

AGENDA
Regular Meeting
TULELAKE CITY COUNCIL
June 2, 2026
5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of June 2, 2026.
2. Pledge of Allegiance
3. Approval of May 19, 2026, regular meeting minutes. Discussion/Action.
4. Approval of the payments of bills. Discussion/Action.
5. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

6. Public Hearing regarding Wireless Telecommunication Facility Use Permit – AT&T Wireless and approval of Resolution 26-08, “A Resolution of the City Council of the City of Tulelake Granting a Conditional Use Permit for an Existing Wireless Telecommunications Facility at 101 Ray Oehlerich Way.” Discussion/Action. (City Planner, Rico Tinsman)
7. Approval of renewing Tulelake Multi County Fire District contract with the City of Tulelake. Discussion/Action. (TMCFD)
8. Discussion about the financial responsibility of City utilities. Discussion/Action. (City Hall Administrator)
9. Approval to pay out Samuel Flores 34 hours of comp time. Discussion/Action. (Director of Public Works)
10. Review and possible approval of the City of Tulelake FY2026-2027 Local Transportation Funds Claim from the Siskiyou County Local Transportation Commission. Discussion/Action. (Chief Resilience Officer)
11. Review of the City of Tulelake’s current Pavement Condition Index. Discussion/Action. (Chief Resilience Officer)
12. Department Head updates.
 - a. Chief of Police, Tom Hoy
 - b. Chief Resilience Officer, Jenny Coelho
 - c. City Hall Administrator, Aissa Martinez
 - d. Director of Public Works, Jose Perez

COMMENTS FROM ADMIN AND STAFF:

13. Comments from City Treasurer (Sara Luscombe)
14. Comments from City Clerk (Anna Perez)
15. Comments from Library Branch Manager (Kailee Wood)

16. Comments from Assistant City Admin (Christian Marquez)
17. Comments from Council Member (Margie Cordonier)
18. Comments from Council Member (Patty Taylor)
19. Comments from Mayor Pro Tem (Penny Velador)
20. Comments from Council Member (Teresa Williams)
21. Comments from Mayor (Tom Cordonier)
22. Adjournment

Meetings are held in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
May 19, 2026 - 5:30PM

Mayor Cordonier moved item #13 up to #8.

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Penny Velador and Council Members, Margie Cordonier, Patricia Taylor and Teresa Williams were present. Also in attendance were Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Hall Administrator, Aissa Martinez; City Clerk, Anna Perez; Library Branch Manager, Kailee Wood and Chief of Police, Tom Hoy. Assistant City Admin, Christian Marquez; Finance Director, Whitney Cantrell and City Treasurer, Sara Luscombe were absent.

APPROVAL OF APRIL 27, 2026, SPECIAL MEETING MINUTES

Mayor Cordonier made a motion for the approval of April 27, 2026, special meeting minutes. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-72)

APPROVAL OF MAY 5, 2026, REGULAR MEETING MINUTES

Mayor Cordonier made a motion for the approval of May 5, 2026, regular meeting minutes. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-73)

APPROVAL OF MAY 12, 2026, BUDGET WORKSHOP MINUTES

Mayor Cordonier made a motion for the approval of May 12, 2026, budget workshop minutes. Mayor Pro Tem Velador seconded the motion. Four votes were aye and one obtained. Motion carried. (Motion 26-74)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Velador asked whether all receipts had been submitted, and it was explained that one receipt is still outstanding. Council Member Taylor questioned why the post office charges the city for a box, and it was explained that the city maintains a large post office box, which carries a fee. Mayor Pro Tem Velador made a motion to approve paying the bills presented. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-75)

COMMENTS FROM THE PUBLIC

No Comments

REVIEW AND POSSIBLE APPROVAL OF TREE BIDS FOR NUISANCE ABATEMENT

Chief Resilience Officer, Jenny Coelho mentioned that the city received three bids that came in close. Public Works Director, Jose Perez mentioned that next time there is something out for a bid, it should be considered a closed and sealed bid. There was a bid from Bob Porter for \$35,000, a bid from J.C Express for \$34,500 and a bid from Robert Schock for \$34,000 and \$50 per ton upon hauling off. Mayor Cordonier stated no one will be allowed to go into the buildings or houses. Mayor Cordonier made the motion to approve Robert Shock's bid for nuisance abatement of \$34,000 and adding that no one is allowed to go inside the building or houses. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-76)

APPROVAL RESOLUTION 26-07, A RESOLUTION OF THE CITY OF TULELAKE AND THE TULELAKE CITY COUNCIL ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-2027 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Director of Public Works, Jose Perez asked Council to approve Resolution 26-07. He'd like to remove sidewalks on First Street, between A and B Street and between A Street and Modoc Ave. The SB1 grant brings in \$21,000 to \$22,000. Mayor Cordonier made the motion to approve Resolution 26-07, a Resolution of the City of Tulelake and the Tulelake City Council adopting a list of projects for fiscal year 2026-2027 funded by SB1: the Road Repair and Accountability Act of 2017. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-77)

APPROVAL OF PURCHASING GARBAGE CANS

Director of Public Works, Jose Perez reported that the City is down to two garbage cans. He stated that the company previously increased its price from \$40 per can to \$120 per can. He found a new company offering garbage cans for \$90 each with a 10-year warranty. Jose Perez also reported that freight costs would total approximately \$3,700. He explained that the City could save about half that amount if he drove to Arizona to pick them up himself with a Public Works employee, or Officer Mauk could retrieve them for approximately \$2,000–\$2,500. Mayor Pro Tem Velador made a motion to approve the purchase of the garbage cans and authorize either the Public Works Director with a Public Works employee, or Officer Mauk, to retrieve them. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-78)

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING AN E-BILL MODULE FOR \$2000 TO START EMAILING CUSTOMERS' BILLS OUT

City Hall Administrator, Aissa Martinez reported that she found a way for the City to reduce costs by implementing electronic billing (e-billing). Director of Public Works, Jose Perez stated that the City currently spends approximately \$5,850 annually on postage alone. Aissa Martinez explained that the module required to operate

the e-billing system would cost approximately \$2,000.00. Mayor Cordonier made the motion to approve purchasing an e-bill module for \$2000 to start emailing customers their bills. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-79)

APPROVAL OF RENEWING TULELAKE MULTI COUNTY FIRE DISTRICT CONTRACT WITH THE CITY OF TULELAKE

This item was tabled.

REVIEW POSSIBLE APPROVAL OF LAW ENFORCEMENT CONTRACT

Chief of Police, Tom Hoy presented a contract from the City of Merrill to the Council. He explained that the contract is for \$110,000.00 per year and would require him to assist the City of Merrill for 40 hours per month. The Library Branch Manager, Kailee Wood asked Chief Tom Hoy how the arrangement would affect law enforcement coverage in Tulelake. She stated that when community senior citizens learned he would also be working with the City of Bonanza, they expressed concerns that there would be limited law enforcement presence in Tulelake. She added that senior citizens have complained that there is currently insufficient police presence in the community. Chief Tom Hoy responded that he remains available in the community, primarily during nighttime hours when crime activity is higher. Mayor Cordonier made the motion to approve the City of Merrill law enforcement contract. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-80)

Chief of Police: Chief of Police Tom Hoy reported that Oscar is being sent to the police academy. He also stated that the Police Department received a \$10,000 reimbursement related to Officer Alonso's attendance at the academy. Chief Tom Hoy further reported that Officer Alonso is currently involved in court proceedings related to a major arrest and seizure case he conducted.

Chief Resilience Officer: Not present for comments.

City Hall Administrator: No comments.

Director of Public Works: Jose Perez, stated that next time there is a project up for bid, have it in a more formal way and have the bids sealed and only opened by council.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 6:45PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-81)

Tom Cordonier, Mayor

Attest:

Anna Perez, City Clerk

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

Bills Submitted for Approval on 06-02-2026 - API26029 for Weeks 05-19-2026 thru 05-28-2026				
Name	Document Number	Document Amount	Document Description	Fund Code
CITY OF WEED	0000025	826.20	Inspection Fee 04/2026	01
SISKIYOU COUNTY GENERAL SERVICES	000943	811.84	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	000967	862.58	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	000998	900.42	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001026	845.38	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001062	922.78	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001098	797.22	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001118	903.00	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001123-001126	168.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001131	45.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001133-001135	99.00	Gate Fees	04
SISKIYOU COUNTY AIR POLLUTION CONTROL DISTRICT	001138-001139	94.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001141-001143	138.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001145	25.00	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001151-001166	467.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001168-001171	131.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001174-001175	40.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001178-001189	759.00	Gate Fees	04
SISKIYOU COUNTY GENERAL SERVICES	001196	811.84	Gate Fee	04
SISKIYOU COUNTY GENERAL SERVICES	001229	902.14	Gate Fee	04
PACIFIC POWER	41972561-002 8 06/26	1,942.42	Street Lights	11
PACIFIC POWER	41972561-004 4 06/26	163.92	C St. Lift Station	03
PACIFIC POWER	41972561-006 9 06/26	2,106.47	Water- Booster Pump	02
PACIFIC POWER	41972561-007 7 06/26	122.83	Library	01
PACIFIC POWER	41972561-009 3 06/26	538.88	Jail	01
PACIFIC POWER	41972561-013 5 06/26	9.50	Lift Station - Sewer	03
PACIFIC POWER	41998321-001 6 06/26	2,714.23	Water- Well #3	02
PACIFIC POWER	41998321-004 0 06/26	314.08	City Hall Main & E St	01
AMERICAN SANITATION, INC	44802	140.00	Toilet - Dump	01
AMERICAN SANITATION, INC	44898	105.00	Burn Pit - Portable Toilet	04
ED STAUB & SONS PETROLEUM, INC	489933	861.41	PD -Fuel	01

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

ED STAUB & SONS PETROLEUM, INC.	489944	903.25	Garbage, PW & Parks - Fuel	01
VERIZON WIRELESS	6143573560	273.47	PD- Cell Phone	05
ADKINS ENGINEERING AND SURVEYING, INC.	62513	906.25	Public Works Shop Building Testing & SSI	02
ADKINS ENGINEERING AND SURVEYING, INC.	62514	3,077.50	SCDRG Well Rehab.	02
ADKINS ENGINEERING AND SURVEYING, INC.	62515	7,200.00	Wastewater Improvments TO#15	03
STATELINE AUTO PARTS SUPPLY, INC.	649162	51.23	PW- Vehicle Maintenance	02
BANK OF AMERICA BUSINESS CARD	BOA 03/17/2026	89.62	Lunch W/ K-9 Certifying Team	01
BANK OF AMERICA BUSINESS CARD	BOA 2/24/2026	715.00	K-9 Fair Rental	01
OFFICE TECHNOLOGIES, INC.	INV62073	224.41	Office Supplies	01
Total		33,008.87		
	Pay Dates: 05/22/2026			
	PAY PERIOD: 05/03/2026-05/16/2026		Fund Account Codes:	
<i>Police Department: (3 Employees)</i>	<i>\$3,646.43</i>		01- General Fund	
<i>Chief Resilience Officer (1 Employee)</i>	<i>\$2,312.56</i>		02- Enterprise Fund - Water	
<i>Public Works: (6 Employees)</i>	<i>\$7,613.88</i>		03- Enterprise Fund - Sewer	
<i>City Hall: (6 Employees, including Library & Custodial)</i>	<i>\$5,305.48</i>		04- Enterprise Fund - Garbage	
<i>Council & Elected Officials: (7 persons)</i>	<i>\$2,154.90</i>		05- Police Personnel (COPS Grant)	
			11- Gas Tax Fund (Streets)	
Total Amount of Payroll DD's		\$21,033.25	13- Local Transportation (TDA)	
Total Amount Submitted for Approval - June 02, 2026:		\$54,042.12		



CITY OF TULELAKE
591 Main Street/PO Box 847
Tulelake, CA 96134
Phone: (530) 667-5522
Fax: (530) 667-5351

NOTICE OF PUBLIC HEARING

The City Council of the City of Tulelake will hold a public hearing on **Tuesday, June 2, 2026, at 5:30 p.m.** in the Tulelake City Council Chambers, 591 Main Street, Tulelake, California on the following item:

WIRELESS TELECOMMUNICATION FACILITY USE PERMIT – AT&T WIRELESS

The project consists of a proposed conditional use permit for an existing wireless telecommunications facility located at 101 Ray Oehlerich Way in the City of Tulelake (APN 050-201-010) prior to modification of the equipment. Modifications include exchanging, relocating, and removing three antennas on the lattice tower; exchanging nine remote radios; and removing a cabinet from the equipment area.

It is anticipated that the project will be determined to be exempt from environmental review pursuant to CEQA Guidelines Section 15301 (Existing Facilities) and Section 15061(b)(3) (Commonsense Exemption). A CEQA exemption implies that the project will not result in any significant adverse environmental effects. The City Council will consider the appropriateness of said environmental recommendation based on the record of evidence before them. If substantial evidence is presented demonstrating a more appropriate environmental determination than the one being recommended, the City Council may require and/or approve an alternative environmental determination pursuant to the requirements of CEQA.

All publications are available for public review at Tulelake City Hall, 591 Main Street, Tulelake, California, and all interested persons are invited to attend the meeting and be heard on any agenda item. In addition, a staff report for the project will be available at City Hall three working days prior to the City Council meeting. Please contact Anna Perez, City Administrative Clerk, at (530) 667-5522 on the day before the scheduled public hearing as to whether the item will be heard on that date or continued to another date.

All items presented to the City Council during a public hearing, including but not limited to, letters, e-mail, petitions, photos, or maps, become a permanent part of the record and must be submitted to the City Administrative Clerk. It is advised that the presenter bring 12 copies of anything presented to the Council and that the presenter create copies in advance for their own records.

If you challenge either the environmental determination or proposed project in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Tulelake at, or prior to, the public hearing.

ANNA PEREZ, CITY ADMINISTRATIVE CLERK

RESOLUTION 26-08

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE
GRANTING A CONDITIONAL USE PERMIT FOR
AN EXISTING WIRELESS TELECOMMUNICATIONS FACILITY
AT 101 RAY OEHLERICH WAY (APN 050-201-010)**

WHEREAS, Section 17.104.120(C)(1) of the Tulelake Municipal Code requires that a use permit be obtained prior to modification of an existing wireless telecommunications facility for which no use permit was previously granted; and

WHEREAS, the City of Tulelake received an application from Centerline Communication, an authorized agent of AT&T, to modify an existing wireless telecommunications facility located at 101 Ray Oehlerich Way (APN 050-201-010); and

WHEREAS, the wireless telecommunications facility is situated on an approximately 100-foot by 100-foot area leasehold parcel owned by the City of Tulelake and leased by U.S. Cellular; and

WHEREAS, the wireless telecommunications facility includes a 165-foot lattice tower, an approximately 240-square foot equipment shelter, a propane powered standby generator, antennas, antenna mounts, cables, and associated equipment; and

WHEREAS, the wireless telecommunications facility includes collocated equipment operated by AT&T; and

WHEREAS, the wireless telecommunications facility was approved by the City of Tulelake in October 2005 prior to the requirement for a use permit; and

WHEREAS, planned modifications to the facility include replacing three antennas on the lattice tower, relocating three antennas on the lattice tower, removing three antennas on the lattice tower, exchanging nine remote radios, and removing a cabinet; and

WHEREAS, none of the planned modifications to the facility are considered "substantial" under Section 6409 of the Spectrum Act and Federal Communications Commission (FCC) rules, such that the building permit application is entitled to expedited review and approval; and

WHEREAS, planning staff presented oral and written staff reports on the AT&T use permit application at a regular meeting of the City Council on June 2, 2026; and

WHEREAS, planning staff recommended the City Council adopt the findings set forth in the written City Council staff report dated June 2, 2026, and approve the project subject to the conditions of approval included below; and

WHEREAS, public hearing notices were posted, advertised, and mailed pursuant to California Government Code Sec. 65090 et seq.; and

WHEREAS, on June 2, 2026, the Mayor of the City Council opened the duly noticed public hearing on the AT&T use permit application to receive testimony both oral and written, following which the Mayor closed the public hearing and the City Council discussed the project prior to reaching its decision.

NOW, THEREFORE, BE IT RESOLVED that the City Council adopts the findings set forth in the written staff report dated June 2, 2026, that the project is consistent with General Plan and Zoning.

BE IT FURTHER RESOLVED that the City Council adopts the findings set forth in the written staff report dated June 2, 2026, for approval of the use permit.

BE IT FURTHER RESOLVED that the City Council, based on the evidence in the record and the findings set forth in the written staff report, adopts an exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15301, 15303, 15061(b)(3) and approves the AT&T use permit application subject to the following conditions:

1. The use shall be conducted in accordance with all applicable laws and ordinances. Compliance with the terms and conditions of the use permit shall be to the satisfaction of the City Administrator.
2. Prior to changes to the wireless communications facility, building permit(s) shall be obtained, as necessary. All work shall be in compliance with the requirements of the most current adopted Building Code. Building Code compliance shall be to the satisfaction of the City of Tulelake Building Inspector.
3. In accordance with Tulelake Municipal Code Section 17.104.040 (Development and design standards for new facilities not co-located), except where aesthetically inappropriate in the determination of the city administrator or technologically infeasible, the wireless telecommunications facility must be made available for co-location. In cases where technological infeasibility is claimed, it shall be the responsibility of the party making such claim to demonstrate, by a preponderance of evidence, that such co-location is, in fact, infeasible.
4. In accordance with Tulelake Municipal Code Section 17.104.060 (Entitlement, term, renewal, and expiration), due to the unique nature of development, exceptional potential for visual and aesthetic impacts, and the rapidly changing technologic aspects that differentiate wireless telecommunications from other land uses allowed in the city, conditional use permits and other entitlements for wireless telecommunications facilities shall be valid for ten (10) years following the date of decision. The applicant or operator shall file for a renewal for the entitlement with the city clerk and pay the applicable renewal application fees six (6) months prior to expiration of the permit, if continuation of the use is desired.
5. The applicant, shall defend, indemnify and hold harmless the City, its agents, officers and employees from any claim, action, or proceeding (collectively, "Action") against the City, its agents, including consultants, officers or employees to attack, set aside, void, or annul the approvals, or any part thereof, or any decision, determination, or Action, made or taken approving, supplementing, or sustaining, the project or any part thereof, or any related approvals or project conditions imposed by the City or any of its agencies, departments, commissions, agents, including consultants, officers or employees, concerning the project, or to impose personal liability against such agents, including consultants, officers or employees resulting from their non-negligent involvement in the project, which action is brought within the time period provided by law, including any claim for private attorney general fees claimed by or awarded to any party from the City.

IT IS HEREBY CERTIFIED that the foregoing Resolution 26-08 was duly adopted on a motion by _____ and seconded by _____ at a regular meeting of the City of Tulelake City Council held on the 2nd day of June 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF TULELAKE CITY COUNCIL

Tom Cordonier, Mayor

WITNESS, my hand and seal this 2nd day of June 2026

Anna Perez, City Clerk

AGREEMENT FOR FIRE PROTECTION SERVICES

Between the City of Tulelake and the Tulelake Multi-County Fire District for Fiscal Year 2026-2027

This agreement made and entered into the 19th day of May 2026, by and between the City of Tulelake, a municipal corporation duly organized and existing under the laws of the State of California, hereinafter referred to as the "City" and the Tulelake Multi-County Fire District, a multi-county fire district duly organized and existing under the laws of the State of California hereinafter referred to as the "District".

WHEREAS the City has been and now is receiving fire protection services from the District for the protection of lives and property within the corporate confines of the City and has been and now is budgeting for payment to the District for said services; and,

WHEREAS the City is not located within the confines of the District and must delegate authority to the District to act on behalf of the City; and,

WHEREAS this Delegation of Authority is to include, but not limited to, the following services: Fire protection, rescue, emergency medical (not including ambulance services), hazardous material emergency response, and any other services relating to the protection of life and property; and,

WHEREAS, the City and the District mutually agree to assist each other on all incidents, as needed, in order to maintain the safety of the public, and operating in accordance with the National Incident Management System (NIMS) and the nationally accepted Incident Command System (ICS); and,

WHEREAS the District has been and now is providing fire protection services to the City and is willing and able to continue providing these services; and,

WHEREAS this agreement is meant to encourage the development of cooperative procedures and protocols, including the possibility of joint purchasing, communications coordination, training, health and safety, fire prevention, public education, fire investigations and other activities that will enhance the ability of the parties to fulfill their missions.

NOW THEREFORE, BOTH PARTIES HERETO AGREE AS FOLLOWS:

1. The City agrees to pay the District for the fiscal year 2026-2027 the annual amount of \$25,000.00 (to be made in monthly payments), for fire protection services.
2. The District agrees to provide, at the District's sole cost and expense, fire protection services to the City for the fiscal year 2026-2027 for the above agreed upon amount.
3. All funds herein agreed to be paid shall be paid at such time and place as mutually agreed by the parties hereto.

4. The District agrees to provide a written assessment of all fire hazards within the boundaries of the city and present a written quarterly report to the Tulelake City Council during the agreed upon fiscal year.
5. Notwithstanding any other provision of law, the District Board or its authorized representative may issue written orders to correct or eliminate a fire hazard or life hazard.
6. The District agrees to pay for city water, wastewater and garbage service at the current regular residential rate.
7. The City agrees to the maintenance, repair, flushing, testing and replacement of all existing and new fire hydrants within the city jurisdiction. The City also agrees to utilize the National Fire Protection Association (NFPA) guidelines for hydrant testing, flushing and identification.
8. The District agrees to maintain operational readiness and to utilize NFPA guidelines. In the event of any significant changes that may affect operations, District agrees to inform the City in writing within 30 days of knowledge of said change.
9. The City agrees to inform the District of any significant changes to the water system in writing within 30 days of knowledge of said change.
10. The City agrees to let the District use any hydrant within the city jurisdiction for the purpose of fire prevention and fire extinguishment, at no cost to the District. Use of hydrants for testing and fire training purposes, at no cost to the District, shall be permitted at the discretion of the City Council with the guidance of the Director of Public Works.
11. Both parties agree that any fire hydrant(s) found to be non-operational shall be reported mutually within 24 hours of discovery.
12. The City agrees to give consideration to the District on all major building projects that require a building permit in order to ensure proper fire flows are achieved.
13. This agreement is intended to cover day-to-day fire and rescue operations but shall also apply during a state of natural or technical disaster. The occurrence of said disaster in the Districts jurisdiction may relieve the District of any obligation to respond to an emergency incident under this Agreement.
14. This agreement shall not limit the ability of either party to agree to participate in more specific contracts of services or mutual assistance. The City also recognizes this agreement does not prohibit the District from providing emergency assistance to another jurisdiction which is not a participant in this agreement.
15. Both parties participating in this agreement shall retain ownership of any equipment or property it brings to the performance of this agreement and shall retain ultimate control and responsibility of its employees.

16. The District reserves the right to adopt any fire protection code deemed essential. The City agrees to assist in implementing and enforcing any existing and future fire prevention codes.
17. Each party shall be responsible for their own records management. Upon request and if deemed appropriate and legal, either party to this agreement shall release records involving the opposite party, including but not limited to, incident records or any other documentation relevant to the incident in question.
18. No party to this Agreement shall be required to pay any additional compensation outside the scope of this agreement to any other party for services rendered hereunder. In the event of declared disasters, parties to this agreement may apply for reimbursements from county, state, and federal agencies. The District reserves the right to bill individuals or businesses for services rendered.
19. No term or provision in this agreement is intended to create a partnership or joint venture between these parties.
20. The agreement may be terminated at any time by either party giving notice to the other party in writing of its intention to terminate this agreement, which termination shall take effect 60 days after the receipt of such written notice by the other party from the party terminating such agreement.
21. This is a one-year agreement, effective July 01, 2026, through June 30, 2027. However, at the option of both parties, this contract may be extended for a period of one year pursuant to the acceptance of both parties for the annual amount of \$25,000.00.
22. The parties further release all claims each may have against the other under prior agreements.

IN WITNESS WHEREOF, the parties hereto have set their hands, the day, month, and year first above written.

CITY OF TULELAKE

BY: Thomas L. Cordonier
 Mayor, City of Tulelake (*Print Name*)

Signature: _____

TULELAKE MULTI-COUNTY FIRE PROTECTION DISTRICT

BY: _____
 Commissioner (*Print Name*)

Signature: _____

**CITY OF TULELAKE
RESOLUTION 18-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE
RELATING TO THE REVISION OF RESOLUTION 10-03
REGARDING CITY UTILITY SERVICES**

Section 1: Resolution 10-03, in its entirety, is hereby rescinded.

Section 2: Resolution 17-06, Section 3: GARBAGE SERVICE, G is hereby struck

Section 3: Resolution 17-06, Section 3: GARBAGE SERVICE, will include the following additions:

- O. The City of Tulelake will provide each service location with one (1) 96-gallon refuse cart. Any extra garbage must be in an approved garbage can and will be an additional charge, as specified in Resolution 17-6, Section 3, H.
- P. Each resident will be financially responsible for the 96-gallon refuse cart. A new assignment will occur every time a transfer occurs. If the refuse cart is damaged or can no longer be used, the owner will be charged the current rate for its replacement.
- Q. If a dumpster is at a service location for a period of time in excess of one month, full monthly charges will be assessed, whether or not the dumpster has required service, for every billing cycle while on location. It will be the responsibility of the resident to make arrangements for dumpster removal. Gate fee charges will be based on actual frequency of dumping service.

Section 4: WATER SERVICE

- A. In the event of conflict with previously approved Resolutions of the City of Tulelake, this Resolution supersedes.
- B. Each and every separate residential dwelling and/or separate building that is utilizing city water service will be assessed water service charges as established by the City Council within the following guidelines.
 - 1. A separate residential dwelling shall be defined as a free standing structure whose intended purpose by design, or by action, is to serve as a single family dwelling.
 - 2. A duplex, triplex, etc., whose intended purpose by design, or by action, is to have each unit serve as a single family dwelling, shall have water service charges assessed to each unit.

3. A building is considered to be separate when it is either a free standing structure or whose intended purpose by design or by action, functions independently of any other and shall have water service charges assessed to each building when service is provided. A single family residence with multiple plumbing usage areas such as bathrooms, showers or sinks are considered to be enclosed in a single structure for city utility billing purposes.
4. An apartment complex shall come under the guidelines of #2 above.
5. A hotel structure will have a commercial water service charge for each meter serving the structure. If additional structures are served by the same meter serving the hotel, those structures shall come under the guidelines of #3 above.
6. Each public school complex will be assessed one water and one sewer connection charge per meter regardless of the number of structures in the complex being served.
7. Each church complex will be assessed one water and one sewer connection charge per meter regardless of the number of structures in the complex being served.
8. Every separate residential dwelling and/or separate building that is utilizing city water service shall have its own meter.
9. If a structure, or structures, is served by more than one water meter, the number of water charges shall not be less than the number of meters providing service, regardless if in use.
10. In the event a single water meter is still serving multiple houses and/or multiple structures on the same parcel unit, no water overage charges will be assessed unless the level of usage exceeds the number of occupied structures or units being served multiplied by the maximum allowable under the basic charge.
11. In the event that a single meter is serving multiple structures and a lot split is requested from the city, a condition of the lot split will be the placing of an additional meter(s) to provide for at least one meter for each parcel. Such additional water connections will come under the guidelines of Resolution 16-12.
12. The city utility account for a rental structure or unit may be in the name, and hence the financial responsibility, of either the renter or property owner with the understanding that the financial responsibility of utility services will revert back to the property owner upon tenant account termination. Water and sewer charges will apply whether or not the water is on or off or if the structure is occupied or vacant. Service will remain as such until the owner notifies the City of a new tenant occupancy.

13. In the event that a single meter is still serving multiple structures or units and there exists no secured method for the city to discontinue water service to one structure or unit without interrupting water service to another, the financial responsibility for all city utility charges to all of the above mentioned locations will be that of the property owner.
14. No new assignment of financial responsibility will occur if an outstanding balance for utility service exists in the name of a property owner except in a change of ownership recorded with the Office of the Siskiyou County Assessor.
15. If the water service has been discontinued by the city due to lack of payment when the account is in the name of the property owner, the water service will not be reconnected by the city in the name of another until the outstanding balance for all city utility services are paid in full, except in a change of ownership recorded with the Office of the Siskiyou County Assessor.
16. The property owner shall be the name(s) of the individual(s) listed for that parcel by the Office of the Siskiyou County Assessor.
17. If water service is provided to a location during any portion of a billing cycle and/or if any amount of water is utilized at that service location during a billing cycle, the basic water service charge will be assessed in full to the financially responsible person.
18. The appropriate members of the city staff shall have the responsibility and authority to implement provisions of this section. Any challenges to the implementation of any part of this section may be made by the individual financially responsible for charges by addressing the City Council at an agendized meeting of the legislative body.
19. All water usage, including overage charges, will be the financial responsibility of the individual named on the account.

Section 5: SEWER SERVICE

- A. In the event of a conflict with previously approved Resolutions of the City of Tulelake, this Resolution supersedes.
- B. Each and every residential dwelling and/or building that is connected, as defined by Resolution 16-12, to the city sewer system shall receive a monthly sewer charge.
 1. Definition of locations required to receive monthly sewer connections charges shall be according to Section 4, Part B above.
 2. If a structure or structures is being served by more than one meter, there shall be a sewer charge for each meter.

3. No new assignment of financial responsibility will occur whenever an outstanding balance for sewer service charges exist in the name of a property owner except in a change of ownership as recorded with the Office of the Siskiyou County Assessor.
4. The monthly sewer connection charge may be prorated only when an individual had financial responsibility for a portion of the billing cycle.
5. Every service location will be assessed a sewer charge whether or not the location is occupied or vacant. Sewer fees may be reduced according to Sections 7 and 8 of Resolution 16-12.
6. For the assessment of sewer connection charges, each church complex will be considered residential.
7. In the event that water service is discontinued to a given occupied service location due to lack of payment, charges for sewer connection and garbage service will continue to be assessed.
8. The appropriate members of the city staff shall have the responsibility and authority to implement provisions of this section. Any challenges to the implementation of this section may be made by the individual financially responsible for charges by addressing the City Council in person at an agenda meeting of the legislative body.

Section 6: GENERAL PROVISIONS

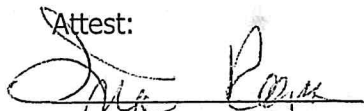
- A. A deposit to initiate a city utility account will be required in the amount which is twice the monthly amount for the full basic service charges for water, sewer, garbage and any associated fees. Deposit requirements apply to both property owners and renters and must be paid in full before services will be established.
- B. Every person with a utility account at the City of Tulelake is required to have an Application for City Utilities on file at City Hall.
- C. Services at any given location will remain in the name of the property owner until an account has been created by the renter by accomplishing the requirements noted above in Section 6: A & B.
- D. Deposits are subject to refund only after the payment to the city of 18 consecutive months of city utility service in full by the 10th of each month and incurring no penalties, or when the account closes, minus any outstanding or pending charges.
- E. In the event that a billing for water, sewer and/or garbage service is not paid in full by the end of the month, a notice of water service discontinuation will be sent to the financially responsible party with discontinuation to occur in approximately 13 days.

- F. In the event that a check is received by the city as payment for city utility services after a discontinuation of water service notice is sent to the financially responsible party due to lack of payment and that check is returned to the city for any reason by the financial institution, water service will be immediately discontinued unless a replacement payment has been received.
- G. In the event of an account for city utility services, at any given location, is terminated and that account was in a name other than the property owner, any city utility charges incurred after the date of account termination will be the financial responsibility of the property owner.
- H. If two NSF (Non-Sufficient Funds) checks are received by the city for utility payments from the party responsible for the utility bill, all further payments will only be accepted in a money order, cashier's check or credit card.

IT IS HEREBY CERTIFIED that the foregoing Resolution No. 18-01 was introduced, passed and duly adopted at a regular meeting by the Tulelake City Council on this 6th day of February, 2018, by the following vote:

AYES	<u>5</u>
NAYS	<u>0</u>
ABSENT	<u>0</u>
ABSTAINS	<u>0</u>


Henry A Ebinger, Mayor

Attest:

Iva Rogers, City Clerk

**Siskiyou County Local Transportation Commission
Local Transportation Fund Transportation Claim**

Fiscal Year 2026/2027

To: Siskiyou County Local Transportation Commission

From: City of Tulelake
(Claimant)

This applicant, qualified pursuant to section 99203 of the Public Utilities Code, hereby requests, in accordance with the applicable rules and regulations of the Transportation Development Act as enacted and amended by statute to January 1, 2011, that its claim be approved in the amount of:

\$ 37,234.00

A. Funding Available (Not Claimed)

1.	Funds from prior years			
	a. Estimated funds with County Auditor	7/1/2026	\$	-
	b. Current Estimated Allocations	2026/2027	\$	37,234.00
			\$	<u>37,234.00</u>

B. Total Amount Claimed

1.	By Funding Source			
	a. Estimated funds with County Auditor		\$	-
	b. Current Estimated Allocations	2026/2027	\$	37,234.00
	c. Total Claimed		\$	<u>37,234.00</u>
2.	By Purpose (Chapter 4, Part 11, Division 10 of P.U.C.)			
	a. Public Transit [Art 4, Sec 99260 (a)]		\$	-
	b. Streets/Roads [Art 8, Sec 99400 (a)]		\$	37,234.00
	c. Other		\$	-
	d. Total Claimed		\$	<u>37,234.00</u>

**Siskiyou County Local Transportation Commission
Local Transportation Fund Transportation Claim**

The claimant herewith recognizes that any allocations for streets and roads will be made in accordance with, but not limited to, Section 99401.5, Article 8, Chapter 4, Part 11, Division 10 of the Public Utilities Code. This section stipulates that the Local Transportation Commission must annually review unmet transit needs and determine if they are reasonable to meet prior to making any allocation of funding for streets and roads.

After obtaining approval by the governing body please transmit this claim for payment from the Local Transportation Fund to the following address:

Siskiyou County Local Transportation Commission
190 Greenhorn Road
Yreka, CA 96097

Approval of the claim and payment by the County Auditor is subject to such monies being on hand and available for distribution and to the provisions that such monies will be used in accordance with the rules and regulations of the Transportation Development Act.

Approved:

City of Tulelake

By: _____
Mayor

Date: _____

Siskiyou County Local Transportation Commission

By: _____
Transportation Commission Executive Director

Date: _____

A list of all sections in the network along with their attributes, including the PCI at the time of last inspection, is provided in Appendix A. For convenience, two versions are provided – one sorted alphabetically by street name and the other sorted by descending PCI.

3.1 City’s Pavement Condition Index

The current average PCI for the City’s street network is 72. This value is an area-weighted calculation performed in StreetSaver® and is based on the condition surveys performed in 2025.

Figure 2 illustrates the City’s historical network PCI for all City maintained streets. The PCI values shown were obtained from field inspection updates only. City’s network conditions have increased since previous updates in 2020. Approximately 1.3 miles (19% of total network) were treated after 2020, and some localized repairs were observed during field inspections which the City does not provide records for maintenance and rehabilitation (M&R) updates in the database.

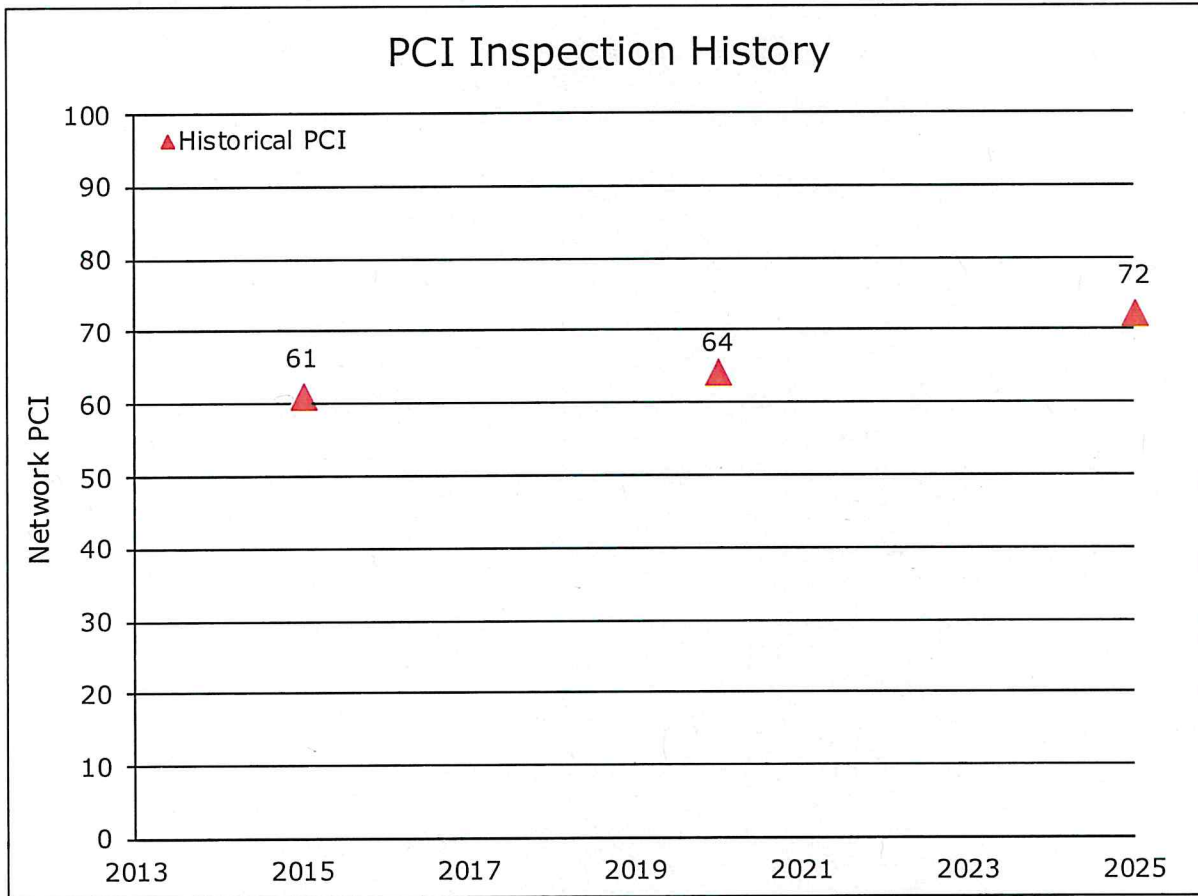


Figure 2. Historical Network PCI since 2015

3.2 City's Network Condition Breakdown

Figure 3 breaks down the current street network PCI. Table 2 summarizes the street network by condition category. Approximately, over 80 percent of the street network is in “Good” or “Fair” condition with 0.5 percent of the streets in “Failed” condition.

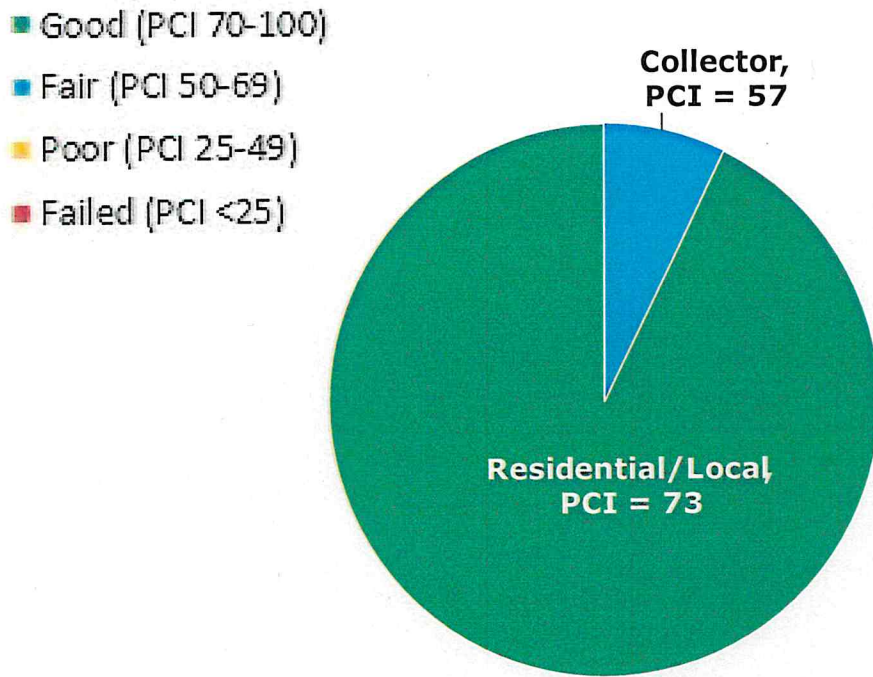


Figure 3. Network Condition Breakdown by Functional Classification

Table 2. Pavement Condition Breakdown by Functional Classification

Condition Category	PCI Range	Collector (%)	Residential (%)	Entire Network (%)
Good	70 – 100	0.3	65.2	65.5
Fair	50 – 69	6.8	8.6	15.4
Poor	25 – 49	0.0	18.6	18.6
Failed	< 25	0.0	0.5	0.5
Total	-	7.1	92.9	100.0

