

**Tulelake City Council**  
**Regular Meeting Minutes**

**July 5, 2017**

The meeting was called to order at 5:30 PM by Mayor Ebinger. Mayor Pro Tem Marcillac and Council Members Fensler and Velador were present. Absent was Council Member Nicholson and Jenny Coelho, City Administrative Clerk. Also present Iva Rogers, City Clerk; Heidi Cureton, Assistant City Admin; and Brett Nystrom, Director of Public Works.

**APPROVAL OF THE JUNE 20, 2017 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the regular meeting minutes of June 20, 2017. It was seconded by Council Member Fensler. Motion carried. (Motion 17-98)

**APPROVAL OF BILLS**

Mayor Pro Tem Marcillac made a motion to approve the bills. It was seconded by Council Member Velador. Motion carried. (Motion 17-99)

**INQUIRING IF THE CITY IS STILL INTERESTED IN PURCHASING THE OLD EMPORIUM (MARSHA THEATRE) LOCATED AT 325 MAIN STREET**

Mr. John Long made a proposal that the City could have the building in exchange for the cost of the monthly city utilities on Rosanne Longs house, located at 269 1<sup>st</sup> Street, for 10 years. Council is concerned about the damage the Clyde Hotel is doing to the neighboring attached buildings and potential expense it is creating and decided to table this matter until the next meeting when all council members are present to provide input on the decision. No action was taken.

**APPROVAL OF TULELAKE MULTI-COUNTY FIRE PROTECTION DISTRICT CONTRACT WITH THE CITY OF TULELAKE FOR THE 2017/2018 FISCAL YEAR**

Mayor Pro Tem Marcillac made a motion to approve the 2017/2018 fiscal year contract with the Tulelake Multi County Fire Protection District, with the rates staying the same at \$24,000 annually, and authorizing the Mayor to sign the contract. It was seconded by Council Member Velador. Motion carried. (Motion 17-100)

**INTRODUCTION OF THE NEW FINANCE DIRECTOR, WILL SARGENT, WITH A GENERAL OVERVIEW OF RECOMMENDATIONS AND SERVICES TO BE PROVIDED FOR THE CITY OF TULELAKE**

Mr. Will Sargent stated he is very excited to be working with the City of Tulelake and spoke with the Council regarding ways to determine the main goals of the city and how to achieve those goals. He will be visiting City Hall on July 11, 2017, to get a better idea of what needs to be done and how best to balance work duties between city office staff. Will wants to provide council with quarterly financial snapshots to keep them updated and would like to hear from Department Heads to get additional input. No action was taken.

**APPROVAL OF WAGE INCREASE TO \$16.83, FOR PUBLIC WORKS EMPLOYEE, JOSE PEREZ, FOR GETTING HIS LICENSE FOR GRADE I, WASTEWATER TREATMENT PLANT OPERATOR, TO BE EFFECTIVE FOR THE JULY 9, 2017 PAYROLL**

Council Member Velador made a motion to approve the raise for Jose Perez to \$16.83 to be effective for the July 9, 2017 payroll. It was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 17-101)

**REQUEST FOR FUNDS FOR UPGRADING THE COMPUTER AT THE WASTEWATER TREATMENT PLANT**

Mayor Ebinger made a motion for the Director of Public Works to get a new computer with a backup system, not to exceed a total expense of \$1200.00, for the Wastewater Treatment Plant. Council Member Velador seconded the motion. Motion carried. (Motion 17-102)



**APPROVAL OF USING TDA MONEY TO REMOVE FOUR (4) TREES BY ABSOLUTE TREE SERVICE FOR SIDEWALK REPAIR ON MODOC AVENUE**

Mayor Pro Tem made a motion to approve using TDA (Transportation Development Act) money to remove the four trees on Modoc Avenue with the Mayor to sign the paperwork. But to use SCORE money for the sidewalk repair. Council Member Fensler seconded the motion. Motion carried. (Motion 17-103)

**UPDATE COUNCIL ON THE PROGRESS OF THE ROADS IN TULELAKE WITH PAVEMENT MANGEMENT REPORT.**

Brett Nystrom, Director of Public Works, shared with Council the Pavement Management Report he submitted to NCE noting that the City has spent \$86,525.59 on three different projects since June 2015 on the streets in Tulelake. The street rehabilitation work is funded by monies received from the STIP program (State Transportation Improvement Program) and LTF (Local Transportation Funds). No action was taken.

**APPROVE THE CURRENT BID TO FINISH THE DROP CEILING IN THE POLICE DEPARTMENT**

Council Member Velador made a motion to accept the bid of \$11,036.00 to finish the drop ceiling in the Police Department and for the money to come out of the COPS grant. It was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 17-104)

**APPROVAL TO SEND OFFICER JUSTIN ANDERSON AND CHIEF OF POLICE, TONY ROSS, TO THE ACTIVE SHOOTER VIOLENT INTRUDER RESPONSE (ALICE) INSTRUCTOR CERTIFICATION TRAINING, HOSTED BY TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT, ON AUGUST 7 AND 8, 2017**

Council Member Velador mentioned that the school allows five free seats and that Chief Ross should look into maybe getting at least one of them. Mayor Ebinger made a motion for Officer Anderson and Chief Ross to attend the Active Shooter classes and for Chief Ross to check into the fee seats. It was seconded by Council Member Fensler. Motion carried. (Motion 17-105)

**CLOSED SESSION: REVIEW ANNUAL PERFORMANCE EVALUATIONS FOR THE CHIEF OF POLICE, DIRECTOR OF PUBLIC WORKS, LIBRARY BRANCH MANAGER, CITY ADMINISTRATIVE CLERK, ASSISTANT CITY ADMIN AND TEMPORARY CITY STAFF EMPLOYEES GOVT C 54957 (b) (1)**

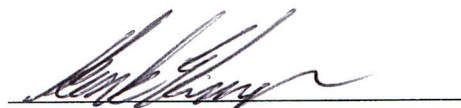
The Council went into closed session at 6:57.

**ANNOUNCEMENT OF CLOSED SESSION**

The Council came back into open session at 7:18. There was no action taken.

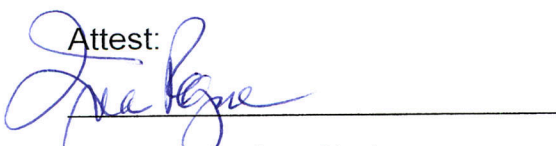
**ADJOURNMENT**

A motion was made by Mayor Pro Tem Marcillac to adjourn. It was seconded by Council Member Velador. Motion carried. Council was adjourned at 7:22 PM. Motion carried. (Motion 17-106)



Mayor Hank Ebinger

Attest:



Iva Rogers, City Clerk