

AGENDA
Regular Meeting
TULELAKE CITY COUNCIL

June 16, 2026

5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of June 16, 2026.
2. Pledge of Allegiance
3. Approval of May 26, 2026, Special meeting minutes. Discussion/ Action.
4. Approval of June 2, 2026, regular meeting minutes. Discussion/Action.
5. Approval of the payments of bills. Discussion/Action.
6. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

7. Public Hearing pursuant to Proposition 218 to receive and tabulate written protests, consider written objections under AB2257 and consider adoption of the proposed five-year rate schedules for the Solid Waste, Water, and Wastewater Enterprise Funds (Fiscal Years 2026-27 Through 2030-31). Discussion/Action (Mayor Cordonier, Cameron Weist)
8. Approval of Resolution 2026-09, "Resolution of the City Council of the City of Tulelake declaring the results of the Proposition 218 majority protest proceeding for the proposed five-year Solid Waste, Water and Wastewater rate schedules; making findings pursuant to California Constitution article XIII D, section 6 and government code sections 53750 through 53759.2; and adopting a new utility rate schedule." Discussion/Action. (Mayor Cordonier)
9. Discussion about out of state license plates. Discussion/Action. (Mayor Cordonier)
10. Discussion and update regarding Building Inspector's reduced hours of service to the City. Discussion/Action. (Building Inspector)
11. Discussion and possible approval to support Malin Community Service Club for the 2026 Fourth of July Fireworks and Malin Park Car Show. (City Hall Administrator)
12. Review and possible approval for Low Power FM Radio Station transmitting equipment, tower, antenna and installation requirements. Discussion/Action (Chief Resilience Officer)
13. Review of draft Non-Profit Bylaws for Tulelake Cultural Visitor Center. Discussion/Action (Chief Resilience Officer & Murray Bolesta)
14. Review quote for 250 Year Banner. Discussion/Action (Chief Resilience Officer)
15. Department Head updates.
 - a. Chief of Police, Tom Hoy
 - b. Chief Resilience Officer, Jenny Coelho
 - c. City Hall Administrator, Aissa Martinez

d. Director of Public Works, Jose Perez

COMMENTS FROM ADMIN AND STAFF:

16. Comments from City Treasurer (Sara Luscombe)
17. Comments from City Clerk (Anna Perez)
18. Comments from Library Branch Manager (Kailee Wood)
19. Comments from Assistant City Admin (Christian Marquez)
20. Comments from Council Member (Margie Cordonier)
21. Comments from Council Member (Patty Taylor)
22. Comments from Mayor Pro Tem (Penny Velador)
23. Comments from Council Member (Teresa Williams)
24. Comments from Mayor (Tom Cordonier)
25. Adjournment

Meetings are held in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

MINUTES
Special Meeting
TULELAKE CITY COUNCIL
May 26, 2026 - 5:00PM

Mayor Tom Cordonier called the meeting to order at 5:00PM. Mayor Pro Tem, Penny Velador and Council Members, Margie Cordonier, Patricia Taylor and Teresa Williams were present. Also in attendance were Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Hall Administrator, Aissa Martinez; City Clerk, Anna Perez and Chief of Police, Tom Hoy. Assistant City Admin, Christian Marquez; Finance Director, Whitney Cantrell; Library Branch Manager, Kailee Wood and City Treasurer, Sara Luscombe were absent.

DISCUSSION OF NUISANCE ABATEMENT AT 514 C STREET, 522 C STREET, 406 FOURTH STREET, 424 FOURTH STREET

Chief of Police, Tom Hoy asked both sides to engage in a controlled discussion so the City could reach its desired outcome. He stated that the purpose of the meeting was to exchange information. He also wanted the Council to know that John Puliz had not harassed any of the individuals who had been hired to work on his property. Chief of Police, Tom Hoy said that all he wanted was for the meeting to remain peaceful. Council Member Williams asked whether proof of service had been provided and how much notice had been given. City Hall Administrator, Aissa Martinez stated that the three City staff were not involved in that process and therefore did not know the details. She mentioned that the one that did the work for that was Chief Resilience Officer, Jenny Coelho. Jenny explained that notice of the public hearing had been posted throughout town for 30 days and that the properties in question were included in the notice. She added that the Council had approved moving forward and had consulted with their attorney before proceeding. City Attorney, Margret Long said she went through the court to have everything proper, and able to move forward with just the court order. John Puliz stated that the warrant did not authorize the contractor to perform the work currently being conducted. He clarified that his concern was not related to the trees or his historic items. Mayor Pro Tem Velador asked why he would not want the trees removed. John responded that he was unaware of any planned activity until the day before his property was fenced. Council Member Taylor stated that the property constituted a significant biohazard. John agreed that the brush presented a fire hazard but maintained that the live trees did not. Council Member Cordonier stated that the condition of the property posed a major fire hazard to the community. John disagreed, stating that he did not believe that assessment was realistic. Mayor Pro Tem Velador commented that she would not want to live near a property containing broken vehicles and accumulated debris. Public Works Director, Jose Perez stated that the property was a fire hazard and noted that a representative from the fire department had previously informed the Council that any resulting incident could create liability for the City. Council Member Taylor stated that she believed John had been aware of the matter for some time and was not just learning about it. John replied that he did not believe that was the case and requested that his personal property not be removed. Mayor Cordonier read Paragraph 2 of the warrant into the record. Mayor Pro Tem Velador stated that if the property were hers, she would take responsibility for maintaining and cleaning it. Council Member Cordonier asked City Attorney, Margaret Long how many notices had been returned or refused. City Attorney Margaret responded that four notices of violation had been sent. Mayor Pro Tem Velador asked when the first notice was recorded. It was noted that the first attempt had been made approximately 15 years ago, and that the issue had been ongoing for more than a decade. Mr. Puliz stated that he believed he should have received legal notice. Mayor Pro Tem Velador stated that she did not want the City to appear like a junkyard. Council Member Taylor asked Mr. Puliz whether he would like to have his properties cleaned up. Mr. Puliz requested additional time from the Council, stating that he would clean up the trees himself. Council Member Teresa asked if Mr. Puliz had a location where the equipment could be stored, covered, and moved outside the City rather than being dispersed throughout the community, it would help address concerns. Mr. Puliz responded that he had available space in Newell. Mayor Pro Tem Velador stated that the City had attempted to contact Mr. Puliz regarding the matter approximately 11 years ago. She further commented that she considered him a smart man, a good citizen, and someone who was aware of the situation. Chief of Police, Tom Hoy stated that the situation had been difficult for everyone involved. He acknowledged that both Mr. Puliz and his father had contributed positively to the City over the years. He also noted concerns raised by the fire department regarding potential liability to the City if a fire-related incident were to occur. Council Member Williams asked whether the bid process had been publicly advertised. Chief Resilience Officer, Jenny Coelho responded that the City had used regular vendors. Mr. Puliz requested additional time to seek legal counsel regarding the matter. Chief of Police, Tom Hoy asked whether addressing the current area would resolve concerns regarding John's other properties. Director of Public Works, Jose Perez stated that the City's authority under the current warrant was limited to the corner of Fourth Street and C Street and that work could only be performed within that area.

No action was taken.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 5:52PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-82)

Tom Cordonier, Mayor

Attest:

Anna Perez, City Clerk

Minutes of May 26, 2026

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
June 2, 2026 - 5:30PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Penny Velador and Council Members, Margie Cordonier, and Patricia Taylor were present. Also in attendance were Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Hall Administrator, Aissa Martinez; City Clerk, Anna Perez; Library Branch Manager, Kailee Wood and Chief of Police, Tom Hoy. Assistant City Admin, Christian Marquez; Finance Director, Whitney Cantrell and City Treasurer, Sara Luscombe and Council Member Teresa Williams were absent.

APPROVAL OF MAY 19, 2026, REGULAR MEETING MINUTES

Mayor Cordonier made a motion for the approval of May 19, 2026, regular meeting minutes. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-83)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Velador asked whether the City has been reimbursed from the K-9 fund. City Hall Administrator, Aissa Martinez stated that it has been fully paid. Mayor Cordonier made a motion to approve paying the bills presented. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-84)

COMMENTS FROM THE PUBLIC

No Comments

PUBLIC HEARING REGARDING WIRELESS TELECOMMUNICATION FACILITY USE PERMIT – AT&T WIRELESS AND APPROVAL OF RESOLUTION 26-08, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE GRANTING A CONDITIONAL USE PERMIT FOR AN EXISTING WIRELESS TELECOMMUNICATIONS FACILITY AT 101 RAY OEHLERICH WAY

City Planner, Rico Tinsman stated that User Permit 101 involves a tower that is 165 feet tall. The proposed work consists of replacing existing antennas and adding new radio equipment. He also noted that, with advances in technology, he believes these large towers may eventually become obsolete. Council Member Cordonier moved that we make the finding that the project does not have the potential to result in a significant adverse effect on the environment and is exempt from environmental review pursuant to CEQA Guidelines Sections 15301, 15303, and 15061(b)(3). Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-85). Council Member Cordonier moved that we adopt Resolution 26-08 and approve the conditional use permit request. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-86)

APPROVAL OF RENEWING TULELAKE MULTI COUNTY FIRE DISTRICT CONTRACT WITH THE CITY OF TULELAKE

City Hall Administrator, Aissa Martinez said the contract must be signed as of June 1, 2026. Mayor Cordonier made a motion for the approval of renewing Tulelake Multi County Fire District Contract with the City of Tulelake. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-87)

DISCUSSION ABOUT THE FINANCIAL RESPONSIBILITY OF CITY UTILITIES

City Hall Administrator, Aissa Martinez stated that property owners are responsible for covering any outstanding utility balance if it is not paid by the tenant. Director of Public Works, Jose Perez shared that he has encountered situations where property owners were unwilling to pay utility bills left unpaid by former tenants. He explained that if an outstanding balance remains unpaid, utility service will not be restored until the balance is resolved. Mayor Pro Tem Velador expressed concern about requiring utilities to be placed in the property owner's name. However, she indicated that she is comfortable with property owners being billed for unpaid tenant balances when necessary. Mayor Cordonier suggested continuing to follow the existing resolutions and policies already in place regarding unpaid utility accounts. No action was taken.

APPROVAL TO PAY OUT SAMUEL FLORES 34 HOURS OF COMP TIME

Director of Public Works, Jose Perez requested Council consideration for paying out 34 hours of accrued vacation time to Samuel Flores. He clarified that the hours were vacation time, not comp time as initially stated. Jose explained that the leave balance had not been recorded correctly by staff. City Hall Administrator, Aissa Martinez stated that Samuel Flores has been employed with the City for over 10 years and that errors were made in calculating his leave balance. Council Members inquired whether sufficient funds were available in the budget to cover the payout. Aissa confirmed that funding was available. Council discussed the matter and considered the correction of the leave balance and associated payout. Mayor Pro Tem Velador made a motion to approve paying Samuel Flores 34 hours of vacation time. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-88)

REVIEW AND POSSIBLE APPROVAL OF THE CITY OF TULELAKE FY2026-2027 LOCAL TRANSPORTATION FUNDS CLAIM FROM THE SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION

Chief Resilience Officer, Jenny Coelho reported that she is following up with the county regarding funds from the previous year that the City has not yet received. She explained that the amount of funding has decreased slightly because it is based on a percentage of the gas tax revenue collected. Jenny noted that the grant funds are designated for street-related projects and improvements. Council Member Cordonier made a motion to approve

the City of Tulelake FY2026-2027 Local Transportation funds claim from the Siskiyou County Local Transportation Commission. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-89)

REVIEW OF THE CITY OF TULELAKE'S CURRENT PAVEMENT CONDITIONS INDEX

Chief Resilience Officer, Jenny Coelho reported that the City's pavement condition index has improved from 61 to 72. She explained that this information is submitted to the State, which uses the report as part of its funding allocation process. Jenny noted that the City has received approximately \$280,000 annually through this funding program. Discussion only. No action taken.

Chief of Police: Absent.

Chief Resilience Officer: Chief Resilience Officer, Jenny Coelho reported that the next three months are expected to be very busy as grant application periods open. She stated that the applications will be available for approximately three months and that Murry will be assisting with the process. Jenny expressed confidence that the City will qualify for the grant. She also noted that she is researching additional grant opportunities that could provide funding for park improvements and projects.

City Hall Administrator: Not present for comments.

Director of Public Works: Director of Public Works, Jose Perez reported that the City experienced issues related to the significant amount of rainfall received. As a result, it was necessary to dump it into Pond No. 2. Jose stated that he had planned to take the day off; however, while fishing, he received a call regarding a sewer line failure at the Fairgrounds. The main sewer line had broken and required immediate attention. He reported that Bob's Excavating is scheduled to arrive the following day to make the necessary repairs. Jose also noted that he informed his commissioner of the situation and the steps being taken to address the issue.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:10PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-90)

Tom Cordonier, Mayor

Attest:

Anna Perez, City Clerk

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

Bills Submitted for Approval on 06-02-2026 - API26029 for Weeks 06-02-2026 thru 06-16-2026				
Name	Document Number	Document Amount	Document Description	Fund Code
BOB'S EXCAVATING, INC.	13196	381.30	Sewer Saddle	03
BOB'S EXCAVATING, INC.	13206	2,127.50	Sewer Repairs	03
CAL-ORE TELEPHONE CO.	0324003564 06/26	1,080.71	CH, PD, PW & 02. Wifi & Phone Service	01
CAPITAL ONE SPARK BUSINESS	04/28/2026	15.46	Meals- Training	02
CAPITAL ONE SPARK BUSINESS	COC 04/20/2026	154.80	Office Supplies	01
CAPITAL ONE SPARK BUSINESS	COC 04/21/2026	286.80	Lodging	02
CAPITAL ONE SPARK BUSINESS	COC 04/23/2026	30.94	Jocks- Water & Snacks for Presentation	01
CAPITAL ONE SPARK BUSINESS	COC 04/28/2026	556.00	Stamps for billing	02
CAPITAL ONE SPARK BUSINESS	COC 04/29/2026	59.24	Meals- Training	02
CAPITAL ONE SPARK BUSINESS	COC 04/30/2026	29.62	Meals- Training	02
CAPITAL ONE SPARK BUSINESS	COC 05/02/2026	25.30	Meals - Training	02
CAPITAL ONE SPARK BUSINESS	COC 05/02/2026 #1	12.96	Meals- Training	02
CAPITAL ONE SPARK BUSINESS	COC 05/02/2026 #2	162.42	Resort Fees & Parking for Training	02
CAPITAL ONE SPARK BUSINESS	COC 05/07/2026	124.99	Office Supplies	01
CAPITAL ONE SPARK BUSINESS	COC 05/07/2026 #1	28.00	Doughnuts for Training	01
CAPITAL ONE SPARK BUSINESS	COC 05/08/2026	16.65	Food with Engineers- Jenny	03
CHARLES W PILLON, CPA	4864	175.00	Audit Services 05/2026	01
CORE PSYCHOLOGICAL CORPORATION	9140	500.00	Pre-Employment Psychological Screening - Oscar	05
ED STAUB & SONS PETROLEUM, INC	14218895	392.07	PD- Propane	01
ED STAUB & SONS PETROLEUM, INC	495000	1,015.76	PD Fuel	01
ED STAUB & SONS PETROLEUM, INC	495011	972.51	PW & Garbage Truck Fuel	02
Jeffery Heign	0014	4,100.00	Pre-Audit Services	01
LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC.	1810 #90097632	1,500.00	Reuse Planning	01
LES SCHWAB	520000643677	23.88	Flat Repair	02
LES SCHWAB	820000724327	964.88	New Tires for Tahoe	01
MERRILL LUMBER COMPANY	B286725	18.23	Operating Supplies	02
MERRILL LUMBER COMPANY	C272411	87.96	Plants and Soil	01
PACIFIC POWER	41972561-004 9 06/26	2,275.86	Sewer	03
SPRING STREET ANALYTICAL LLC	3849	1,000.00	Water Testing & Shipping	02
SUNBELT RENTALS	184798460-0001	59.97	Gas Cutoff Saw (Rental)	03
THOMAS CORDONIER	Tom C. 05/27/2026	22.25	Meals for Collier	01

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

THOMAS CORDONIER	Tom C. 05/27/2026 #1	105.12	Milage Reimbursement- Collier	01
T-MOBILE	205898822 06/2026	214.26	CH & PW Cell Phone	01
TULE TILLERS 4X4 AUTOMOTIVE	4420	560.00	Maintenance on Tom's Truck	01
VERIZON WIRELESS	61435773560 06/2026	273.47	PD- Cell Phone	05
WOODHOUSE FARMING & SEED CO.	S293057	30.00	Weights	04
WOODHOUSE FARMING & SEED CO.	S293071	30.00	Weights	04
WOODHOUSE FARMING & SEED CO.	S293077	30.00	Weights	04
WOODHOUSE FARMING & SEED CO.	S293104	30.00	Weights	04
Total		19,473.91		
	Pay Dates: 06/05/2026		Fund Account Codes:	
	PAY PERIOD: 05/17/2026-05/30/2026			
<i>Police Department: (3 Employees)</i>	\$5,348.14		01- General Fund	
<i>Chief Resilience Officer (1 Employee)</i>	\$2,312.56		02- Enterprise Fund - Water	
<i>Public Works: (6 Employees)</i>	\$7,991.89		03- Enterprise Fund - Sewer	
<i>City Hall: (6 Employees, including Library & Custodial)</i>	\$5,310.05		04- Enterprise Fund - Garbage	
<i>Council & Elected Officials: (7 persons)</i>	\$0.00		05- Police Personnel (COPS Grant)	
			11- Gas Tax Fund (Streets)	
Total Amount of Payroll DD's		\$20,962.64	13- Local Transportation (TDA)	
Total Amount Submitted for Approval - June 16, 2026:		\$40,436.55		

City of Tulelake Overall Increase in Rates

City Water, Sewer and Garbage Rates have not been raised since 2019 - Seven years ago.

Current Base Rates	Water	Sewer	Garbage	Gate Fees	Burn Pit	Total	Percentage Increase
Residential	29.76	45.00	19.00	8.75	5.00	107.51	
Commercial	29.76	45.00	19.00	8.75	5.00	107.51	

New Base Rate 2026-2027

Residential	37.00	54.50	23.00	9.50	5.00	129.00	16.7%
Commercial	37.00	54.50	23.00	9.50	5.00	129.00	

Increase per Month

\$ 21.49

New Base Rate 2030-2031

Residential	41.64	61.34	25.88	10.69	5.00	144.55	25.60%
Commercial	41.64	61.34	25.88	10.69	5.00	144.55	

Increase per Month at 5 Years

\$ 37.04

Overall Base Monthly Increase between 2026 and 2030

\$ 15.55

Overage Rate Increase

Current Rate	.70/100 Cubic Ft usage over 3,500	
2026 Rate	.90/100 Cubic Ft usage over 3,500	Increase of 20 Cents is a 22.22% increase
2030 Rate	1.02/100 Cubic Ft usage over 3,500	Increase of 30.02 Cents is a 31.37% increase over five years

Enterprise Fund Fixed Costs Increases

2019-2020	Water	Sewer	Garbage
Electricity	30,789.90	24,858.66	466.47
Testing	1,515.00	26,407.94	-
Fuel	1,951.95	1,939.18	4,023.98

2024-2025

	Water	Sewer	Garbage
Electricity	51,797.04	43,041.85	750.83
Testing	2,515.00	44,550.00	-
Fuel	4,097.98	4,089.20	7,593.02

Percentage Increase in Costs

	Water	Sewer	Garbage
Electricity	41%	42%	38%
Testing	40%	41%	0%
Fuel	52%	53%	47%

Minimum Wage Increase per hour

2019	\$ 11.00
2026	\$ 16.90

Increase in Minimum Wage

\$5.90

Percentage Increase

33%

Audited Losses w/ Depreciation

	Water	Sewer	Garbage	Total
2022-2023	131516	228243	149656	509415
2023-2024	111675	188159	25644	325478

RESOLUTION NO. 2026-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE
DECLARING THE RESULTS OF THE PROPOSITION 218 MAJORITY
PROTEST PROCEEDING FOR THE PROPOSED FIVE-YEAR SOLID
WASTE, WATER, AND WASTEWATER RATE SCHEDULES; MAKING
FINDINGS PURSUANT TO CALIFORNIA CONSTITUTION ARTICLE XIII D,
SECTION 6 AND GOVERNMENT CODE SECTIONS 53750 THROUGH
53759.2; AND ADOPTING NEW UTILITY RATE SCHEDULES**

WHEREAS, the City of Tulelake (the "City") owns and operates three municipal utility enterprise systems — Solid Waste (Fund 04), Water (Fund 02), and Wastewater (Fund 03) — providing collection, potable water, and wastewater treatment and disposal services to approximately 390 to 420 customer accounts within and adjacent to the City's service area; and

WHEREAS, the City caused to be prepared a comprehensive cost-of-service and rate design study entitled "2026 Consolidated Utility Rate Study — Solid Waste, Water, and Wastewater," dated April 2026 (the "Rate Study"), which analyzes the revenue requirements, cost of service, and rate design for each of the three utility enterprise funds for the five-year period Fiscal Year 2026-27 through Fiscal Year 2030-31, and which is on file with the City Clerk and incorporated herein by this reference; and

WHEREAS, on April 21, 2026, the City Council adopted Resolution No. 2026-04, establishing Utility Rate Setting Procedures for solid waste, water, and wastewater rate proceedings pursuant to Proposition 218 (California Constitution, Article XIII D) and Assembly Bill 2257 (Government Code sections 53750 through 53759.2) (the "Rate Setting Procedures Resolution"), and Resolution No. 2026-05, accepting the Rate Study as the written basis for the proposed rates, declaring the City Council's intention to adopt a five-year schedule of increased rates for all three utility services pursuant to Government Code section 53756, directing the City Clerk to provide Proposition 218 notice, and fixing 5:30 p.m. on June 16, 2026 at City Hall, 591 Main Street, Tulelake, California, as the date, time, and place of the public hearing; and

WHEREAS, on or before April 27, 2026, the City Clerk caused written notice of the proposed rates and of the public hearing (the "Notice") to be mailed by first-class mail to the record owner of each parcel subject to the proposed fees, as shown on the last equalized assessment roll of Siskiyou County, and to each tenant directly liable for payment of a City utility account, not less than 45 days before the public hearing, in compliance with California Constitution, Article XIII D, section 6(a), and Government Code sections 53753 and 53755, as evidenced by the City Clerk's Certificate of Mailing on file with the City Clerk; and

WHEREAS, the Notice set forth the amount and basis of the proposed fees, the proposed five-year rate schedules for all three utility services, the reasons for the proposed increases, the date, time, and place of the public hearing, the procedures for

submitting written protests, and, for the proposed water and wastewater rates, the procedures and deadline for submitting written objections under Government Code section 53759.1 (AB 2257), and throughout the notice period the Rate Study and the Notice were posted on the City's website and available for public inspection at City Hall; and

WHEREAS, the Notice established a deadline of 5:00 p.m. on June 11, 2026 for the submission of timely written objections to the proposed water and wastewater rates under AB 2257, and the City received [] timely written objections by that deadline, and the City has considered and responded in writing to each timely written objection prior to the close of the public hearing, which objections and responses were presented to the City Council and are included in the administrative record of this proceeding, as required by Government Code section 53759.1, subdivision (c)(5); and

WHEREAS, on June 16, 2026, the City Council opened, conducted, and closed the duly noticed public hearing, at which the City Council received the staff presentation and the Rate Study, received the City Clerk's confirmation of the mailing of the Notice, considered all timely written objections and the City's written responses thereto, received and considered all oral testimony and written materials presented, and afforded all interested persons the opportunity to submit written protests at any time prior to the close of the hearing; and

WHEREAS, following the close of the public hearing, the City Clerk tabulated all timely written protests, counting one protest per parcel and verifying each protest against the parcel and customer-of-record lists compiled from the last equalized assessment roll of Siskiyou County and the City's utility billing records, and certified the results to the City Council as follows: (a) Solid Waste — [] valid written protests received, out of [] parcels subject to the proposed fee, with [] protests required for a majority protest; (b) Water — [] valid written protests received, out of [] parcels subject to the proposed fee, with [] protests required for a majority protest; and (c) Wastewater — [] valid written protests received, out of [] parcels subject to the proposed fee, with [] protests required for a majority protest; and

WHEREAS, based on the City Clerk's certification, written protests were not presented by a majority of the record owners of (or customers of record for) the parcels subject to the proposed fees for the Solid Waste, Water, or Wastewater services, and accordingly no majority protest exists within the meaning of California Constitution, Article XIII D, section 6(a)(2) and Government Code section 53755 as to each such utility service; and

WHEREAS, the Rate Study and the entire administrative record of this proceeding demonstrate that the proposed rates satisfy the substantive requirements of California Constitution, Article XIII D, section 6(b), in that: (1) revenues derived from each fee will not exceed the funds required to provide the applicable utility service; (2) revenues will not be used for any purpose other than that for which the fee is imposed; (3) the amount of each fee does not exceed the proportional cost of the service attributable to the parcel;

(4) each fee is imposed only for a service actually used by, or immediately available to, the owner of the parcel; and (5) no fee is imposed for general governmental services; and

WHEREAS, adoption of the proposed rates is exempt from the California Environmental Quality Act pursuant to Public Resources Code section 21080(b)(8) and CEQA Guidelines section 15273(a), because the rates are for the purpose of meeting operating expenses, purchasing supplies and equipment, meeting financial reserve needs, and funding capital projects necessary to maintain service within existing service areas; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tulelake as follows:

Section 1. Recitals. The City Council finds that the foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Declaration of Protest Results. The City Council hereby accepts the City Clerk's certification of the tabulation of written protests and declares the results of the Proposition 218 majority protest proceeding as follows: no majority protest exists as to the proposed rates for Solid Waste service, Water service or Wastewater service. The Proposition 218 notice and protest proceeding is hereby closed.

Section 3. Findings. Based on the Rate Study, the staff reports, the testimony and materials received at and before the public hearing, and the entire administrative record, the City Council finds that the rates adopted by this Resolution comply with the procedural requirements of California Constitution, Article XIII D, section 6(a) and Government Code sections 53753 and 53755, and the substantive requirements of California Constitution, Article XIII D, section 6(b), as set forth in the recitals above.

Section 4. Adoption of Rate Schedules. The City Council hereby adopts the five-year utility rate schedules set forth in Exhibit "A," attached hereto and incorporated herein by this reference, for each utility service as to which no majority protest exists, for Fiscal Years 2026-27 through 2030-31. Year 1 rates are effective June 22, 2026. The Years 2-5 annual adjustments (a 3% annual escalation) are effective June 20, 2027, June 20, 2028, June 20, 2029, and June 20, 2030, respectively, subject in each case to the 30-day advance customer notice required by Government Code section 53756(d). Pursuant to Government Code section 53756, no additional Proposition 218 notice and hearing shall be required for the Years 2-5 adjustments unless the adopted rate schedule is changed.

Section 5. AB 2257 Administrative Record. For the water and wastewater rates adopted by this Resolution, all timely written objections received under Government Code section 53759.1 and the City's written responses thereto are incorporated into the administrative record of this proceeding. Pursuant to Government Code section 53759.1, subdivision (b), and the Rate Setting Procedures Resolution, any judicial action or proceeding alleging noncompliance with Article XIII D of the California Constitution as to

the water or wastewater rates adopted by this Resolution may be brought only by a person or entity that timely submitted a written objection specifying the grounds for the alleged noncompliance, must be commenced within 120 days of the adoption of this Resolution as provided in Government Code section 53759, and shall be limited to the administrative record described in Government Code section 53759.2. The City Clerk shall maintain the administrative record of this proceeding in accordance with Government Code section 53759.2 and the Rate Setting Procedures Resolution.

Section 6. Severability; Utility-by-Utility Adoption. The rate schedules adopted by this Resolution are adopted separately for each utility service, and the adoption of the rate schedule for each utility service is independent of, and severable from, the adoption of the rate schedules for the other utility services. If a majority protest exists as to any utility service, or if the rates for any utility service are finally adjudged invalid, the rate schedules for the remaining utility services shall remain in full force and effect, and the rates for the affected utility service shall remain at the levels in effect immediately prior to the adoption of this Resolution.

Section 7. Supersession. As of the effective date of each rate adopted by this Resolution, that rate supersedes the corresponding rate previously established by resolution of the City Council for the same utility service and rate class. All prior resolutions and policies of the City are superseded to the extent, and only to the extent, they are inconsistent with this Resolution.

Section 8. Implementation. The City Administrator, the Chief Resilience Officer, and the City Clerk are authorized and directed to take all actions reasonably necessary to implement this Resolution, including without limitation: (a) applying the adopted rates to utility billings on and after the applicable effective dates; (b) providing the 30-day advance customer notice required by Government Code section 53756(d) before each of the Years 2–5 annual adjustments takes effect; (c) maintaining the Rate Study, this Resolution, and the adopted rate schedules on the City’s website; and (d) retaining all written protests for a minimum of two years following the hearing date.

Section 9. Effective Date. This Resolution shall take effect immediately upon its adoption.

* * * * *

PASSED AND ADOPTED by the City Council of the City of Tulelake at a regular meeting thereof held on the 16th day of June, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor, City of Tulelake

ATTEST:

City Clerk, City of Tulelake

EXHIBIT "A"
TO RESOLUTION NO. 2026-

CITY OF TULELAKE
ADOPTED FIVE-YEAR UTILITY RATE SCHEDULES
AND REPRESENTATIVE BILL IMPACT EXAMPLES
Fiscal Years 2026-27 through 2030-31

Year 1 rates are effective June 22, 2026. The Years 2–5 annual adjustments (a 3% annual escalation) are effective June 20, 2027, June 20, 2028, June 20, 2029, and June 20, 2030, respectively, subject in each case to the 30-day advance customer notice required by Government Code section 53756(d).

PART I — SOLID WASTE UTILITY (Fund 04)

Table SW-1: Solid Waste — Adopted Five-Year Rate Schedule

Rate Class / Service	Current	FY 26-27 (Yr 1)	FY 27-28 (Yr 2)	FY 28-29 (Yr 3)	FY 29-30 (Yr 4)	FY 30-31 (Yr 5)
G1 — Residential Curbside (weekly)	\$19.00	\$23.00	\$23.69	\$24.40	\$25.13	\$25.88
GD — Mixed Residential/Commercial	\$19.00	\$23.00	\$23.69	\$24.40	\$25.13	\$25.88
1YD — 1-Yard Dumpster (1x/week)	\$46.08	\$56.00	\$57.68	\$59.41	\$61.19	\$63.03
1YD — 1-Yard Dumpster (2x/week)	\$53.02	\$64.00	\$65.92	\$67.90	\$69.94	\$72.04
2YD — 2-Yard Dumpster (1x/week)	\$93.12	\$113.00	\$116.39	\$119.88	\$123.48	\$127.18
2YD — 2-Yard Dumpster (2x/week)	\$145.40	\$176.00	\$181.28	\$186.72	\$192.32	\$198.09
Gate Fee — Residential (per account)	\$8.75	\$9.50	\$9.79	\$10.08	\$10.38	\$10.69
Gate Fee — Dumpster (per pickup)	\$5.50	\$6.00	\$6.18	\$6.37	\$6.56	\$6.75
Annual Escalator (Years 2–5)	—	—	3.0%	3.0%	3.0%	3.0%

PART II — WATER UTILITY (Fund 02)

Table W-1: Water — Adopted Five-Year Rate Schedule (Monthly). The volumetric usage charge applies per hundred cubic feet (hcf) of water used above the included monthly allowance of 3,500 cubic feet for inside-City (W1) accounts and 1,000 cubic feet for outside-City (W2) accounts.

Rate Component	Current	FY 26-27 (Yr 1)	FY 27-28 (Yr 2)	FY 28-29 (Yr 3)	FY 29-30 (Yr 4)	FY 30-31 (Yr 5)
FIXED MONTHLY SERVICE CHARGE (all connections)						
Inside District (W1 — All Classes)	\$29.76/mo	\$37.00/mo	\$38.11/mo	\$39.25/mo	\$40.43/mo	\$41.64/mo
Outside District (W2 — Base Charge)	\$29.76/mo	\$38.00/mo	\$39.14/mo	\$40.31/mo	\$41.52/mo	\$42.77/mo
VOLUMETRIC USAGE CHARGE (per hcf above the included monthly allowance)						
Inside District (W1)	\$0.70/hcf	\$0.90/hcf	\$0.93/hcf	\$0.96/hcf	\$0.99/hcf	\$1.02/hcf
Outside District (W2)	\$0.70/hcf	\$0.90/hcf	\$0.93/hcf	\$0.96/hcf	\$0.99/hcf	\$1.02/hcf
Annual Escalator (Years 2–5)	—	—	3.0%	3.0%	3.0%	3.0%

PART III — WASTEWATER UTILITY (Fund 03)

Table WW-1: Wastewater — Adopted Five-Year Rate Schedule

Rate Class	Current	FY 26-27 (Yr 1)	FY 27-28 (Yr 2)	FY 28-29 (Yr 3)	FY 29-30 (Yr 4)	FY 30-31 (Yr 5)
STANDARD INSIDE-DISTRICT CLASSES						
S1 — Residential (Standard)	\$45.00	\$54.50	\$56.14	\$57.82	\$59.56	\$61.34
S1 — Commercial (Standard)	\$112.50	\$136.00	\$140.08	\$144.28	\$148.61	\$153.07
S2 — Commercial (Usage-Based)	\$64.02	\$78.00	\$80.34	\$82.75	\$85.23	\$87.79
S3 — Commercial / FR	\$59.93	\$73.00	\$75.19	\$77.45	\$79.77	\$82.17
SATELLITE DISTRICT CLASSES (SD)						
SD — Residential	\$48.32	\$59.00	\$60.77	\$62.59	\$64.47	\$66.40
SD — Commercial	\$45.00	\$54.50	\$56.14	\$57.82	\$59.56	\$61.34
SD — Multi-Family (per unit)	\$26.25	\$32.00	\$32.96	\$33.95	\$34.97	\$36.02
SPECIAL RATE CLASSES						
SE — Reclassified to S1	\$39.49	\$48.00	\$49.44	\$50.92	\$52.45	\$54.02
SM — Residential (Markdown)	\$30.00	\$36.50	\$37.60	\$38.72	\$39.88	\$41.08
SO — Outside Commercial	\$252.83	\$307.00	\$316.21	\$325.70	\$335.47	\$345.53
Annual Escalator (Years 2–5)	—	—	3.0%	3.0%	3.0%	3.0%

PART IV — REPRESENTATIVE COMBINED BILL IMPACT (YEAR 1)

Utility / Component	Current Monthly	FY 26-27	\$ Change	% Change
Solid Waste (G1 Curbside + Gate Fee)	\$27.75	\$32.50	+\$4.75	+17.1%
Water (W1 avg user — base charge only)	\$29.76	\$37.00	+\$7.24	+24.3%
Wastewater (S1 Residential Standard)	\$45.00	\$54.50	+\$9.50	+21.1%
COMBINED MONTHLY UTILITY BILL	\$102.51	\$124.00	+\$21.49	+21.0%

Note: Bill impact examples are representative. Actual bills will vary based on meter size, water usage, waste service level, and rate class. For questions about how these rates affect a specific parcel, contact the City of Tulelake at (530) 667-5522.

Anna Perez

From: Aissa Martinez
Sent: Monday, June 8, 2026 6:52 AM
To: Anna Perez
Subject: FW: proposal for possible contract change

From: Building Department <BuildingDept@ci.weed.ca.us>
Sent: Monday, June 8, 2026 6:47 AM
To: Aissa Martinez <Aissa.Martinez@cityoftulelake.com>
Cc: Jill Porterfield <jporterfield@ci.weed.ca.us>
Subject: proposal for possible contract change

Aissa,
Based on my conversation with Tom last week, would you please add my letter to the council's agenda for discussion.

Honorable mayor and council members,

I would like to address the current contract between the City of Tulelake and City of Weed. While I enjoy the opportunity to work on a weekly basis for the City of Tulelake in a code enforcement and building inspector capacity, from a city finance position, I believe all of us within Siskiyou County are experiencing financial issues, To this end I believe we could reduce my time in Tulelake to every other week and propose building into our new contract a one-hour retainer per month. I could easily review and complete permit applications via email as needed within this retainer. In addition, if a special inspection is required outside of the bi-monthly agreement there should be a provision to make additional onsite inspections.

Please discuss the proposed changes, I look forward to your input.

Kind regards



Mike Britton
Building Inspector,

P.O box 470
Weed, California 96094
530-938-5025
buildingdept@ci.weed.ca.us



May 7, 2026

"AMERICA, 250 Years In the Making"

Tulelake, Merrill and Malin have traditionally hosted the 4th of July fireworks for many years. Because of Fire regulations in California, the fireworks will be set off in Malin as long as we have funds to purchase fireworks. The cities of Tulelake, Merrill and Malin, plus the Malin Park Board, dedicate funds to help purchase the fireworks. Due to the increase cost, we also need donations from other gracious partners to celebrate our country on its founding birthday.

Malin also holds the well-attended Malin Park Car Show each year. Sponsors are needed for this great event and we ask you consider helping by becoming a recognized sponsor this year.

Both events are enjoyed by many from our area and we appreciate any amount you may donate.

Thank You!

Malin Community Service Club Board of Directors:

Rob Grounds, Jared Kalina, Lori Baley,
Katie Walker, Debra Cospers, Cindy O'Grady, Jan Walker

Please show your support and send donation checks to:

Malin Community Service Club PO Box 133 Malin OR 97632

\$_____ To the Fireworks Fund

Malin Park Car Show PO Box 530 Malin OR 97632

\$_____ Sponsor for the Malin Park Car Show

Donation/Sponsorship to Read: _____

By: _____

The **MALIN COMMUNITY SERVICE CLUB** is recognized as a public corporation exclusively for charitable purposes within the meaning of Section 501 C (3) of the Internal Revenue Code. Fed ID # 27-2280018

Jenny Coelho

From: Siskiyou Media Council <siskiyoumediacouncil@gmail.com>
Sent: Monday, June 1, 2026 4:08 PM
To: Jenny Coelho
Cc: Aissa Martinez; Chewy Perez
Subject: Re: Regarding Tulelake Grant for Equipment
Attachments: Invoice-663745.pdf

Hello Jenny

I did drop the ball on this. My apologies. We ordered for Hornbrook last week. Here is the invoice. There are extra items on it that will not apply to Tulelake. For the transmitter, lightning arrester, and EAS system it's \$7,213.65 before tax and shipping. Bulk cable is 1.57 a foot and coax terminals are \$17.13 each. It may or may not be cheaper to have a cable premade to length. Either way there are options.

The other items on the list are either one time purchase or through another supplier. The focusrite we can get for \$100 cheaper through our nonprofit account at B&H. The crimping tools are for the project as a whole. We will use them on your installation unless you have a person who has the tools to terminate coax.

The playout software is \$1000 one-time purchase

If you have an older spare computer system then the following are the suggested requirements. NextKast OnAir provides all the functionality needed for a professional radio station in a single package, without the need for separate modules or additional software.

System Requirements • Minimum Requirements:

- Operating System: Windows 7 or later
- CPU: 1.6 GHz AMD or Intel
- RAM: 1 GB
- Sound Card: Standard sound card required
- Internet Connection: At least 4MB upload speed for streaming

• Optimal Requirements:

- Operating System: Windows 10 or later
- CPU: 2.3 GHz Intel Pentium 4 / AMD or higher
- RAM: 4 GB
- Sound Card: High-quality sound card for professional audio quality. If the system doesn't have a sound card (not the plugs on the back of the computer, the Focusrite Scarlet Solo is your sound card).
- Internet Connection: At least 30 MB upload speed for optimal performance, audio quality, and use with MobileVT

I think you said you had a solution to network remote access.

Studio equipment can be anything and located anywhere. A typical entry level system, like a RODE RODECaster Pro II 4-Person Podcasting Kit with PodMics, and Desktop Stands, costs \$1058.25 before

shipping and tax. You could also ask the community if they have podcasting systems they would like to donate to save money.

We are still trying to source the tower. Price for the tower is approximately \$700 with \$700 for shipping. I'm working with the county on what they need for stamped plans to erect the tower. Do you need to get approval from the county? Do you have an engineer who can review and stamp plans if needed? Of course the prices will change given the current economy.

This makes up the bulk of equipment. As with anything the odds and ends can be frustrating.

Let me know if you have questions and we'll have a call to discuss more.

Respectfully

David McAdams
Executive Director

Siskiyou Media Council
P.O. Box 534
Mount Shasta, CA 96067
(530) 918-8411 (o)
(707) 712-9123 (c)
www.siskiyoumediacouncil.org

On Jun 1, 2026 at 8:24 AM -0700, Jenny Coelho <Jenny.Coelho@cityoftulelake.com>, wrote:

Hi Dave,

Hope you had a great weekend! I am just following up on the grant for getting the equipment for the radio station. I think you said you were going to send me a list of the equipment that we will need to get. Let us know what we need to do on our end to get this moving forward. I would like to take some information to City Council at the June 16th meeting to get things going. Thanks so much!

Jenny Coelho
Chief Resilience Officer
City of Tulelake
(530) 667-5522



BROADCASTERS GENERAL STORE

2480 S.E. 52nd Street
Ocala, FL 34480
VOICE: (352) 622-7700
FAX: (352) 629-7000

INVOICE

REMIT TO:
P.O. Box 116084
Atlanta, GA 30368-6084
F.E.I.D.# 59-1888397

Attn: DAVID MCADAMS
Phone: 1-530-918-8411
Fax:
Acct#: SISKIYOU

SISKIYOU MEDIA COUNCIL
PO BOX 534
MOUNT SHASTA, CA 96067

Invoice #: 663745
Date: 05/18/2026
Page: 1

S DAVID MCADAMS
H SISKIYOU MEDIA COUNCIL
I 1136 HARGUS AVE
P VALLEJO, CA 94591-7526
T PO #
O 1-530-918-8411

BGS ORDER #	CUSTOMER PO #	SHIP VIA	FOB	TERMS	SALESREP
663745		SHIP GROUND	ORIGIN	PREPAYMENT REQUESTED	Buck Waters

ITEM NUMBER	DESCRIPTION	ORD	B/O	SHIP	EACH	TOTAL	XXXXXXXX	XXXXXXXX
ECR-AIOPERFORM300	ECRESO 300W AIO SERIES TRANSMITTER DIGITAL FM EXCITER, WEB GUI, NOTIF. EMAIL & SNMP, OPTION: _____ Non Returnable	1	1	1	4,595.65	4,595.65		
TMC-LMR400	TIMES MICROWAVE LMR-400, 3/8" CABLE	400	400	400	1.57	628.00		
TMC-EZ400NMHX	TIMES N(M) STRAIGHT CRIMP CONN. FOR LMR400 COAXIAL CABLE	4	4	4	17.13	68.52		
POL-ISB50HNC1ME	POLYPHASER LIGHTNING ARRESTOR/500W 50-700MHZ; NM-XMTR/NF-ANTENNA	1	1	1	134.00	134.00		
OMB-MP2	OMB FM ANTENNA SYSTEM TUNABLE FREQU CIRCULAR POLARIZATION 2 BAYS N MALE	1	1	1	1,078.00	1,078.00		
DAS-DAS3ELR	DASDEC III ENTRY LEVEL EMERGENCY MESSAGING PLATFORM, FCC CERT EAS DECODER ONLY W/ 2 RADIO OPTION	1	1	1	2,484.00	2,484.00		
FOC-SCARLETTSOLO4G	FOCUSRITE SCARLETT SOLO USB AUDIO INTERFACE 4TH GEN W/ PRO TOOLS	1	1	1	233.00	233.00		
TMC-CT400300	TIMES CRIMP TOOL FOR LMR 300/400 CONNECTORS	1	1	1	199.00	199.00		
TMC-CST400	TIMES MICRO CABLE PREP TOOL LMR-400	1	1	1	139.00	139.00		

Sub Total 9,559.17
Shipping 657.34
Sales Tax 704.99
AMOUNT 10,921.50

Thank You!

DRAFT 4/18/26

Bylaws of

Tulelake Cultural Visitor Center (TCVC)

A California Nonprofit Public Benefit Corporation

Article I – Name and Offices

Section 1. Name

The name of this corporation is Tulelake Cultural Visitor Center, hereinafter referred to as the “Corporation” or “TCVC.”

Section 2. Principal Office

The principal office of the Corporation shall be located in Tulelake, California, within Siskiyou County, or at such other place as the Board of Directors (“Board”) may determine.

Section 3. Other Offices

The Corporation may maintain additional offices within or outside the State of California as the Board may designate.

Article II – Purpose and Mission

Section 1. Specific Purpose

This Corporation is organized and operated exclusively for charitable, educational, cultural, and interpretive purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. The Corporation is formed to establish, operate, and sustain the Tulelake Cultural Visitor Center (TCVC) as a central public gateway to the natural, cultural, historic, and ecological heritage of the Tulelake and Lower Klamath Basins.

Section 2. Mission

The mission of the Tulelake Cultural Visitor Center is to serve as a welcoming hub for residents and visitors by preserving, interpreting, and promoting the region’s landscapes, wildlife, histories, and living cultures. TCVC shall function as an educational and recreational launch point—referred to as the “Discover Zone”—connecting the public to nearby outdoor experiences, cultural sites, and partner organizations through exhibits, programs, and collaborative outreach.

Section 3. Activities in Furtherance of Mission

In furtherance of its mission, the Corporation may:

- Operate a public visitor center located in downtown Tulelake, California, designed to orient and welcome visitors traveling through the region;
- Develop and present interpretive exhibits, interactive displays, public art, and educational materials highlighting local ecosystems, cultural heritage, and historic sites;
- Provide up-to-date recreational, environmental, and visitor-preparedness information;
- Collaborate with local, state, federal, Tribal, and nonprofit partners to promote inclusive access to cultural learning and outdoor recreation;
- Offer meeting, exhibit, and program space to community partners and stakeholders;
- Conduct marketing, outreach, and fundraising activities to support the sustainability and public awareness of the TCVC and the broader Discover Zone.

Section 4. Limitations

No substantial part of the activities of the Corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in, any political campaign on behalf of or in opposition to any candidate for public office.

Article III – Nonprofit Status

Section 1. Private Inurement

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, officers, members (if any), or other private persons, except that the Corporation shall be authorized to pay reasonable compensation for services rendered and to make payments in furtherance of its purposes.

Section 2. Public Benefit

This Corporation is a nonprofit public benefit corporation organized under the laws of the State of California.

Article IV – Board of Directors

Section 1. General Powers

The activities and affairs of the Corporation shall be conducted and all corporate powers exercised by or under the direction of the Board of Directors.

Section 2. Number of Directors

The Corporation shall have no fewer than three (3) and no more than eleven (11) directors. The exact number shall be fixed by resolution of the Board.

Section 3. Qualifications

Directors shall be individuals who demonstrate an interest in the mission of TCVC and who bring relevant experience, skills, or community representation.

Section 4. Term of Office

Directors shall serve terms of two years, as determined by the Board, and may be re-elected. Terms may be staggered.

Section 5. Election of Directors

Directors shall be elected by a majority vote of the Board at the annual meeting.

Section 6. Resignation

Any director may resign at any time by giving written notice to the Board or the President.

Section 7. Removal

A director may be removed, with or without cause, by a two-thirds (2/3) vote of the Board.

Section 8. Vacancies

Vacancies on the Board shall be filled by a majority vote of the remaining directors.

Article IV-A – Initial Board of Directors and Transitional Governance

Section 1. Initial Board of Directors

The initial Board of Directors of the Corporation shall consist of the individuals named in the Articles of Incorporation or appointed by the incorporator(s). Such individuals shall serve as the founding directors of the Corporation and shall have full authority to govern the Corporation, adopt bylaws, establish policies, and undertake all actions necessary to organize and operate the Corporation.

Section 2. Transitional Authority

The initial Board of Directors shall serve until the first annual meeting of the Corporation or until their successors are duly elected and qualified in accordance with these bylaws. During this transitional period, the initial Board may:

- Establish standing policies and governance procedures
- Recruit, nominate, and approve additional directors
- Create committees and advisory bodies
- Appoint officers and contractors necessary for initial operations
- Set initial fiscal policies and banking authorities

Section 3. Establishment of Staggered Terms

At or before the first annual meeting, the Board shall establish staggered terms for directors to ensure continuity of governance. Thereafter, directors shall be elected in accordance with Article IV of these bylaws.

Section 4. Transition to Standard Governance

Upon election of successor directors and completion of the initial governance period, the Corporation shall operate under the standard provisions of Article IV (Board of Directors) and Article VI (Officers), and this transitional article shall thereafter be considered satisfied but remain part of the bylaws for historical reference.

Article V – Meetings of the Board

Section 1. Regular Meetings

The Board shall hold regular meetings at least quarterly at times and places determined by the Board. Board meetings may be held as needed outside of the regularly scheduled quarter meetings.

Section 2. Annual Meeting

An annual meeting shall be held for the election of directors and officers and for the transaction of other business.

Section 3. Special Meetings

Special meetings may be called by the President or by any two directors.

Section 4. Notice

Notice of meetings shall be given at least seven (7) days in advance, unless waived.

Section 5. Quorum

A majority of the authorized number of directors shall constitute a quorum.

Section 6. Voting

Each director shall have one vote. Action is approved by a majority of directors present unless otherwise specified.

Section 7. Remote Participation

Directors may participate by telephone or electronic means, as permitted by California law.

Article VI – Officers

Section 1. Officers

The officers of the Corporation shall include a President, Vice President, Secretary, and Treasurer. The same person may hold more than one office, except that the President and Secretary shall not be the same person.

Section 2. Election and Term

Officers shall be elected annually by the Board and shall serve one-year terms.

Section 3. Board and Officers

Officers shall be selected from among the members of the Board of Directors, and any director may serve as an officer.

Section 4. Multiple Office

An individual may hold more than one office, except that the offices of President and Secretary shall not be held by the same person.

Section 5. Duties

President: Provides leadership, presides at meetings, and serves as the chief volunteer officer.

Vice President: Assists the President and performs duties as assigned.

Secretary: Maintains corporate records, meeting minutes, and official notices.

Treasurer: Oversees financial affairs, reports to the Board, and ensures compliance with financial controls.

Section 6. Removal

Any officer may be removed by a majority vote of the Board.

Article VII – Committees and Advisory Bodies

Section 1. Committees of the Board

The Board may establish standing or ad hoc committees to support the work of the Corporation, including but not limited to committees focused on fundraising, marketing and outreach, exhibits and interpretation, finance, governance, and community partnerships.

Section 2. Advisory Committees

The Board may create non-voting advisory committees composed of community members, subject-matter experts, historians, artists, agency representatives, or other stakeholders to provide guidance on exhibits, historical interpretation, cultural representation, public art, and visitor experience.

Section 3. Authority

Committees and advisory bodies shall have the authority granted by the Board, consistent with California law, and shall not exercise powers reserved to the Board of Directors.

Article VIII – Members

The Corporation shall have no voting members, and all corporate powers shall be exercised by the Board of Directors.

Article IX – Fiscal Matters

Section 1. Fiscal Year

The fiscal year of the Corporation shall be determined by the Board.

Section 2. Financial Controls

The Board shall adopt policies to ensure responsible financial management, including oversight of fundraising, grants, earned revenue, marketing expenditures, and exhibit development.

Section 3. Checks and Contracts

The Board shall authorize signatories for checks and contracts.

Section 4. Fundraising and Marketing Support

The Corporation is authorized to conduct fundraising and marketing activities in support of:

- Public awareness and regional outreach;
 - Development of stakeholder exhibits, interpretive displays, and public art;
 - Website, digital media, printed materials, signage, and promotional campaigns;
 - Long-term operational sustainability of the Tulelake Cultural Visitor Center.
-

Article X – Staffing, Volunteers, and Contractors

Section 1. Staffing Structure

The Corporation may employ or contract personnel necessary to carry out its mission, including but not limited to:

- A TCVC Coordinator (full- or part-time), employed by the Corporation, responsible for marketing outreach, event coordination, grant development, stakeholder exhibit coordination, volunteer scheduling, and general operations;
- A contract historian or historians, engaged to research, develop, and advise on accurate, inclusive, and engaging interpretation of the region's history;
- Additional contractors or consultants as needed for marketing, design, fundraising, or programming.

Section 2. Volunteers

The Corporation may recruit, train, and supervise volunteers to support visitor services, outreach, events, and educational activities.

Section 3. Collaboration with City Staff

The Corporation may coordinate with City of Tulelake staff for visitor greeting and operational support, provided that the Corporation remains independent and separate from city governance and funding designated for City Council or city administrative functions.

Article XI – Policies and Procedures

The Board of Directors may adopt, amend, and maintain a Policies and Procedures Policy as necessary for the governance and operation of the Corporation. Such policies may include, but are not limited to, financial management, personnel, volunteers, conflict of interest, document retention, and program operations. These policies shall be consistent with these bylaws but may be modified without amending the bylaws.

Article XII – Conflict of Interest

The Corporation shall adopt and maintain a Conflict of Interest Policy consistent with IRS requirements.

Article XIII – Indemnification

To the fullest extent permitted by California law, the Corporation shall indemnify its directors, officers, and agents against liabilities incurred in the course of their service.

Article XIV – Records and Reports

The Corporation shall maintain adequate corporate and financial records and shall make such records available as required by law.

Article XV – Amendment of Bylaws

These bylaws may be amended or repealed by a two-thirds (2/3) vote of the Board of Directors.

Article XVI – Dissolution

Upon dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or to a federal, state, or local government for a public purpose, consistent with California law.

Adopted by the Board of Directors of the Tulelake Cultural Visitor Center on _____.



Jenny Coelho

From: Lana Hickey <lanahickey@ribbonprint.com>
Sent: Thursday, June 11, 2026 11:02 AM
To: Jenny Coelho
Subject: RE: Banner 250th

Jenny, the following are two price options (300" X 54"), one for regular vinyl w/wind slits and the other for mesh material (perforated), both w/corner grommets (pole pockets and ropes are also available)

VINYL (18 oz is the strongest material and artwork is more vibrant plus the only one available two-sided if needed)
13 oz \$327.00
15 oz \$417.00
18 oz \$510.00, 2-sided \$864.00

MESH (Best for wind – perforated material – but artwork is somewhat muted)
\$522.00

Plus \$70/hr to setup, approximately 2/2.5 hours
(banner can be picked up no charge - \$40 delivered)

Thank you,

Lana Hickey
RIBBON-N-PRINT
21821 Pope Rd
Merrill, OR 97633
541.891.9140
lanahickey@ribbonprint.com

From: Jenny Coelho <Jenny.Coelho@cityoftulelake.com>
Sent: Thursday, June 11, 2026 8:48 AM
To: Lana Hickey <lanahickey@ribbonprint.com>
Subject: RE: Banner 250th

Hi Lana,

Four gromets will be fine with one in each corner and also I just talked with Chewy and he said we do need it so the wind goes through it, otherwise they tend to bunch up if we have wind. If you can get me the pricing today I can put it on the agenda for next Tuesday for approval from the Council on the cost. Thanks so much!

Jenny Coelho
Chief Resilience Officer
City of Tulelake
(530) 667-5522

From: Lana Hickey <lanahickey@ribbonnprint.com>
Sent: Thursday, June 11, 2026 7:29 AM
To: Jenny Coelho <Jenny.Coelho@cityoftulelake.com>
Subject: Banner 250th

Hi Jenny,

Please find attached banner proof 300" x 56" (25' x 4'8"); let me know your thoughts. Also, please let me know if it needs to be 2-sided and if 4-corner grommets are enough. I will then get back to you with wind options and pricing.

Thank you,

Lana Hickey
RIBBON-N-PRINT
21821 Pope Rd
Merrill, OR 97633
541.891.9140
lanahickey@ribbonnprint.com

