

**Tulelake City Council**  
**Regular Meeting Minutes**  
**June 5, 2018**

The meeting was called to order at 5:32 PM by Mayor Ebinger. Mayor Pro Tem Marcillac, Council Members Velador, Nicholson and Fensler were also present. As well as City Treasurer, Leslie Boyd; City Clerk, Iva Rogers; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho and Director of Public Works, Brett Nystrom.

**APPROVAL OF THE MAY 15, 2018 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the minutes from May 15, 2018. It was seconded by Mayor Pro Tem Marcillac. Council Member Fensler abstained. Motion carried. (Motion 18-89)

**APPROVAL OF BILLS**

Mayor Pro Tem Marcillac made a motion to approve the bills. It was seconded by Council Member Velador. Motion carried. (Motion 18-90)

**REVIEW THE NATIONAL PARKS GENERAL MANAGEMENT PLAN FOR TULELAKE WITH THE CITY COUNCIL**

Mr. Larry Whalon provided an overview of the National Park Service Management Plan. He stated, among other things, that no boundary adjustments would occur on the 37 acres around the designated area around the Peninsula and Camp Tulelake.

**EVALUATION OF IT EQUIPMENT NEEDS FOR CITY HALL**

Mayor Ebinger made a motion for City Hall to get the NAS back-up system/server presented by Stacy & Dennis since currently there is no reliable back-up system at City Hall, not spending more than a 10% increase of the quote of \$1700.99 which was given back in February 2018. It was seconded by Council Member Nicholson. Motion carried. (Motion 18-91)

**RE-ADDRESSING THE WATER, SEWER AND GARBAGE RATES FOR THE CITY OF TULELAKE**

Chief of Police, Ross asked that Agenda item #12 be moved up in the meeting. Council agreed. Council listened to business owner concerns regarding the 20% increase in the city dumpster service. City Hall Administrator, Coelho explained that the Proposition 218 process was followed and only two letters were submitted in protest. Finance Director, Sargent clarified that this was not a decision made just to make money but rather was necessary in order to keep the garbage service with the City instead of contracting with a much more expensive Waste Management Service. Mayor Ebinger reiterated that the Council made the best decision for the City and Residents, keeping costs as low as possible and providing a safer work environment for public works employees. No action was taken.

**DISCUSSION OF POLICE DEPARTMENT AND CITY HALL PRINTERS**

City Hall Administrator, Coelho presented concerns regarding the printer contract between the Police Department and Canon. A motion was made by Mayor Ebinger to have a workshop and research options that will work best for both City Hall and the Police Department and then bring the findings back to Council. Council Member Fensler seconded. Motion carried. (Motion 18-92)

**APPROVAL TO INSTALL AN APPROXIMATE 16 FT BY 6 FT 9-GAUGE CHAIN LINK GATE TO THE WWTP STORAGE PONDS AND TO AWARD BIG MIKE'S FENCING THE JOB DUE TO THE LOW BID OF \$1250.00**

Mayor Pro Tem Marcillac made a motion to award the job to Big Mike's Fencing and have it installed at the Wastewater Treatment Plant storage ponds during July 2018. Council Member Nicholson seconded the motion. Motion carried. (Motion 18-93)

**REQUESTING COMP TIME HOURS TO BE PAID TO PUBLIC WORKS EMPLOYEES, JOSE PEREZ (59 HOURS) SCOTT CARROLL (54 HOURS) AND SAM FLORES (27 HOURS) FOR THE JUNE 15, 2018 PAYROLL**

Mayor Ebinger made a motion to approve the comp time payout request for all three Public Works Employees on the June 15, 2018 payroll. It was seconded by Council Member Velador. Council Member Nicholson voted nay. Motion carried. (Motion 18-94)

**REQUESTING 20 COMP TIME HOURS TO BE PAID TO CITY HALL STAFF HEIDI CURETON FOR THE JUNE 15, 2018 PAYROLL**

Council Member Velador made a motion to approve the request and pay Heidi Cureton 20 hours of earned comp time. It was seconded by Mayor Pro Tem Marcillac. Council Member Nicholson voted nay. Motion carried. (Motion 18-95)

**REQUESTING A REPLACEMENT OF INTERVIEW ROOM RECORDER**


Council Member Fensler made a motion to approve the purchase of an interview room recorder, spending no more than \$5,170.00. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 18-96)

**APPOINT TWO COUNCIL MEMBERS AND ONE CITY STAFF TO FORM A COMMITTEE TO REVIEW ALL CITY LEASES**


Mayor Ebinger made a motion for City Hall Administrator, Coelho to review the leases and identify any potential problems and bring them to Council for review. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 18-97)

**ADJOURNMENT**

A motion was made by Mayor Pro Tem Marcillac to adjourn. It was seconded by Council Member Velador. Motion carried. Council was adjourned at 7:31 PM. (Motion 18-98)

  
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Mayor Hank Ebinger

Attest:

  
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Iva Rogers, City Clerk