

Tulelake City Council
Regular Meeting Minutes
December 17, 2019
5:30 PM

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Tem Marcillac was present along with Council Members Fensler, Nicholson and Velador. Also present was Director of Public Works, Brett Nystrom; City Administrative Clerk, Heidi Cureton; Finance Director, Will Sargent; City Building Inspector, John Pemberton; City Treasurer, Sara Luscombe; City Clerk, Raul Figueroa Tamayo and City Hall Administrator, Jenny Coelho. Chief of Police, Tony Ross was absent

APPROVAL OF THE OCTOBER 15, 2019 REGULAR MEETING MINUTES

Council Member Nicholson made a motion to approve the October 15, 2019 regular meeting minutes. Council Member Velador seconded. Motion carried. (Motion 19-177)

APPROVAL OF THE DECEMBER 02, 2019 SPECIAL MEETING MINUTES

Council Member Velador made a motion to approve the December 02, 2019 Special meeting minutes. Council Member Fensler seconded. Motion carried. (Motion 19-178)

APPROVAL OF THE DECEMBER 03, 2019 REGULAR MEETING MINUTES

Mayor Ebinger made a motion to approve December 03, 2019 regular meeting minutes. Council Member Fensler seconded. Motion carried. (Motion 19-179)

APPROVAL OF BILLS

Council Member Fensler made a motion to approve the bills. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-180)

DISCUSSION ON THE CURRENT CONDITIONS OF A WAREHOUSE LOCATED ON CITY PROPERTY AP# 050-201-010-000

John Pemberton, the City Building Inspector reported on the current conditions of the warehouse located on City Property AP# 050-201-010-000. The building is deteriorating and without immediate repairs, it would not be salvageable or cost-effective. John mentioned to the City Council that the building, if salvaged, could be a profit to the city later if sold to a company for the purposes of storage or any other function. John also brought up the concern of the recycling materials that are being stored east of the building. The City property currently under the business name of Tri-County Ag and is in violation of the state building codes and state recycling laws. There is the matter of the Lessee being in violation of the actual lease agreement. The deterioration of the building and the recycling debris is a violation of city codes and the lease agreement. Mayor Ebinger made a motion giving the Lessee a written notice of violations from the City Building Inspector and the City Council and giving the Lessee a time limit to respond. If the Lessee does not respond to the written notification then the lease is terminated. Council Member Nicholson seconded. Motion carried. (Motion 19-181)

CONCERNS REGARDING THE FAILING SEWER LINE ALONG THE FAIRGROUNDS PROPERTY AND DISCUSSION OF HOW TO CORRECT THE PROBLEM

Concerns from Greg Herman, President of the Tulelake Butte Valley Fair Board, over the current state of the sewer line having a potential accident is probably just a matter of time. This is due to the shallowness of the pipeline and this concern was shared with the Director of Public Works. Due to the age and possible condition of the sewer line, Council Member Nicholson made a motion for the Director of Public Works to investigate and have the line scoped for more information on the matter of what repairs or replacement of the line is needed, as well as, working with all necessary jurisdictions concerning the line. Mayor Ebinger seconded. Motion carried. (Motion 19-182)

PROPOSE IMPLEMENTING AN ONLINE PAYMENT PROGRAM FOR THE CITY AND PRESENT ESTIMATED COSTS

City Hall Administrator Jenny Coelho and the Finance Director brought up the proposal for implementing an online payment program for the residents of Tulelake in order for them to be able to pay their City utility bill online. This service would cost the City a monthly fee, which would need to be forwarded on to the customer in order for it to be cost-effective for the City. Residents will need to decide if the fee for this service is worth the convenience of paying online. Mayor Ebinger made a

motion to implement an online payment program that will work with the City's current billing system. Mayor Pro-Term Marcillac seconded. Motion carried. (Motion 19-183)

APPROVAL TO REMOVE LESLIE D. BOYD AS A SIGNER FROM ALL OF THE CITY OF TULELAKE UMPQUA BANK CHECKING ACCOUNTS AND TO ADD SARA LUSCOMBE, THE NEW CITY TREASURER, AS A SIGNER. CITY COUNCIL MEMBERS, HENRY A. EBINGER, RICHARD E. MARCILLAC, KEVIN W. NICHOLSON, GARY W. FENSLER AND PAULETTE L. VELADOR ARE TO RENEW AS SIGNERS FOR ALL THE CITY OF TULELAKE UMPQUA BANK CHECKING ACCOUNTS AS IS REQUIRED BY BANK POLICY

Council Member Fensler made a motion to approve removing Leslie D. Boyd as a signer and adding Sara Luscombe as a new signer and renewing all the current Council Members, Henry A. Ebinger, Richard E. Marcillac, Kevin W. Nicholson, Gary W. Fensler and Paulette L. Velador as signers on the City of Tulelake Umpqua bank accounts. Council Member Nicholson seconded. Motion carried. (Motion 19-184)

APPROVAL TO INCREASE SALARY RATES FOR THE CITY HALL ADMINISTRATOR, JENINE COELHO, TO \$24.00 PER HOUR, THE DIRECTOR OF PUBLIC WORKS, BRETT NYSTROM, TO \$24.76 PER HOUR, AND THE HOURLY RATE FOR THE CHIEF OF POLICE, TONY ROSS, TO \$22.70 EFFECTIVE DECEMBER 29, 2019

Finance Director, Will Sargent, explained that due to the California State Labor Law, exempt employee's hourly wages must be at least two times the amount of the minimum wage rate. The current California minimum wage for a business with 25 or fewer employees is \$12.00 per hour. Mayor Ebinger made a motion to increase the wages of exempt employees Jenine Coelho, City Hall Administrator, to \$24.00 per hour and Brett Nystrom, Director of Public Works, to \$24.76 per hour. The hourly rate for Tony Ross, Chief of Police, was increased to \$22.70 per hour. All increases to be effective as of December 29, 2019. Council Member Nicholson seconded. Motion carried. (Motion 19-185)

APPOINT CITY NEGOTIATORS REGARDING CITY PROPERTY LOCATED ON A PORTION OF PARCEL #050-201-020-000, SPECIFICALLY 2 RAY OEHLERICH WAY, TULELAKE

Mayor Ebinger made a motion to appoint Council Members Marcillac and Nicholson and Finance Director, Will Sargent, to be the City Negotiators regarding the property on parcel #050-021-020-000. Council Member Fensler seconded. Motion carried. (Motion 19-186)

CLOSED SESSION: CONSIDER AN OFFER BY CASCADE POTATO, LLC TO PURCHASE CITY PROPERTY LOCATED ON A PORTION OF PARCEL #050-201-020-000, SPECIFICALLY 2 RAY OEHLERICH WAY, TULELAKE (PER GOVT. CODE SECTION 54956.9) AND ANNOUNCEMENT OF CLOSED SESSION

Council announced that it would go into closed session around 6:30 PM to discuss any proposals. The council came back from closed session at 6:45 PM. No action taken in closed session.

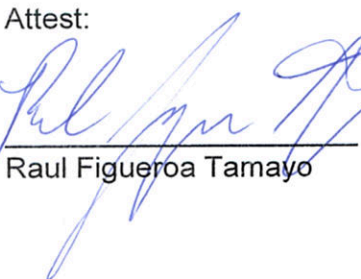
ADJOURNMENT

Council Member Nicholson made a motion to adjourn the meeting at 6:50 PM. Council Member Fensler seconded. Motion carried. (Motion 19-187)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa Tamayo