

**Tulelake City Council**  
**Regular Meeting Minutes**  
**February 02, 2021**

Mayor Ebinger called the meeting to order at 5:33 PM. Mayor Pro Tem Marcillac and Council Members Fensler and Velador were present. Also present were City Hall Administrator, Jenny Coelho; Finance Director, Will Sargent and Interim Director of Public Works, Jose Perez. Present via Conference Call was City Treasurer, Sara Luscombe and City Administrative Clerk, Heidi Cureton. Council Member Williams appeared on the line at 5:43 PM. Chief of Police, Tony Ross and City Clerk Raul Figueroa were both absent.

**APPROVAL OF THE JANUARY 19, 2021 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the January 19, 2021 regular meeting minutes. Council Member Fensler seconded the motion. Motion carried. (Motion 21-20)

**APPROVAL OF THE JANUARY 27, 2021 SPECIAL MEETING MINUTES**

Council Member Velador made a motion to approve the January 27, 2021 special meeting minutes. The motion was seconded by Mayor Pro Tem Marcillac. Council Member Fensler abstained from voting since he was not present at the special meeting. Motion carried. (Motion 21-21).

**APPROVAL OF THE BILLS**

Council Member Fensler made a motion to approve the bills presented. Council Member Velador seconded the motion. Motion carried. (Motion 21-22)

**COMMENTS FROM THE PUBLIC**

No public comments were made.

**COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE**

No representatives were present at the meeting to give an update.

**PUBLIC HEARING: TO DISCUSS ELIGIBLE ACTIVITIES FOR FUNDING UNDER THE NEXT FISCAL YEAR'S (JULY 1 – JUNE 30) STATE ADMINISTERED COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS ROUNDS 2 AND 3 (CDBG-CV2/3)**

The City Hall Administrator explained to the Council that she was notified by Siskiyou Economic Development Council (SEDC) that the City of Tulelake has been allotted approximately \$679,000 for three different areas of Economic Development, Public Services and Food Bank assistance. SEDC said they would like to model this grant like the first round that was done and have it administered by them under an MOU for all of the Cities within Siskiyou County. The grant has to be tied to COVID related expenses. SEDC will be updating us and will give out a list of exactly how this grant money can be used for the businesses and for allocating public assistance payments and the food bank distribution. Mayor Ebinger made a motion to approve going forward with the next steps that would be required to prepare for application of the CDBG –CV2/3. Council Member Velador seconded. Motion carried. (Motion 21-23)

**APPROVAL TO FIX OR REPAIR THE TULELAKE LIBRARY ROOF LOCATED AT 451 MAIN STREET**

After discussion this item was tabled until the Interim Director of Public Works can get some other quotes for removing the attached back portion of the building. No action was taken.

**REVIEW AND POSSIBLY APPROVE PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL INSTRUMENTATION AND CONTROL SYSTEM INTEGRATOR SERVICES**

The Interim Director of Public Works presented the "On Call – Professional Services Agreement" for instrumentation and control system integrator services. Mayor Ebinger made a motion to approve the Professional Services agreement with Control Systems Northwest, LLC for instrumentation and control system integrator services. Council Member Fensler seconded. Motion carried. (Motion 21-24)

**APPROVE CHANGE ORDER #01-21 FROM MODOC CONTRACTING, INC. FOR THE VETERANS PARK EXPANSION PROJECT**

After reviewing the proposal from Modoc Contracting for the Change Order for the removal of the tanks, Mayor Ebinger made a motion to approve Modoc Contracting, Inc. to proceed with the Change Order for the Veterans Park Expansion Project. Council Member Velador seconded. Motion carried. (Motion 21-25)

**POSSIBLE APPROVAL OF FY19/20 FINAL AUDIT**

The Finance Director went over the Final 19/20 Financial Audit with the City Council. Council Member Fensler made a motion to accept the Final 19/20 Financial Audit. Council Member Velador seconded. Motion carried. (Motion 21-26)

**COMMENTS FROM POTENTIAL TENANT AT 2 RAY OEHLERICH WAY**

Dennis Van Acker of Northstate Packaging, Inc. addressed the Council with the interest that Northstate Packaging, Inc. has in leasing the building located at 2 Ray Oehlerich Way. This item was information only and no action was taken.

**APPOINT CITY REAL ESTATE NEGOTIATORS FOR POSSIBLE LEASE AGREEMENT WITH NORTHSTATE PACKAGING, INC. AT CITY PROPERTY LOCATED AT 2 RAY OEHLERICH WAY, PORTION OF AP# 050-201-020-000**

Mayor Ebinger appointed Council Member Velador, Council Member Williams and the Finance Director, Will Sargent as lease negotiators for a possible lease agreement with Northstate Packaging, Inc. for the City property located at 2 Ray Oehlerich Way, portion of AP# 050-201-020-000.

**CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL ABOUT ANTICIPATED LITIGATION (GOV'T CODE (54956.8)**

**PROPERTY: 2 RAY OEHLERICH WAY, TULELAKE**

**CITY NEGOTIATORS: ANNOUNCE THE NAMES OF APPOINTED NEGOTIATORS**

**NEGOTIATING PARTY: NORTHSTATE PACKAGING, INC.**

**UNDER NEGOTIATION: TERMS AND PRICE OF A POSSIBLE LEASE OF THE PROPERTY LOCATED AT 2 RAY OEHLERICH WAY**


Mayor Ebinger announced the closed session and Council went into closed session at 6:20 PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Mayor Ebinger announced that while Council was in closed session a motion was made to have the negotiating committee do a walk through with Mr. Van Acker of Northstate Packaging, Inc. at 2:00 PM on Wednesday, February 3, 2021 to continue with negotiations. Mayor Ebinger called for a roll call vote. All votes were Ayes. Motion carried. (Motion 21-27)

**ADJOURNMENT**

At 7:00 PM Mayor Ebinger made a motion to adjourn the meeting. Council Member Velador seconded. Motion carried. (Motion 21-28).

  
Henry A Ebinger, Mayor

Attest:

  
Raul Figueroa Tamayo, City Clerk