

Tulelake City Council
Regular Meeting Minutes

March 03, 2020

Mayor Ebinger called the meeting to order at 5:36 PM. Mayor Ebinger alongside Mayor Pro Tem Marcillac and Council Member Velador attended the meeting. Council Members Nicholson and Fensler were absent as well as City Administrative Clerk, Heidi Cureton. Director of Public Works, Brett Nystrom; Chief of Police, Tony Ross; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho; City Treasurer, Sarah Luscombe and City Clerk, Raul Figueroa were also present.

APPROVAL OF THE FEBRUARY 18, 2020 REGULAR MEETING MINUTES

Council Member Velador made a motion to approve the February 18, 2020 Regular Meeting Minutes. Mayor Pro Tem Marcillac seconded the motion. Motion carried. (Motion 20-37)

APPROVAL OF THE BILLS

Council Member Velador made a motion to approve the bills presented. The motion was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 20-38)

PRESENTATIONAL UPDATE ON THE LAVA BEDS MONUMENT

Larry Whalon, Superintendent of the Lave Beds & Tulelake National Monuments, reported that tourism for the month of February was exceptionally good at the park this year due to the unusually nice weather. Mr. Whalon also discussed some of the projects they were working on this year, including the renovation of the jail and more hiking trails. Information only. No action taken.

APPROVAL OF FY19/20 CITY OF TULELAKE SALARY SCHEDULE WITH UPDATED CALIFORNIA MINIMUM WAGE RATES AND SALARY RATES BEGINNING JANUARY 01, 2020

Mayor Ebinger made a motion to approve the salary schedule as presented. It was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 20-39)

CORRECTION ON DIRECTOR OF PUBLIC WORKS SALARY RATE PER HOUR FROM \$24.76 TO \$24.84 EFFECTIVE AS OF JANUARY 05, 2020

City Hall Administrator, Jenny Coelho, explained that a correction was needed in order to fix a mistake that was made in calculating the hourly wage after Brett Nystrom, Director of Public Works, received his raise back in January. Mayor Ebinger made a motion to make the correction moving the rate per hour from \$24.76 to \$24.84. Council Member Velador seconded. Motion carried. (Motion 20-40)

APPROVAL TO PAY NEGATIVE DECLARATION FEE OF \$2,406.75 AND CLERK PROCESSING FEE OF \$50.00 TO SISKIYOU COUNTY TO FILE THE NOTICE OF DETERMINATION FOR THE TULELAKE VETERAN'S PARK EXPANSION

It was discovered that the Negative Declaration Fee of \$2,406.75 did not need to be paid. Only the \$50.00 Processing Fee needed to be paid. Mayor Ebinger made a motion to pay the \$50.00 to Siskiyou County. Council Member Velador seconded. Motion carried. (Motion 20-41)

REVIEW PROGRESS OF CLEANUP AND BUILDING CODE CORRECTIONS, WHICH ARE TO BE COMPLETED BY MARCH 21, 2020 AT THE LEASED PROPERTY LOCATED AT APN 050-201-010-000 AND FOLLOW UP WITH ALL VIOLATIONS

Chief of Police, Tony Ross, informed the Council that there had been some progress with clean-up on the property. Some vehicles have been removed and the elevator was removed from the roof. The people that were supposed to remove the metal have backed out so they are still looking to find someone to remove the metal. Negotiators still need to meet in order to come up with an agreeable solution for both parties involved in rewriting this Lease. No action taken.

REVIEW INTERPRETATION OF PAID HOLIDAYS IN CHAPTER 12.5 OF THE CITY OF TULELAKE PERSONNEL POLICY MANUAL

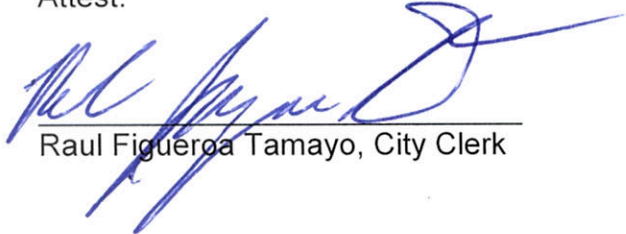
Will Sargent explained to council that it was a matter of City policy, not State law in deciding if an employee should be paid for a holiday if the holiday fell on an employees regularly scheduled day off. Council discussed the different ways the current City Personnel Policy Manual reads and decided that employees should not be penalized for the work schedule they were given by not getting paid for a holiday that falls on a Monday or Friday and that employees has one of those days off. Mayor Ebinger made a motion for employees to get 8 hours of holiday pay even if they were not scheduled to work on that holiday and to make the appropriate changes in the Personnel Manual. Mayor Pro Tem Marcillac Seconded. Motion carried. (Motion 20-42)

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 6:52 PM. Mayor Pro Tem Marcillac seconded the motion. Motion carried. (Motion 20-43)


Henry A Ebinger, Mayor

Attest:


Raul Figueroa Tamayo, City Clerk