AGENDA
Regular Meeting
November 10, 2026
5:00PM
Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the special meeting of November 10, 2026.
2. Pledge of Allegiance
3. Approval of November 3, 2026, regular meeting minutes. Discussion/Action.
4. Comments from the public.

   This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

5. Discussion about continued Social Media posts. Discussion/Action (Council Member Williams)
6. Discussion regarding the property at 507 Main Street. Discussion/Action (Council Member Williams)
7. Discussion about Clarification regarding City Hall meetings with Siskiyou County. Discussion/Action (Council Member Williams)
8. Adjournment

Meetings are held in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
November 3, 2026 - 5:30PM

Mayor Tom Cordonier called the meeting to order at 5:31PM. Mayor Pro Tem, Penny Velador and Council Members; Margie Cordonier, Patty Taylor and Teresa Williams were present. Also in attendance were Chief Resilience Officer, Jenny Coelho; City Clerk, Anna Perez; Director of Public Works, Jose Perez; City Treasurer, Sara Luscombe and Chief of Police Tom Hoy.

APPROVAL OF OCTOBER 20, 2026, REGULAR MEETING MINUTES
Council Member Cordonier made a motion for the approval of October 20, 2026, regular meeting minutes. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-174)

APPROVAL OF THE PAYMENT OF BILLS
Mayor Pro Tem Velador made a motion to approve paying the bills as presented. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-175)

COMMENTS FROM THE PUBLIC
Tony Ross stated that he intended to serve Mayor Cordonier and Council Member Cordonier with recall paperwork on November 4, 2026. Mr. Ross alleged that their leadership had led the City to bankruptcy and stated that they did not have the authority to lay off city employees. He apologized and stated that he had the correct forms this time to proceed with the recall. He also commented that it paid him to pursue this action.

DISCUSSION AND POSSIBLE ACTION TO TEMPORARILY CLOSE THE LIBRARY UNTIL FURTHER NOTICE OR REDUCE LIBRARY HOURS TO 4 HOURS A WEEK
Council Member Williams placed this item on the agenda to discuss the library's operations considering budget cuts and to provide an opportunity for discussion and community input before making any decisions. Library Branch Manager Kailee addressed the City Council and stated that she had important information she wanted to share before the Council made a decision regarding the library. She introduced Teresa, representing the Siskiyou County Library, and Jules, a current library employee, who were also present. Kailee explained that three groups are involved in supporting the library: Friends of the Library, Siskiyou County, and the City of Tulelake. She stated that the cost of operating the library is shared among these three groups. Kailee reported that the library currently has 52 active library cardholders. She also explained that the library could not simply be closed because the books and library materials belong to Siskiyou County. Council Member Velador asked what the minimum operating schedule would be to keep the library open and available to the community. Kailee responded that the minimum schedule would be three days per week and confirmed that Saturday is one of the days the library is open. Council Member Cordonier made a motion to have the library open two days a week for four hours, and Kailee to be the one to choose what days. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 26-176)

DISCUSSION ABOUT REORGANIZATION OF THE CITY COUNCIL MEMBERS
Mayor; Tom Cordonier. Mayor Pro Tem made a motion for Tom Cordonier to be the Mayor. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-177)

Mayor Pro Tem; Penny Velador. Mayor Cordonier made a motion for Penny Velador to be Mayor Pro Tem. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-178)

Water and Wastewater Commissioner; Teresa Williams. Mayor Cordonier made a motion for Teresa Williams to be water and wastewater commissioner. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-179)

Parks and Streets Commissioner; Patty Taylor. Mayor Cordonier made a motion for Patty Taylor to be parks and streets commissioner. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-180)

Garbage Commissioner; Margie Cordonier. Mayor Pro Tem Velador made a motion for Margie Cordonier to be garbage commissioner. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-181)

Library Commissioner; Margie Cordonier. Council Member Taylor made a motion for Margie Cordonier to be library commissioner. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-182)

Police Commissioner; Penny Velador. Council Member Cordonier made a motion for Penny Velador to be police commissioner. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-183)

City Hall Commissioner; Tom Cordonier. Mayor Pro Tem Velador made a motion for Tom Cordonier to be city hall commissioner. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-184)

SCORE; Jenny Coehlo, Anna Perez. Mayor Pro Tem Velador made a motion to have Jenny as first and Anna as alternative for SCORE. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-185)

LOLA; Tom Cordonier. Council Member Taylor made a motion to have Tom as Lola Representative. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-186)

Collier; Penny Velador and Patty Taylor. Mayor Cordonier made a motion to have Penny and Patty as Collier Representatives. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 26-187)

RKC; Jenny Coelho and Patty Taylor. Mayor Pro Tem Velador made a motion to have Jenny and Patty as RKC Representatives. Mayor seconded the motion. All votes were aye. Motion carried. (Motion 26-188)

Siskiyou County Waste Management; Jose Perez and Margie Cordonier. Mayor Pro Tem Velador made a motion to have Jose and Margie as Siskiyou County Waste Management Representatives. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 26-189)

SGMA; Tom Cordonier and Jose Perez. Mayor Pro Tem Velador made a motion for Tom and Jose to be the SGMA Representatives. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-190)

Tulelake Revitalization; Teresa Williams. Mayor Pro Tem Velador made a motion for Teresa to be the Tulelake Revitalization Representative. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-191)

DISCUSSION AND POSSIBLE ACTION REGARDING THESE VERY DIFFICULT CIRCUMSTANCES REGARDING THE CITY BUDGET WE AS A COUNCIL CAN WITHDRAW OUR PAY UNTIL THE FINANCIAL HARDSHIP WITH THE CITY IS UNDER CONTROL

Council Member Williams stated that she had been considering ideas to help address the City's budget concerns. Jenny mentioned that in 2012, elected officials had taken a pay reduction. Council Member Taylor commented that she uses her council compensation to help pay for cat food, explaining that she is currently feeding cats and assisting with efforts to have them spayed and neutered. Jerry King asked whether members of the City Council had the option of donating their compensation to the library if they wanted. The item was for discussion only. No action was taken.

REVIEW OF 1ST QUARTER 2026 GENERAL FUND CITY BUDGETS

Chief Resilience Officer Jenny provided a budget update and explained that the financial information was current through September 30, 2026, as additional expenses and revenues were still being entered for October. Jenny reported that the City was experiencing a shortfall in retail sales tax revenue. She further stated that the majority of the City's sales tax revenue was being allocated back to Siskiyou County. She indicated that she had not anticipated this situation. Jenny informed the Council that the City Attorney had already submitted two objections regarding the sales tax issue. She also reported that the City was currently short approximately $125,000. This item was for discussion only. No action was taken.

REVIEW AND POSSIBLE APPROVAL OF MID PACIFIC ENGINEERING'S PROPOSAL FOR ADDITIONAL GEOTECH DRILLING FOR THE TULELAKE VISITOR CENTER PROJECT

Chief Resilience Officer Jenny informed the City Council that additional geotechnical drilling would be needed for the Tulelake Cultural Visitors Center project, as the building will be constructed near the theater. Jenny explained that the foundation is anticipated to be approximately four feet thick and that additional drilling is needed to help ensure the stability of the foundation. She reported that the estimated cost for the additional geotechnical drilling would be approximately $9,000. This item was tabled until the next City Council meeting scheduled for November 17, 2026.

REVIEW AND APPROVAL OF R.B. ALDRICH CONSTRUCTION ORDER #1 AND RETAINAGE INCLUDED ON FINAL INVOICE # 2021

Chief Resilience Officer Jenny informed the City Council that there was a change order and final invoice for the Public Works Shop project. Director of Public Works Jose explained that dirt located between the shop and the park had to be removed. He stated that this work had previously been brought before the City Council and approved, with an estimated cost of $7,000. Jenny asked Dick whether payment could be made in three installments, explaining the City's current budget constraints. Dick agreed to the proposed payment arrangement. Mayor Cordonier made a motion of the approval of R.B Aldrich Construction Order #1 and retainage included on final invoice # 2021. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-192)

REVIEW AND POSSIBLE APPROVAL OF SHORT-TERM RENTAL FIRE SAFETY SELF CERTIFICATION FORM

Chief Resilience Officer Jenny informed the City Council that City Planner Rico had forwarded a certification form issued by the State of California for short-term rentals. Jenny explained that short-term rentals would be required to undergo an annual inspection. She stated that she would follow up with Rico to obtain information regarding the applicable inspection fee. Mayor Pro Tem Velador made a motion to approve of short-term rental fire safety self-certification form. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-193)

DISCUSSION AND POSSIBLE ACTION OF REMOVING BOTTLED WATER FROM CITY PURCHASING AND DISCUSSING OSHA REQUIREMENTS

Council Member Cordonier suggested eliminating the City's provision of drinking water in all departments as a potential budget-saving measure. She estimated that doing so could save the City approximately $1,000. Chief Resilience Officer Jenny responded that eliminating drinking water would not be an option due to OSHA requirements. She explained that employees must have access to potable drinking water and that water from bathroom facilities could not be used as a

substitute. Council Member Cordonier made a motion to remove all water services from City buildings; City Hall, Library, and Public Works. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-194)

DISCUSSION ABOUT WATER SHUTOFFS FOR NON-PAYMENT

Mayor Cordonier stated that the City needs to determine how to encourage residents to pay their outstanding bills. Mayor Pro Tem Velador mentioned that she had contacted the neighboring City of Dorris to ask how they handle delinquent accounts. She reported that she was informed that Dorris shuts off utility services for customers who fail to pay their bills, as COVID-19 emergency restrictions have ended. Council Member Taylor made a motion to whoever doesn't pay within 20 days on their current bill then shut them off. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-195)

APPROVAL OF COPS GROWTH ALLOCATION FOR FY 2026/2027

Mayor Cordonier made a motion to approve the COPS Growth Allocation for FY 2026/2027. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-196)

CLOSED SESSION: PUBLIC EMPLOYEE EVALUATION

Council went into closed session at 7:29pm.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from closed session at 8:34 p.m. Mayor Cordonier stated that there was no action to be taken and it was just information for the council. No action taken.

CLOSED SESSION: EMPLOYEE EVALUATION- CHIEF OF POLICE

Council went into closed session at 8:34pm.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from closed session at 9:33p.m. Mayor Cordonier stated that there was no action to be taken and it was just information for the council. No action taken.

EMERGENCY AND GRANT UPDATES

Chief Resilience Officer Jenny mentioned that they are finally taking down the bowling alley. She is currently trying to figure out more info on the Antena for FM Radio.

Chief of Police: Tom Hoy mentioned Oscar will graduate on November 13th at 11:30 a.m. Tom is setting up a meeting with Nick Scott to discuss his interest in purchasing Tri County. Tom is also meeting with the City of Bonanza and its insurance representatives.
City Hall Administrator: Absent.
Director of Public Works: Jose Perez mentioned Marco has submitted his two-week notice. Arturo plans to leave once he obtains his bus driver's license. Once both employees have left, Public Works will be down to two employees.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 9:41PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-197)

_____
Tom Cordonier, Mayor

Attest:

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Anna Perez, City Clerk