

Tulelake City Council
Regular Meeting Minutes
February 04, 2020

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Tem Marcillac, Council Members Nicholson, Fensler and Velador also attended the meeting. Director of Public Works, Brett Nystrom; Chief of Police, Tony Ross; Finance Director, Will Sargent; City Treasurer, Sara Luscombe; City Clerk, Raul Figueroa and City Administrative Clerk, Heidi Cureton were all present. City Hall Administrator, Jenny Coelho was absent.

APPROVAL OF THE JANUARY 21, 2020 REGULAR MEETING MINUTES

Council Member Velador made a motion to approve the January 21, 2020 minutes. It was seconded by Council Member Marcillac. Council Member Fensler abstained from voting since he was not present at the meeting. Motion carried. (Motion 20-16)

APPROVAL OF THE BILLS

After a brief review, Council Member Velador made a motion to approve the bill submitted. The motion was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 20-17)

APPROVAL TO APPOINT COUNCIL MEMBER FENSLER AS A NEGOTIATOR FOR THE REWRITING OF THE LEASE REGARDING THE CITY LEASED PROPERTY LOCATED AT APN 050-201--010-000, INSTEAD OF MAYOR EBINGER, WHO WAS APPOINTED DURING THE JANUARY 21, 2020 CITY COUNCIL MEETING

Mayor Ebinger conveyed to the City Council that he would be unable to act as one of the negotiators for the rewriting of the lease regarding the City leased property due to personal reasons which would give him little time to dedicate the proper amount of attention needed. Mayor Pro Tem Marcillac made a motion to approve the replacement of Mayor Ebinger with Council Member Fensler as the third negotiator, alongside Council Member Nicholson and Finance Director Sargent, for the rewriting of the lease. The motion was seconded by Council Member Velador. Motion carried. (Motion 20-18)

RURAL KLAMATH CONNECTS (RKC) SEEKS CITY OF TULELAKE CITY COUNCILS ENDORSEMENT FOR THE FIVE FRIENDLY TOWNS OF KLAMATH COUNTRY BRAND ACTIVATION PROJECT

Mayor Ebinger gave a brief explanation of what Rural Klamath Connects is doing to increase tourism in our communities. He described a project that will help connect all "Five Friendly Towns" in the Klamath Basin to cooperate at an economic and social level to help establish places of information for visitors at each individual city. Grant money is available to help the towns cover expenses such as posters, signs, benches and kiosks. Upon hearing this information, Council Member Fensler made a motion to endorse the "Rural Klamath Connects Five Friendly Towns of Klamath Country Brand Activation Project". The motion was seconded by Council Member Velador. Motion carried. (Motion 20-19)

POSSIBLE RELOCATION OF THE RECYCLE CENTER FROM THE END OF C STREET TO THE BURN PIT SITE ON RAY OEHLERICH WAY

Public Works Director, Brett Nystrom, brought up an issue happening with the recycling bins to Council. He mentioned how the bins are overflowing all the time before their contents can be picked up. The misuse of the recycle center by some public has caused the area around C Street and the City Water Yard to become unattractive and a nuisance. The concern is to keep this recycling program in place. Brett proposed a solution to this problem by moving the recycling center to the Burn Pit area on Ray Oehlerich Way so it could be gated and monitored. The expense would be to add and fix a portion of the fence, add a walk-through gate and change the signage at the Burn Pit. Council Member Nicholson made a motion to relocate the recycle center from the end of C Street to the Burn Pit site on Ray Oehlerich Way. The motion was seconded by Council Member Fensler. Motion carried. (Motion 20-20)

REVIEW PUBLIC WATER SYSTEM STATISTICS FOR 2019

The Public Works Director gave Council a report on the water usage for the City and the Outside Water Districts during 2019. He told them he would like to do an assessment to narrow down potential water leaks within the City and in the outside districts. This was informational only. No action taken.

UPDATE ON THE 2019 SAFETY TRAINING PARTICIPATION FOR THE PUBLIC WORKS DEPARTMENT

The Director of Public Works gave a list of trainings that he and his crew participated in during 2019 to Council. He reported that his crew had no lost time due to injuries for the entire year. Information only. No action taken.

APPROVAL OF RESOLUTION 20-01 AUTHORIZING A FINANCIAL ASSISTANCE APPLICATION FOR A FINANCING AGREEMENT FROM THE STATE WATER RESOURCES CONTROL BOARD FOR THE PLANNING AND DESIGN OF THE TULELAKE WASTEWATER TREATMENT IMPROVEMENTS

Public Works Director, Brett Nystrom brought up to the City Council the necessity of receiving financial assistance from the State Water Resources Control Board to help fix the aging sewer system of Tulelake by monitoring each usage of gallons per district to help identify any potential leaks. This would in part help identify the leaks quicker and more efficiently. Mayor Ebinger made a motion to approve Resolution 20-01 Authorizing a Financial Assistance Application for a Financing Agreement from the State Water Resources Control Board for the planning and design of the Tulelake Wastewater Treatment Improvements. The motion was seconded by Council Member Marcillac. Motion Carried. (Motion 20-21)

REVIEW AND POSSIBLY APPROVE THE FY 18/19 CITY OF TULELAKE AUDIT

Will Sargent, Finance Director for the City, presented the FY18/19 draft audit and summarized the important parts with the Council. He stated that this year's audit was better than last year but did point out a few findings by the auditor. One was too many adjusting entries being made and another was the problems with the soccer grant. He assured Council that a corrective action plan was in place to help alleviate these issues. Mayor Ebinger, upon being satisfied with the audit, made a motion to approve the FY18/19 audit. The motion was seconded by Council Member Fensler. Motion carried. (Motion 20-22)

PERMISSION TO CLOSE THE PACIFIC CREST FEDERAL CREDIT UNION CHECKING AND SAVINGS ACCOUNTS

Will Sargent explained to Council that the checking and savings accounts with Pacific Crest Federal Credit Union were originally set up for a Christmas Fund. Since the fundraising for Christmas lights ended, the account is not used. Since that is the only account at Pacific Crest Federal Credit Union, Will suggested closing the accounts and moving the money to the General Fund at Umpqua Bank, but keeping track of it separately. Mayor Ebinger made a motion to approve the close on the Checking and Savings accounts with Pacific Crest Federal Credit Union and moving the money to Umpqua Bank. The motion was seconded by Council Member Velador. Motion carried. (Motion 20-23)

ANNOUNCEMENT PRIOR TO CLOSED SESSION

Mayor Ebinger announced that they were going into closed session at 6:13 PM to discuss the possible hiring of a police officer and conduct an interview.

CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (GOVT. C SECTION 54957 (B)(1)0.
TITLE: POLICE OFFICER APPLICANTS

Council returned from closed session at 6:34 PM.

ANNOUNCEMENT OF CLOSED SESSION


Mayor Ebinger stated that a decision was reached during closed session to proceed with the next step in the hiring process with the applicant they interviewed. The motion was passed with all five Council Members voting "Aye". Motion carried. (Motion 20-24)

ADJOURNMENT

Council Member Velador made a motion to adjourn the meeting at 6:38 p.m. It was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 20-25)


Henry A Ebinger, Mayor

Attest:


Raul Figueroa Tamayo, City Clerk