

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
July 7, 2026 - 5:30PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Penny Velador and Council Members, Margie Cordonier, Patricia Taylor and Teresa Williams were present. Also in attendance were Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Hall Administrator, Aissa Martinez; City Clerk, Anna Perez; Library Branch Manager, Kailee Wood; Chief of Police, Tom Hoy, Assistant City Admin, Christian Marquez and City Treasurer, Sara Luscombe. Finance Director, Whitney Cantrell, was absent.

APPROVAL OF June 16, 2026, REGULAR MEETING MINUTES

Mayor Pro Tem Velador made a motion for the approval of May 26, 2026, special meeting minutes. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-103)

APPROVAL OF JUNE 30, 2026, SPECIAL MEETING MINUTES

Council Member Cordonier made a motion for the approval of June 2, 2026, regular meeting minutes. Council Member Taylor seconded the motion. Four votes were aye and one abstained. Motion carried. (Motion 26-104)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier asked Chief Tom Hoy about the fuel cost in his department. Chief Hoy mentioned that he was going to have everyone input their actual mileage so that in the office they know whose charge is what. Mayor Pro Tem Velador made a motion to approve paying the bills as presented. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-105)

COMMENTS FROM THE PUBLIC

Lindsay Wallace addressed the Council and apologized to the Director of Public Works for the way she had treated him previously.

Jack Britner addressed the Council regarding the City's enforcement actions affecting vendors. He questioned why the City was requiring people to leave and expressed concern about the shaved ice vendor operating within the City limits, stating that people are simply trying to make a living.

DISCUSSION ABOUT DOGS FOLLOWING KIDS TO LIBRARY AND THEN BARKING AND GROWLING AT PATRONS TRYING TO COME IN AND OUT OF LIBRARY

Library Branch Manager, Kailee Wood reported that, since the item was placed on the agenda, the dog had been picked up by Chief Hoy. Chief Hoy stated that he transported the dog to the Klamath Animal Shelter. He explained that a \$160 fee for a required medical examination was paid before the dog could be accepted by the shelter. The expense was paid from the K-9 Fund. No action was taken.

DISCUSSION ABOUT WHAT CAN BE DONE TO ENFORCE DOG LICENSES

Mayor Cordonier discussed the need to improve compliance with the City's dog licensing requirements and expressed interest in developing a method to encourage residents to obtain dog licenses. Chief Hoy stated that whenever officers respond to a residence for a call for service and observe a dog on the property, they can provide the owner with a notice informing them of the City's dog licensing requirement. No action was taken.

DISCUSSION ABOUT THE UMBRELLA VENDOR SELLING WITHIN CITY LIMITS WITH NO BUSINESS LICENSE

Council Member Teresa Williams stated that she requested this item be placed on the agenda because Officer Mauk had previously been required to obtain proper licensing for a fundraiser benefiting his daughter's soccer team. She expressed the opinion that if the City requires approval for one fundraiser, the requirement should be applied consistently to all vendors, meaning everyone should be subject to the same requirements. No action taken.

REVIEW AND POSSIBLE APPROVAL OF TASK ORDER 19 WITH ADKINS ENGINEERING AND SURVEYING, FOR STRUCTURAL DESIGN OF THE LOW POWER FM RADIO TOWER FOR INSTALLATION

Chief Resilience Officer Jenny Coelho mentioned that she has \$5000 in her budget for supplies she is willing to use to pay for the installation from that grant. She is going to ask to make sure she can do that. It will still cost the City money to install it. Council Member Taylor mentioned that she rather have her ask first to see if it can be used if not to bring it back to Council. Mayor Cordonier made a motion for Chief Resilience Officer Jenny to determine whether the grant could be used. If not, the item will be brought back to the Council. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-106)

REQUEST TO PREPARE NUISANCE ABATEMENT LIEN AND PURSUE RECEIVERSHIP WITH THE CITY ATTORNEY FOR APN #050-081-090-000

Chief Resilience Officer Jenny Coelho said that the Building Inspector needs to see if there is any damage that has happened to the roofs. Chief Hoy mentioned that the owner is upset and wants to know if he can go onto his property since it's all red tagged. The owner mentioned to Chief Hoy that he will take legal action against the City for causing damage to his property. Council Member Cordonier made the motion to prepare a nuisance abatement lien and pursue receivership with the City Attorney for APN #050-081-090-000. Council Member Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-107)

APPROVAL TO PURSUE INSPECTION AND POSSIBLY NUISANCE ABATEMENT WARRANT WITH THE CITY ATTORNEY FOR APN #050-072-120-000

Chief Resilience Officer Jenny Coelho stated that a search warrant is required before City officials can enter the property. She explained that the property is now owned by U.S. Bank and that the current occupants are believed to be squatting. The Director of Public Works and the Chief Resilience Officer contacted Siskiyou County so that County officials could be included in the search warrant and participate in the inspection of the property. Mayor Pro Tem Velador made the motion to pursue inspection and possible nuisance abatement warrant with the City Attorney for APN #050-072-120-000. Council Member Cordonier seconded the motion. Motion carried. All votes were aye. Motion carried. (Motion 26-108)

Chief of Police: Tom Hoy reported that Oscar is doing well. He also reported that a pickup truck had been purchased using K-9 Fund monies. In addition, Chief Hoy stated that he hired an accountant to provide an additional level of financial oversight for the K-9 Fund. Chief Hoy also reported that Officer Ross had issued three notices to vehicles with out-of-state license plates.

Chief Resilience Officer: Jenny Coelho reported that she is working with Jeff on the City's audit. She also reported that she is preparing two grant applications. In addition, she stated that she has been reviewing two emergency plans related to livestock left behind during wildfires and would like to develop a plan to address livestock evacuation and care in the event of wildfire.

City Hall Administrator: No comments.

Director of Public Works: Jose Perez mentioned to the Council that the tires that came from the property clean up are all scattered and have not been removed.

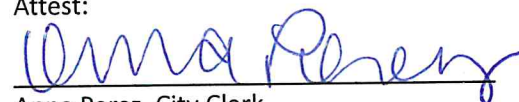
ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:03PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-109)



Tom Cordonier, Mayor

Attest:



Anna Perez, City Clerk