

**Tulelake City Council
Regular Meeting Minutes
Via Conference Call
May 18, 2021 - 5:30 PM**

Mayor Henry Ebinger called the meeting to order at 5:31 PM. Mayor Pro Tem Penny Velador was present along with, Council Members Teresa Williams and Bryan Hendricks. Finance Director, Will Sargent; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; City Administrative Clerk, Heidi Cureton and City Clerk, Raul Figueroa were also present. Present via conference call was City Treasurer, Sara Luscombe. Council Member Gary Fensler joined the meeting around 5:50PM.

APPROVAL OF THE APRIL 20, 2021 REGULAR MEETING MINUTES

Mayor Ebinger made a motion to approve the April 20, 2021 regular meeting minutes. The motion was seconded by Council Member Hendricks. All Council Members present voted Aye. Motion carried. (Motion 21- 91)

APPROVAL OF THE MAY 04, 2021 REGULAR MEETING MINUTES

Mayor Ebinger set this agenda item aside until Council Member Fensler could arrive because two of the Council Members were absent from the May 4th meeting and could not vote on these minutes.

APPROVAL OF BILLS

Mayor Pro Tem Velador made a motion to approve payment of the bills presented. The motion was seconded by Council Member Hendricks. All Council Members present voted Aye. Motion carried. (Motion 21- 92)

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

Mayor Ebinger moved this agenda item up so that Brad Kirby could make a presentation to Council on behalf of the Tulelake Irrigation District (TID) regarding the water shortage in the Klamath Basin. Mr. Kirby informed the Council that they are trying to utilize their ten water wells to help local farmers get the water they need just to get by. Sadly, they are only able to supply about ½ acre feet of water to them and there is a waiting list to even get that small amount. Due to the harshness of this year's drought many farmers have had to let fields dry up and many can't even plant cover crops. This item was discussion only. No action was taken.

APPROVAL OF RESOLUTION 21-09, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021-22 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Mayor Ebinger moved this agenda item up so that the Director of Public Works could leave early. Jose Perez asked the Council to approve Resolution 21-09 in order for the City to receive money needed to repair the roads that had been selected for this fiscal year. He explained that this project would repair a total of 8,262 square feet of roads within Tulelake. City Hall Administrator, Jenny Coelho, read the title of Resolution 21-09 and estimated that a total of \$17,000 would be given to the City. Mayor Ebinger made a motion to approve Resolution 21-09, adopting a list of projects for fiscal year 2021-2022 funded by SB 1: The road repair and accountability act of 2017. Council Member Williams seconded the motion. All Council Members present voted Aye. Motion carried. (Motion 21- 93) At this time Jose Perez left the meeting.

APPROVAL OF THE MAY 04, 2021 REGULAR MEETING MINUTES

Council Member Fensler joined the meeting at this time. Mayor Ebinger made a motion to approve the May 04, 2021 regular meeting minutes. The motion was seconded by Council Member Fensler. Council Member Hendricks voted Aye. Council Member Williams and Mayor Pro Tem Velador abstained since they were not present at the May 04th meeting. Motion carried. (Motion 21-94)

COMMENTS FROM THE PUBLIC

No public comments were made.

INFORMATION REGARDING A POSSIBLE PHARMACIST COMING TO TULELAKE

Council Member Williams informed the rest of the Council and public that she had been in contact with someone who was interested in opening up CVS pharmacies in rural communities and they were possibly interested in Tulelake. Unfortunately, the pharmacy representative was unable to phone in to the meeting this evening but Council Member Williams would like to pursue this idea at a later meeting. Discussion only. No action was taken.

CONCERNS REGARDING THE NUMEROUS DOGS RUNNING LOOSE AROUND TOWN

Jane Palmer, a resident of Tulelake, told the Council that she was concerned with the amount of dogs running loose around the city. She explained how they come into her yard and bother her pets as well as urinate on her property. She brought other residents with her to the meeting that shared her same concerns and each spoke of events that they have observed with the dogs. Many ladies that walk around town have started carrying pepper spray and other objects with them since some have actually been bitten by these loose dogs. The days are getting warmer and more people are wanting to be outside to enjoy their yards and the sunshine without worrying about other peoples dogs coming into their yards, chasing them or their kids. The loud barking dogs in town was also mentioned as a concern for many residents. The Council asked the Chief of Police, Tony Ross, to give some input

to everyone who showed up to have their concerns heard regarding the matter. Tony explained how he has, unfortunately, had to put animal control on the back burner due to his lack of personnel but he was hoping by mid-June to have some additional help. He stressed that it was important for people to call the non-emergency phone number to report the dog nuisances and especially if someone was bitten. He stated that he responds to all dog related calls when he receives them, but he has to know about a problem in order to respond to it. Discussion only. No action taken.

POSSIBLE RE-KEY OF THE LOCKS ON THE CITY HALL BUILDING AT 591 MAIN STREET, LIMITING THE NUMBER OF KEYS GIVEN OUT

Mayor Ebinger stated that many keys to City Hall have been given out over the years and many have never been returned and may still be in circulation. Raising the issue that anyone could just walk into City Hall and have access to personal and confidential information. Tony Ross suggested that City Hall should replace the locks with an electronic locking system which would allow easier control of who has access to the building. It would also be easier to just change the key code instead of having to rekey all the locks every time there was a personnel change. Mayor Ebinger made a motion to have all keys returned and to let the City Hall Administrator determine who should have access to City Hall until the purchase and install of the electronic locks could be made. Council Member Fensler seconded the motion. All Council Members present voted Aye. Motion carried. (Motion 21- 95)

REVIEW OF THE TULELAKE MULTI-COUNTY FIRE PROTECTION DISTRICT CONTRACT

City Hall Administrator, Jenny Coelho, informed the Council that the contract between the Tulelake Multi-County Fire District and the City of Tulelake was coming up for renewal. She explained that due to the recently passed City ordinance, which allows residential burning within the city limits, and the extremely dry year we are experiencing, there was a need to have the fire department do a fire hazard assessment of all properties located within the city limits. The contract was to remain the same with the exception of adding an additional \$1,000.00 as compensation for the fire department to conduct a quarterly assessment and present Council with a written report on their findings. Of course, this change must be approved by the Tulelake Multi-County Fire District. Jenny also reassured the Council that Finance Director, Will Sargent, was aware of this increase and it had been accounted for in the next fiscal year's budget. Mayor Ebinger made a motion to approve the contract with the Tulelake Multi-County Fire Protection District. Council Member Hendricks seconded the motion. All Council Members present voted Aye. Motion carried. (Motion 21- 96)

REVIEW OF THE PROPOSED FISCAL YEAR 21/22 BUDGET

Will Sargent, Finance Director, went over the preliminary view of the proposed fiscal year 21/22 budget. He mentioned that the budget was made under conservative viewpoint due to the various unknowns surrounding the current Covid19 crises and economic state of the City and State. He did not want to count on any Covid19 related monies in case we did not receive any. The Council felt good with the overall budget, including the budgeted raises. The Chief of Police asked if it would be possible to create an excess fund account, one separate for each Department, for money to go if a Department comes in under budget for a fiscal year. Council agreed that it would be a good incentive for Department Heads to keep track of their individual budgets and a great reserve for them to have for any unforeseen emergency. Mayor Ebinger made a motion to accept the proposed fiscal year 21/22 budget. Mayor Pro Tem Velador seconded the motion. Motion Carried. All Council Members present voted Aye. (Motion 21- 97)

DEPARTMENT HEAD UPDATES

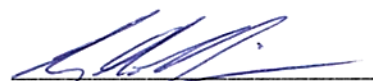
The Chief of Police told Council that he would be starting on weed abatements next week, beginning with nuisances on the street side. He also informed Council that he has been working on two property abatements at 150 Siskiyou and 236 B Streets, one of which also involves vehicles.

Then new officer has passed the background check and they are now waiting on the psych evaluation.

The City Hall Administrator updated Council on the increasing replacement vehicle values through SCORE with higher deductibles and that the City will be switching to actual replacement cost with much lower deductibles.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 7:46 PM. Council Member Fensler seconded the motion. All Council Members present and on the conference call voted Aye. Motion Carried. (Motion 21-98)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa Tamayo, City Clerk