

TULELAKE CITY COUNCIL
Regular Meeting Minutes
June 15, 2021 - 5:30 PM
Via Conference Call

Mayor Henry Ebinger called the meeting to order at 5:37 PM. Mayor Pro Tem Penny Velador and Council Member Fensler was present. Finance Director, Will Sargent; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; City Administrative Clerk, Heidi Cureton and City Clerk, Raul Figueroa were all present. Also, present via conference call was City Treasurer, Sara Luscombe and the City Building Inspector, John Pemberton. Council Members Teresa Williams and Council Member Bryan Hendricks were both absent.

APPROVAL OF THE JUNE 01, 2021 REGULAR MEETINGS MINUTES

Council Member Fensler was not in attendance for the June 01, 2021 regular meeting and could not vote on this agenda item, therefore there was not a quorum to approve the minutes. Mayor Ebinger tabled this item until the next meeting.

APPROVAL OF PAYMENT OF BILLS

Mayor Pro Tem Velador made a motion to approve payment of the bill presented. Council Member Fensler seconded the motion. Roll call was taken via in-person and conference call. All Council Members present voted aye. Motion carried. (Motion 21-105)

COMMENTS FROM THE PUBLIC

No public comments were made at this time.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives were present to provide an update.

PERMISSION TO PLANT TREES OR PERENNIAL BUSHES IN MIKE BUNCH PARK AS A MEMORIAL TO FAMILY MEMBERS

The representative was not on the conference line so Mayor Ebinger moved this item to later in the meeting.

The motion was seconded by Mayor Pro Tem Velador. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-106)

ENFORCEMENT OF ODD/EVEN WATERING DAYS TO INCLUDE THE DIRECTOR OF PUBLIC WORKS AS WELL AS THE POLICE DEPARTMENT

Jose Perez, Director of Public Works started to comment on this item and Tony Ross, Chief of Police suggested Council address the next agenda item first and then discuss both agenda items together. Mayor Ebinger agreed and made a motion to switch the agenda items and discuss together. Mayor Pro Tem seconded. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-107)

APPROVAL OF RESOLUTION 21-10 ESTABLISHING EVEN AND ODD OUTDOOR WATERING DAYS TO TWO DAYS PER WEEK DURING SUMMER SEASONS WHEN THE STATE OF CALIFORNIA DECLARES A STATE OF EMERGENCY FOR DROUGHT

Much discussion took place regarding the watering hours proposed in this resolution. Chief Ross mentioned he has already been responding to phone calls from upset residents as to how hard it is to only water two days per week. He also suggested raising the amount of water overage charges instead of writing citations in order to get people to comply with water conservation. It was similarly discussed that Jose could issue warning to residents excessively watering and Tony could write any subsequent citations. Jenny Coelho, City Hall Administrator, read the title of Resolution 21-10 and sections 1-5 out loud. Mayor Ebinger made a motion to approve Resolution 21-10 with the change of taking out the wording that states only watering "two days per week" and just state watering on "odd or even days". It was seconded by Council Member Fensler. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-108)

PERMISSION TO PLANT TREES OR PERENNIAL BUSHES IN MIKE BUNCH PARK AS A MEMORIAL TO FAMILY MEMBERS

Sheryl Duran was able to join the conference call and asked Council if she could have permission to plant a few small ornamental trees and some perennials at Mike Bunch Park by the library to honor some of her family members who have passed away. She told Council that residents had offered to donate shrubs and some local residents were also willing to help her with the care and upkeep of everything. Tony Ross suggested she get in touch with the owner of the property behind Mike Bunch Park and ask if they would be willing to donate it in order to make the park a little bigger to accommodate the addition of small trees and shrubs. Sheryl agreed that would be a good idea and said she would inquire about it and asked to be on the agenda for the next meeting. No action was taken.

DISCUSSION ABOUT WATER USAGE ON PROPERTY LOCATED AT 490 MODOC AVENUE

After some discussion, Mayor Ebinger made a motion to form a committee to work out some sort of an agreement with the land owner that would be beneficial for all parties involved. Will Sargent, City Finance Director, volunteered to be on the committee along with Chief Tony Ross. Mayor Pro Tem Velador seconded the motion. Roll call was taken via in-person and conference call. All Council Members present voted aye. Motion carried. (Motion 21-109)

APPROVAL OF ALLOCATION OF SURPLUS BUDGET FOR ALL CITY DEPARTMENTS

Will Sargent suggested the City set up one bank account but keep each individual department separate, beginning with FY 20/21 ending June 30, 2021. He suggested doing a surplus budget account for City Hall, the Police Department, the Library and Parks Departments. Public Works is already set up on their own as the Enterprise Fund (EF). Mayor Ebinger made a motion to approve setting up one surplus budget bank account but keeping track of each department separately. The motion was seconded by Council Member Fensler. Roll call was taken via in-person and conference call. All Council Members present voted aye. Motion carried. (Motion 21-110)

REQUESTING APPROVAL TO REPAIR THE TRANSMISSION ON THE PUBLIC WORKS 2007 FORD F-150 PICKUP. THE ESTIMATED COST OF A NEW TRANSMISSION IS \$4,100 AND A USED ONE WOULD COST BETWEEN \$2,600 AND \$2,700

Jose Perez explained to Council that the verbal quote he received was a little less than the written quote presented. Will Sargent told the Council that it was in his budget to get a new transmission for the pickup. Mayor Ebinger made a motion to approve getting a new transmission, not to exceed \$4800.00. Council Member Fensler seconded the motion. Roll call was taken via in-person and conference call. All Council Members present voted aye. Motion carried. (Motion 21-111)

DEPARTMENT HEAD UPDATES

Chief Ross told Council that Cadet John Langford would be graduating on Saturday and should start work on Thursday, June 24, 2021. He said Officer Justin Anderson has been pushed back to August for his return to work. It was also mentioned that one of our homeless had been removed and would be gone for a while. He also asked to have his vacation time carry over added to the agenda for the next meeting so he doesn't lose it.

City Hall Administrator reported on the SCORE board meeting that she and Mayor Pro Tem Velador attended via conference call. She said Workman's Comp was up 12% and it was close to 95k for Insurance. She told Council that Aissa Martinez would be starting ¾ time beginning July 01, 2021 and announced that there would be a community meeting on July 15, 2021. She also stated that there would be a presentation from Textmygov at the next meeting.

Director of Public Works told Council that he was very happy with his new hire and he was doing really well. He updated everyone on Veterans Park saying that the ground was now level and they would be bringing in topsoil next week. On a serious note, he mentioned that he would be blocking off the streets when they rod the sewers for employee safety.

The Finance Director stated that Council packets would now be ready on the Thursday before each Tuesday council meeting. All agenda requests must be in by noon on that Thursday, no exceptions! The Building Inspector gave an update on the Tri-County Ag property and stated that progress had been made on the property cleanup but the warehouse roof was deteriorating quickly. He suggested the Council give him a little more time to get things cleaned up. He also told Council that he had been

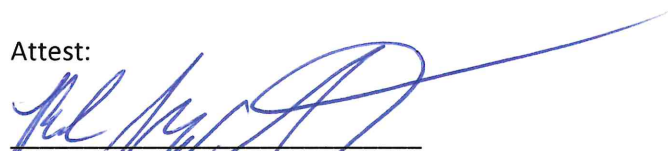
checking on the gazebo for the Veterans Park Expansion and that they were changing the snow load to meet the 40 pound requirement for our area. He stated that it was not yet in production and the company was waiting for the deposit before beginning the build.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 7:01 PM. Council Member Fensler seconded the motion. Motion carried. All council members present and on the conference call voted Aye.
(Motion 21-112)


Henry A Ebinger, Mayor

Attest:


Raul Figueroa Tamayo, City Clerk

