

Tulelake City Council
Regular Meeting Minutes

April 07, 2020

Mayor Ebinger called the conference call to order at 5:38 PM. Mayor Pro Tem Marcillac, Council Members Fensler, Nicholson and Velador were all present by conference call. City Treasurer, Sara Luscombe; Director of Public Works, Brett Nystrom; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho; Chief of Police, Tony Ross and City Administrative Clerk, Heidi Cureton were also present on the conference call. Raul Figueroa Tamayo was absent. No public members of the community identified themselves as participating in the conference call.

APPROVAL OF THE MARCH 31, 2020 SPECIAL MEETING MINUTES

Mayor Pro Tem Marcillac made a motion to approve the special meeting minutes of March 31, 2020. Council Member Velador seconded. A roll call vote was called by Mayor Ebinger. Mayor Ebinger, Mayor Pro Tem Marcillac and Council Members Fensler, Nicholson and Velador all voted ayes. Motion carried. (Motion 20-51)

APPROVAL OF BILLS

After a question asked by Council Member Nicholson regarding the reasoning for the purchase of MRE's (Meals Ready to Eat) by Police Chief Ross, Council Member Velador made a motion to approve the bills presented. Mayor Pro Tem Marcillac seconded. A roll call vote was called by Mayor Ebinger. Mayor Ebinger, Mayor Pro Tem Marcillac and Council Members Fensler, Nicholson and Velador voted ayes. Motion carried. (Motion 20-52)

APPROVAL OF CONTRACT AMENDMENT BETWEEN ADKINS ENGINEERING & SURVEY AND THE CITY OF TULELAKE TO INCLUDE \$2,000.00 TO DRAFT CWSRF FUNDING APPLICATION "PLAN OF STUDY" AND SUBMIT TO NORTH COAST RWQCB FOR THE CITY OF TULELAKE WASTEWATER SYSTEMS IMPROVEMENT PROJECT-2019

Director of Public Works clarified that this "Plan of Study" was redundant and that Dan Scalas tried to get around having to do it. He said they are working closely with Francine Fua and she said it was necessary but the \$2,000.00 expense was reimbursable. Dan is working on getting this study completed so the project can move forward. Mayor Ebinger made a motion to approve the amended contract between Adkins Engineering and the City of Tulelake. Council Member Nicholson seconded. A roll call vote was called by Mayor Ebinger. Mayor Ebinger, Mayor Pro Tem Marcillac and Council Member Velador, Fensler and Nicholson voted ayes. Motion carried. (Motion 20-53)

APPROVAL OF PUBLIC FUNDS POLICY FOR LOCAL, STATE AND FEDERAL GRANT AWARDS

City Hall Administrator explained that this policy was necessary in order to satisfy audit requirements and was needed for the Veterans Park Grant. Mayor Ebinger suggested adding a section to include Veteran contractors in the bid process. Mayor Ebinger made a motion to approve the policy with the understanding that wording changes and small additions could be added later if necessary. Council Member Velador seconded. A roll call vote was called by Mayor Ebinger. Mayor Ebinger, Mayor Pro Tem Marcillac and Council Member Velador, Fensler and Nicholson voted ayes. Motion carried. (Motion 20-54)

WAGE INCREASE REQUEST FOR THE CHIEF OF POLICE

Chief Ross brought his reasons for receiving a wage increase to the attention of the council. He mentioned that as a Department Head, he should be making as much as the other two Department Heads. He also reminded council that he had turned down raises in the past. Mayor Pro Tem Marcillac agreed that Chief Ross was deserving of a raise but during this time of COVID-19, the City was already struggling with the unknown aspects of how this virus was going to affect the City's General Fund monies. The likelihoods of having to lay off people was not out of the realm of possibilities and he couldn't justify giving him a raise at this time. Mayor Ebinger agreed. Chief Ross was concerned that his request would be pushed off and forgotten. Council Member Fensler suggested this subject matter be placed on the agenda for the first meeting in May. Council Member Nicholson advised Chief Ross should budget in his potential raise for the FY20/21 Budget so they could all have a clearer picture of the impact of his raise on the city. Mayor Ebinger made a motion to table this request until a later date when a better understanding of the city funds could be assessed. Mayor Pro Tem seconded. A roll call vote was called by Mayor Ebinger. Mayor Ebinger, Mayor Pro Tem Marcillac and Council Member Velador, Fensler and Nicholson voted ayes. Motion carried. (Motion 20-55)

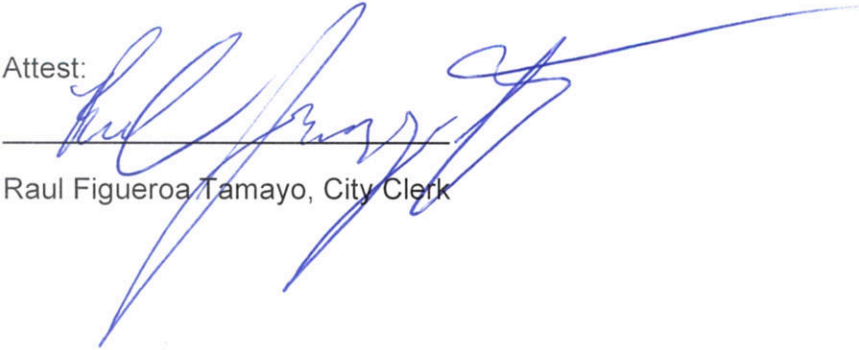
ADJOURNMENT

A motion was made by Mayor Ebinger to adjourn at 6:42 PM. Council Member Velador seconded. A roll call vote was called by Mayor Ebinger. Mayor Ebinger, Mayor Pro Tem Marcillac and Council Members Fensler, Nicholson and Velador were ayes. Motion carried. (Motion 20-56)



Henry A. Ebinger, Mayor

Attest:



Raul Figueroa Tamayo, City Clerk