLICE DEPARTMENT

Item was asked to be tabled by the Chief of Police.

POSSIBLE APPROVAL OF THE INSTALLATION OF A REMOTE-IN APPLICATION, WHICH WOULD ALLOW PROBLEMS WITH THE TELEMTRY TO BE ADDRESSED WITHOUT THE TECHNICIAN ACTUALLY TRAVELING TO TULELAKE. SET UP COSTS WOULD BE BETWEEN \$1200 AND \$2000

Director of Public Works, Jose Perez informed the Council over the need and benefit it would be to the City to install a remote-in application that would allow any problems to be fixed immediately and efficiently by the technician without having to come to Tulalake. Jose also mentioned that this remote-in application is the same system used by those in Eugene and would be in the City's best interest. Upon seeing the benefits of said program, Mayor Ebinger made a motion to approve the installation of a remote-in application, which would allow problems with the telemetry to be addressed without the technician actually having to travel to Tulalake with the setup costs of up to \$2000. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 21-147)

CLOSED SESSION: REVIEW OF PERFORMANCE EVALUATION OF PUBLIC WORKS EMPLOYEES

Mayor Ebinger announced that the Council was going into closed session at 7:15 pm to review employee performance evaluations from the Department of Public Works.

ANNOUNCEMENT OF CLOSED SESSION

Council returned to open session at 7:35 pm with no action to be taken.

DISCUSSION OF POSSIBLE RECOMMENDED RAISES FOR PUBLIC WORKS EMPLOYEES

Director of Public Works, Jose Perez made the request to Council to raise the hourly wages of Public Works employees to be as follows: Scott Carroll from Step 1, \$13.45 to Step 3, \$14.13 and Samuel Flores from Step 3, \$14.13 to Step 5, \$14.84, as a response to their positive performance evaluations. Mayor Ebinger made a motion to approve the recommended raises for both Public Works employees to be effective as of August 1, 2021. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 21-148)

DEPARTMENT HEAD UPDATES

City Hall Administrator, Jenny Coelho announced that they were busy getting ready for the audit. She also reminded Council that the Revitalization meeting was scheduled for Wednesday, August 11th and they would be discussing the fair booth.

Director of Public Works, Jose Perez commented on the progress of Veterans Park stating that the arch and sundial would be going up soon. He also noted that the Shindig was on Saturday, August 14th and as soon as it was over he would slow down the watering there. Jose told Council that he was having trouble finding paint to re-stripe the parking spaces as is usually done prior to the fair. He informed Council that he would continue to look for paint.

Chief of Police, Tony Ross, was not present for Department Head Updates.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the August 03, 2021, regular meeting at 7:47 pm. The motion was seconded by Mayor Pro Tem Velador. All votes were Aye. Motion carried. (Motion 21- 149)


Henry A Ebinger, Mayor

Attest:


Raul Figueroa Tamayo, City Clerk

1871
The first of the year was a very
cold one, and the weather was
very disagreeable. The snow
was very deep, and the wind
was very strong. The people
were very much distressed
by the weather.

The second of the year was a
very warm one, and the weather
was very pleasant. The snow
was very shallow, and the wind
was very light. The people
were very much pleased
by the weather.

The third of the year was a
very cold one, and the weather
was very disagreeable. The snow
was very deep, and the wind
was very strong. The people
were very much distressed
by the weather.

The fourth of the year was a
very warm one, and the weather
was very pleasant. The snow
was very shallow, and the wind
was very light. The people
were very much pleased
by the weather.

The fifth of the year was a
very cold one, and the weather
was very disagreeable. The snow
was very deep, and the wind
was very strong. The people
were very much distressed
by the weather.

The sixth of the year was a
very warm one, and the weather
was very pleasant. The snow
was very shallow, and the wind
was very light. The people
were very much pleased
by the weather.

The seventh of the year was a
very cold one, and the weather
was very disagreeable. The snow
was very deep, and the wind
was very strong. The people
were very much distressed
by the weather.

The eighth of the year was a
very warm one, and the weather
was very pleasant. The snow
was very shallow, and the wind
was very light. The people
were very much pleased
by the weather.