

**Tulelake City Council**  
**Regular Meeting Minutes**  
**May 7, 2019**

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Tem Marcillac was present along with Council Member Velador. Also present was Director of Public Works, Brett Nystrom; Police Office, Justin Anderson; City Hall Administrator, Jenny Coelho and City Treasurer, Leslie Boyd. Council Member Fensler joined the meeting late at 5:45 PM and Council Member Nicholson and Chief of Police, Tony Ross were absent.

**APPROVAL OF THE APRIL 16, 2019 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the April 16, 2019 regular meeting minutes. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-63)

**APPROVAL OF BILLS**

Council Member Velador made a motion to approve the bills presented on May 7, 2019. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-64)

**REQUESTING COUNCIL TO WAIVE THE ONE DAY SPECIAL EVENT FEE FOR THE TULELAKE SHINDIG AT OTIS ROPER PARK**

Lydia Gil requested the waiving of the Tulelake Shindig one-time City event fee for future years and suggested that the City used any donations given for the Shindig toward the Tulelake Revitalization projects. Mayor Ebinger moved to waive the one-time event fee for the Tulelake Shindig in the future in lieu of the City receiving donations for the event and use the donations for Tulelake Revitalization projects. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-65)

**REQUESTING THE TULELAKE POLICE DEPARTMENT TO BLOCK OFF A SECTION OF THE STREET TO ALLOW A PA-PA PALOOZA STREET DANCE ON SATURDAY, JUNE 15, 2019 FROM 4:00 PM TO 8:00 PM. ANY POTENTIAL VENDORS, MERCHANTS OR INTERESTED BUSINESS PERSONS SHOULD CONTACT CITY HALL FOR REQUIREMENTS TO ATTEND THIS EVENT**

Lydia Gil asked for a section of Modoc Avenue across from Mike and Wanda's to be closed off for the Street Dance scheduled for June 15, 2019 from 4:00 PM to 8:00 PM. Mayor Ebinger made a motion to approve the closure of Modoc Street for this event. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-66)

**REPORT ON THE PROGRESS OF THE DUDE SOLUTIONS MANAGEMENT PROGRAM AND REQUEST APPROVAL TO MOVE FORWARD WITH THE GIS MAPPING PROCESS AND CREATE A LINE ITEM TO BUDGET FOR THIS TO BEGIN IN THE SUMMER OF 2021**

Director of Public Works, Brett Nystrom, asked if a line item could be set up in the 19-20, 20-21 and 21-22 Budgets to pay for the GIS mapping process for the Dude Solutions work order program for Public Works. Mayor Ebinger made a motion to approve setting up the line item in those 19-20, 20-21 and 21-22 fiscal year budgets for GIS mapping. Council Member Velador seconded. Motion carried. (Motion 19-67)

**UPDATE COUNCIL ON STREET REPAIR**

Director of Public Works, Brett Nystrom, gave the Council an overview about filling the potholes in the City and that crack sealing for Highway and Siskiyou Streets with SB1 funding, Gas Tax Revenues and Local Transportation Commission funds is to be done later this summer. No action taken.

**APPROVAL TO HAVE BIG MIKES FENCING REPAIR THE FENCE AROUND THE PARK STREET LIFT STATION. THE ESTIMATED COST WILL BE \$1,764.00**

Mayor Ebinger moved to approve to have Big Mikes Fencing Repair for \$1,724 to do the fence repair around Park Street Lift Station. Mayor Pro Tem Marcillac seconded. Council Member Fensler arrived at 5:45 PM during this motion and abstained. Motion carried. (Motion 19-68)

**REPORT TO COUNCIL REGARDING THE STATUS OF CALRECYCLE'S MOST RECENT REVIEW OF THE SISKIYOU COUNTY INTEGRATED SOLID WASTE MANAGEMENT REGIONAL AGENCY FOR COMPLIANCE WITH MEETING THE AB 939 REQUIREMENTS**

Director of Public Works, Brett Nystrom, reported the City will work with the Tulelake Basin Joint Unified School District for the food waste reporting that is required for the state CalRecycle program. No action taken.

**REVIEW AND POSSIBLY APPROVE THE 2<sup>ND</sup> ADDENDUM TO EXTEND THE TERM OF THE SISKIYOU COUNTY SANITATION DEPARTMENT'S CONTRACT WITH THE CITY OF TULELAKE FOR THE OPERATION OF THE TRANSFER STATION, GIVING THE MAYOR AUTHORIZATION TO SIGN THE CONTRACT**

Mayor Ebinger made a motion to add a 3% escalation clause per year to the amount in the contract to cover the increase in labor and insurance costs and to have the Mayor sign the contract. Mayor Pro Tem seconded. Motion carried. (Motion 19-69)



**REPORT TO COUNCIL ON THE WASTEWATER LIFT STATION DEMONSTRATION THAT WAS PRESENTED BY ALAN BONKOWSKI FROM SMITH AND LOVELESS ON APRIL 23, 2019, AND INFORMATION REGARDING THE CONDITION OF THE TWO LIFT STATIONS CURRENTLY IN USE ON PARK STREET AND C STREET**

Director of Public Works, Brett Nystrom, reported that the City can apply for more State Water Resources Control Board grant funds to repair the lift stations. Brett would like to install some new safety valves for operator safety in the meantime. Council Member Fensler moved to have Brett purchase and install the new valves for operator safety in the confined space area for each of the lift stations. Mayor Ebinger seconded. Motion carried. (Motion 19-70)

**REVIEW AND POSSIBLE APPROVAL OF APPLICANT(S) FOR THE PART-TIME SEASONAL POSITIONS TO TAKE CARE OF THE CITY PARKS AND THE CITY BURN PIT**

Mayor Ebinger made a motion to hire Raul Figueroa Tamayo immediately at the base wage rate of \$11.03 per hour as the Part-time Temporary Employee for the seasonal Parks and/or Burn Pit position. Council Member Fensler seconded. Motion carried. (Motion 19-71)

**REVIEW AND POSSIBLE APPROVAL OF QUOTES FOR REPLACING THE ROOF AT CITY HALL**

City Hall Administrator, Jenny Coelho, presented three quotes received for replacing the existing roof for the City Hall building. The quote selected was Henri's Roofing. Mayor Ebinger moved to approve the quote to replace the existing roof with the TPO.60 roofing material. Council Member Fensler seconded. Motion carried. (Motion 19-72)

**REVIEW AND POSSIBLE APPROVAL OF T-MOBILE SITE LEASE AGREEMENT OFFER**

This item will be tabled until a future Council meeting as this site lease agreement is still being reviewed by the City staff and City Attorney.

**APPROVAL TO PURCHASE 6000 ROUNDS OF AMMUNITION FROM KIRB'S OUTLET FOR DEPARTMENT TRAINING**

Council Member Fensler moved to approve the purchase of 6000 rounds of ammunition from Kirb's Outlet for Police Department training. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-73)

**REQUEST APPROVAL FOR THE REPLACEMENT PURCHASE OF 3 MORE DUTY GUNS. THE COST PER GUN IS \$508.73 AND THE DEPARTMENT WILL RECEIVE A TRADE-IN CREDIT FOR THE OLD DUTY GUNS THAT WILL BE RETURNED**

Police Officer, Justin Anderson, gave a demonstration of the Sig P320 Pro gun to the City Council. This gun will be easier to maintain and be able to order replacement parts when needed. Council Member Fensler moved to approve the purchase of the three Sig P320 Pro guns for the Police Department. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-74)

**REQUESTING 30 COMP TIME HOURS TO BE PAID TO POLICE OFFICER, JUSTIN ANDERSON**

This item was cancelled as Police Officer, Justin Anderson said that circumstances changed and pay out of comp time is not needed at this time.

**ANNOUNCEMENT PRIOR TO CLOSED SESSION**

Mayor Ebinger announced that Council would be going into closed session.

**CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (GOVT C SECTION 54957 (b)(1))**

**TITLE: POLICE OFFICER APPLICANT**

**DISCUSSION/ACTION**

Council went into closed session at 6:35 pm to interview Dillon Moore for a police officer position.

**ANNOUNCEMENT OF CLOSED SESSION**

Council came out of closed session at 7:09 pm. A motion was made in closed session to hire Dillon Moore as a police officer pending on background check, psychological evaluation and passing the post academy training. All votes by Council were Ayes. Motion carried. (Motion 19-75)

**ADJOURNMENT**

Mayor Ebinger moved to adjourn the meeting at 7:26 pm. Council Member Fensler seconded. Motion carried. (Motion 19-76)

  
Henry A. Ebinger, Mayor

Attest:

  
Jenny Coelho, Deputy City Clerk