

AGENDA
Regular Meeting
TULELAKE CITY COUNCIL
March 17, 2026
5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of March 17, 2026.
2. Pledge of Allegiance
3. Approval of March 3, 2026, regular meeting minutes. Discussion/Action.
4. Approval of the payments of bills. Discussion/Action.
5. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

6. Appointment of City Clerk. Discussion/Action. (Mayor Cordonier)
7. Oath of Office for appointed City Clerk. Discussion/Action. (Mayor Cordonier)
8. Approval of Resolution 26-03, a Resolution of the City of Tulelake City Council Accepting the 2025 General Plan Annual Progress Report and Approving Transmittal of the Report to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development. Discussion/Action. (City Planner, Rico Tinsman)
9. Discussion and approval for the Mayor to sign the proclamation for Child Abuse Prevention Month in April and have the City of Tulelake adopt the proclamation making a stance against Child Abuse Prevention. Discussion/Action. (Allison Scull, First 5 Siskiyou Coordinator)
10. Local fire report and update of recent fire hazards and potential fire hazards within the City of Tulelake. Discussion/Action. (Adam Alcorn, TMCFD)
11. Discussion of fire hazards and enforcement of nuisance abatement. Discussion/Action. (Chief Resilience Officer)
12. Approval to remove Bryan Hendricks as a check signer from all Columbia bank accounts and adding Paulette Velador as a check signer on all Columbia bank accounts. Discussion/Action. (City Hall Administrator)
13. Second reading and approval of Ordinance 26-01, "An Ordinance of the City Council, City of Tulelake, California, Amending Chapter 2.08.03 of the Tulelake Municipal Code pertaining to salaries of the Mayor and members of the City Council." Discussion/Action. (Mayor Cordonier)
14. Amendment of Ordinance Title 15, Chapter 15.2, Manufactured Home Standards. Discussion/Action. (City Hall Administrator)
15. Approval of Director of Public Works to go to training in Lake Tahoe, to get ICUS credits

for the year. Training will be April 27th – 30th, 2026. Discussion/Action. (Director of Public Works)

16. Approval to purchase a table for Casino Night at the Tulelake Butte-Valley Fairgrounds for \$450.00. Discussion/Action. (City Hall Administrator)

17. Department Head updates. Discussion/Action.

- a. Chief of Police, Tom Hoy
- b. Chief Resilience Officer, Jenny Coelho
- c. City Hall Administrator, Aissa Martinez
- d. Director of Public Works, Jose Perez

COMMENTS FROM ADMIN AND STAFF:

18. Comments from City Treasurer (Sara Luscombe)

19. Comments from City Clerk

20. Comments from Library Branch Manager (Kailee Wood)

21. Comments from Assistant City Admin (Christian Marquez)

22. Comments from City Administrative Clerk (Anna Perez)

23. Comments from Council Member (Margie Cordonier)

24. Comments from Council Member (Patty Taylor)

25. Comments from Mayor Pro Tem (Penny Velador)

26. Comments from Council Member (Teresa Williams)

27. Comments from Mayor (Tom Cordonier)

28. Adjournment

Meetings are held in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
March 3, 2026 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Penny Velador and Council Members Margie Cordonier, Patricia Taylor, and Teresa Williams were present. Also in attendance were Chief Resilience Officer, Jenny Coelho; City Hall Administrator, Aissa Martinez; Director of Public Works, Jose Perez; Chief of Police, Tom Hoy and City Administrative Clerk, Anna Perez. Assistant City Admin, Christian Marquez; Finance Director, Whitney Cantrell and Library Branch Manager, Kailee Wood were absent.

APPROVAL OF FEBRUARY 17, 2026, REGULAR MEETING MINUTES

Council Member Cordonier made a motion for the approval of February 17, 2026, regular meeting minutes. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-23)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Velador made a motion to approve paying the bills presented. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-24)

COMMENTS FROM THE PUBLIC

No comments.

PRESENTATION ON COLLIER INTERPRETIVE CENTER NORTH OF YREKA VALUE OF TULELAKE INFORMATION AT THE CENTER FOR TOURISTS TRAVELING 1-5

Rennie Cleland gave a presentation on the Collier Interpretive Center for tourists traveling 1-5.

APPROVAL OF NON-AUDIT SERVICES AGREEMENT

Chief Resilience Officer, Jenny Coelho, commented that Charlie Pillon would like to bring in Jeffery Heign to start on pre-audit services. The City will pay him directly at \$100 per hour. Mayor Cordonier made a motion for the approval of non-audit services agreement. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-25)

APPROVAL OF UPGRADING THE CUSI MOBILE METER READING SERVICE TO READ WATER METERS FOR \$1200.00 A YEAR

Director of Public Works, Jose Perez, commented that the PSION PRO for the meter reads no longer works. He commented that he spoke to CUSI and they quoted him \$1200.00 a year for a new system that will switch over to tablets or a mobile phone. Mayor Cordonier made a motion for the approval of upgrading the CUSI mobile meter reading service to read water meters for \$1200.00 a year. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-26)

APPROVAL TO HAVE A FREE DUMP DAY FOR CITY RESIDENTS ONLY ON APRIL 17TH AND 18TH

Director of Public Works, Jose Perez, commented that he would like to have the free dump days this year on April 17th and 18th from 8:00am to 4:30pm. He commented that it will only be for City residents. City Administrative Clerk, Anna Perez, suggested that the City send out a ticket with the bill so that the residents can take it with them when they dump. Mayor Cordonier made a motion for the approval to have a free dump day for City residents only on April 17th and 18th. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-27)

DISCUSSION ON WHO WILL BE RESPONSIBLE FOR ENFORCING DOG LICENSES

Chief of Police, Tom Hoy, discussed that Retired Annuitant, Tony Ross will be working on enforcing dog licenses once he is back from hip surgery. No action taken. Discussion only.

APPROVAL OF ORDINANCE 26-01, "AN ORDINANCE OF THE CITY COUNCIL, CITY OF TULELAKE, CALIFORNIA, AMENDING CHAPTER 2.08.03 OF THE TULELAKE MUNICIPAL CODE PERTAINING TO SALARIES OF THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Mayor Cordonier advised that Ordinance 26-01 should be amended, and that there should be three excused absences for Council Members per year. No Action taken. Discussion only.

APPROVAL OF RESOLUTION 26-02 FOR CITY OF TULELAKE WASTEWATER IMPROVEMENTS PROJECT

Council Member Cordonier made a motion for the approval of Resolution 26-02 for City of Tulelake Wastewater Improvements Project. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-28)

APPROVAL OF CHANGE ORDER #6 FROM SHASTA SERVICES INC. DBS TIMBERWORKS FOR CARD READER FOR THE FILLING STATION ON MODOC AVENUE

Public Works Director, Jose Perez, commented that having a card reader for the filling station would benefit the City and make it easier for everyone to use the filling station. Council Member Cordonier made a motion for the approval of Change Order #6 from Shasta Services Inc. DBS Timberworks for a card reader for the filling station on Modoc Avenue. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-29)

APPROVAL OF A NEW QUOTE FOR CITY CAMERAS

Chief of Police, Tom Hoy, commented that Axon, his current provider for body cameras and tasers, offered him a good deal for new tasers, body cameras, vehicle cameras and 2 trailer cameras for \$7500 more a year. It includes training as well. Farmers are also willing to donate to the cause. Council Member Cordonier approved the new quote for City cameras. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 26-30)

APPROVAL OF PURCHASING A DODGE DURANGO FROM THE K-9 FUND

Chief of Police, Tom Hoy, commented that he bought a Dodge Durango from Modoc County for \$1000.00 with the K-9 fund. He has put \$2000.00 into it, and it is still having issues. He is willing to give the \$2000.00 back to the fund to use the vehicle for his training and personal use. No action taken. Discussion only.

APPROVAL OF SENDING A CANDIDATE TO THE POLICE ACADEMY

Chief of Police, Tom Hoy, stated that he will need additional help due to Retired Annuitant, Tony Ross having upcoming hip surgery. Because of this, he requested permission to send another candidate to the police academy. Chief Hoy also requested payment for the academy training and the required background check fee.

Mayor Cordonier made a motion for the approval of sending a candidate to the police academy. Council Member Williams seconded the motion. All votes were aye. The motion carried. (Motion 26-31)

APPROVAL OF UPDATED CITY OF TULELAKE PERSONNEL MANUAL

Mayor Cordonier commented that Juneteenth needed to be added as a paid holiday to the City of Tulelake Personnel Manual. He also wants to add that all departments turn in their receipts to City Hall for all purchases they make. Council Member Cordonier made a motion for the approval of the updated City of Tulelake Personnel Manual. Mayor Pro Tem Velador seconded the motion. All votes were aye. The motion carried. (Motion 26-32)

DISCUSSION ABOUT OUT-OF-STATE LICENSE PLATES IN THE CITY

Chief of Police, Tom Hoy, commented that when Retired Annuitant, Tony Ross gets back from surgery he will work on the out-of-state license plates. No action taken. Discussion only.

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO § 54956.9 (B): 1

Council went into Closed Session at 7:48PM.

20. ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 8:27PM. No action taken.

Chief of Police: Tom Hoy commented that he has sold \$10,000 worth of tickets for his K-9 Fundraiser Dinner. He also received a lot of donations from local businesses.

Chief Resilience Officer: Jenny Coelho commented that she asked for a well grant increase and it was approved for \$107,000.00. She also announced that they have approved to come in and remove the bowling alley. She commented that Pacific Power will be working on tree cleanup around power lines at 10 locations.

City Hall Administrator: Aissa Martinez commented that she's glad to be back from maternity leave.

Director of Public Works: Jose Perez commented that he has finally got the annual report completed. He has his department patching holes on Main Street, and they also put gravel out for the fire department. He'd like to get letters to residents in Tulelake to let them know to keep their gardens on their properties, and out of the alley way. He would like to put the old shop property for sale so the City can get some money out of it.

Library Branch Manager: Absent

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 8:32PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-33)

Tom Cordonier, Mayor

Attest:

Anna Perez, Deputy City Clerk

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

Bills Submitted for Approval on 03-17-2026 - API26021 for Weeks 03-03-2026 thru 03-17-2026				
Name	Document Number	Document Amount	Document Description	Fund Code
ADKINS ENGINEERING AND SURVEYING, INC.	62345	277.50	TO#1 Misc Services	13
ADKINS ENGINEERING AND SURVEYING, INC.	62346	18,560.00	Wastewater Improvements TO#15	03
CAL-ORE TELEPHONE CO.	0324003564 03/2026	976.48	Land Line & WiFi Services	01
CONTINENTAL UTILITY SOLUTIONS, INC.	INVC-14271	1,200.00	New Purchase, Annual Service Fee	02
ED STAUB & SONS PETROLEUM, INC	13632386	533.11	PD - Propane	01
ED STAUB & SONS PETROLEUM, INC	13820831	479.40	PD - Propane	01
ED STAUB & SONS PETROLEUM, INC	13874118	6.63	19828 Stateline Rd. - Propane	01
ED STAUB & SONS PETROLEUM, INC	13874146	298.48	19828 Stateline Propane	01
ED STAUB & SONS PETROLEUM, INC	465181	391.62	PD Fuel	01
ED STAUB & SONS PETROLEUM, INC	465193	383.98	Garbage Truck & PW Fuel	02
KEVIN COBB'S BACKFLOW & WATER SERVICES	1052	270.00	Backflow & Water Services	02
LEAGUE OF CALIFORNIA CITIES	5505	105.00	Membership dues for Sacramento Valley Division (2026)	01
LEXIPOL, LLC	INVPR11266945	408.30	PoliceOne Academy Annual Rate	01
MERRILL LUMBER COMPANY	B283026	22.98	Tog Switch & Vinyl Plug	05
MERRILL LUMBER COMPANY	B283195	17.94	Keys for Warehouse	01
MERRILL LUMBER COMPANY	C268458	10.00	Street Paint	11
MERRILL LUMBER COMPANY	C268918	13.30	Clamps for library camera	01
PACIFIC POWER	41972561-001 9 03/26	2,229.75	1001 Dean Callas Way	03
PACIFIC POWER	41972561-010 1 03/26	342.77	489 Fifth St	02
SPRING STREET ANALYTICAL LLC	3344	130.00	Colilert- California	02
STACY & DENNIS	26CW-2458	875.00	Agreement- COT - Block Time	01
STACY & DENNIS	26CW-2538	135.00	Tickets # 93973 Remote Resource	01
STANTEC CONSULTING SERVICES INC.	2533356	5,000.00	ATBF FY2026 BCWA Grant	01
STATELINE AUTO PARTS SUPPLY, INC.	640437	23.42	Maintenance on Street Sweeper	11
STATELINE AUTO PARTS SUPPLY, INC.	640438	202.55	Maintenance on Street Sweeper	11
THATCHER COMPANY OF CALIFORNIA, INC.	2026250100637	7,539.08	Chlorine - 150 # CYL - Posion Gas	02
T-MOBILE	205898822 03/2026	211.44	PW & CH Cellular Services	01
TRILOGY ARCHITECTURE CORPORATION	1886	16,241.50	TCVC	01
USA BLUE BOOK	INV00974789	304.41	Hach DPD 10 mL Sample	02
Whitney Cantrell	1028	906.25	Bookkeeping	01
WOODHOUSE FARMING & SEED CO.	S292833	30.00	Weights	04

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

WOODHOUSE FARMING & SEED CO.	S292848	30.00	Weights	04
WOODHOUSE FARMING & SEED CO.	S292862	30.00	Weights	04
WOODHOUSE FARMING & SEED CO.	S292874	30.00	Weights	04
Total		58,215.89		
	Pay Dates: 03/06/2026			
PAY PERIOD:	02/22/2026-03/14/2026		Fund Account Codes:	
<i>Police Department: (Employees)</i>	<i>\$3,541.15</i>		01- General Fund	
<i>Chief Resilience Officer (1 Employee)</i>	<i>\$2,315.67</i>		02- Enterprise Fund - Water	
<i>Public Works: (6 Employees)</i>	<i>\$6,985.84</i>		03- Enterprise Fund - Sewer	
<i>City Hall: (6 Employees, including Library & Custodial)</i>	<i>\$5,481.16</i>		04- Enterprise Fund - Garbage	
<i>Council & Elected Officials: (6 persons)</i>	<i>\$0.00</i>		05- Police Personnel (COPS Grant)	
			11- Gas Tax Fund (Streets)	
Total Amount of Payroll DD's		\$18,323.82	13- Local Transportation (TDA)	
Total Amount Submitted for Approval - March 17,2026:		\$76,539.71		

RESOLUTION 26-03
A RESOLUTION OF THE CITY OF TULELAKE CITY COUNCIL
ACCEPTING THE 2025 GENERAL PLAN ANNUAL PROGRESS REPORT
AND APPROVING TRANSMITTAL OF THE REPORT TO
THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INITIATIVE AND
THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

WHEREAS, California Government Code Section 65400 requires that all cities and counties annually report to their decision-making bodies regarding the status of the general plan and the progress in its implementation; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the progress in meeting the jurisdiction's share of regional housing needs determined pursuant to Government Code Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to Government Code Section 65583(c)(3); and

WHEREAS, California Government Code Section 65400 further requires that the housing element portion of the annual report be prepared through the use of standards, forms, and definitions adopted by the California Department of Housing and Community Development; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of housing development applications received in the prior year, the number of units included in all development applications in the prior year, and the number of units approved and disapproved in the prior year; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the degree to which the general plan complies with the guidelines developed and adopted pursuant to Section 65040.2 and the date of the last revision to the general plan; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies a listing of sites rezoned to accommodate that portion of the city's or county's share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory required by Government Code Section 65583(c)(1) and Section 65584.09, as well as any additional sites that may have been required to be identified by Government Code Section 6586; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of net new units of housing, including both rental housing and for-sale housing, that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of applications submitted pursuant to Government Code Section 65913.4(a), the location and the total number of developments approved pursuant to Government Code Section 65913.4(b), the total number of building permits issued pursuant to Government Code Section 65913.4(b), and the total number

of units including both rental housing and for-sale housing by area median income category constructed using the process provided for in Government Code Section 65913.4(b); and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the status of the projects in the jurisdiction's active planning grant applications and the corresponding impact on housing within the jurisdiction categorized based on the eligible uses specified in Health and Safety Code Section 50515.02 or 50515.03; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies progress amending the general plan or open-space element in compliance with its obligations to consult with California Native American tribes, and to identify and protect, preserve, and mitigate impacts to places, features, and objects described in Public Resources Code Sections 5097.9 and 5097.993; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of density bonus applications received and approved in accordance with Government Code Section 65915; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the location, status, total number of units, number of rental units, number of units for sale, and the affordability of units by income group for each residential development application submitted pursuant to the Affordable Housing and High Road Jobs Act of 2022; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies a list of all historic resources listed on the National Register of Historic Places, the California Register of Historic Resources, or a local register of historic places by the City in the past year, and the status of any housing projects proposed for the new historic designations, including whether the project was entitled, whether a building permit was issued, and the number of units in the development; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of housing applications submitted pursuant to the Affordable Housing on Faith and Higher Education Lands Act of 2023, along with the location and number of developments approved, number of building permits issued, number of units constructed, and the income category of those units; and

WHEREAS, the City Council of the City of Tulelake has received and reviewed such a report for 2025 that was prepared by city staff and presented to the City Council on March 17, 2026; and

WHEREAS, the report must be accepted by the City Council prior to submission to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development on or before April 1 of each year.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts the 2025 General Plan Annual Progress Report and approves the transmittal of the report to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development.

IT IS HEREBY CERTIFIED that the foregoing Resolution 26-03 was duly adopted on a motion by _____ and seconded by _____ at a regular meeting of the City of Tulelake City Council held on the 17th day of March 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF TULELAKE CITY COUNCIL

Tom Cordonier, Mayor

WITNESS, my hand and seal this 17th day of March 2026

, City Clerk



April 2026

The Siskiyou Child Abuse Prevention Council Collaborative Proclamation

Whereas, to become healthy adults, all children deserve to live in safe, stable and nurturing homes and communities;

Whereas, children are vital to Siskiyou County's prosperity and future success;

Whereas, the people of Siskiyou County believe in the celebration of life, inclusion, and hope through our children, and deplore and condemn acts of violence committed upon the children of our communities;

Whereas, the lives of children--who have been hurt or lost to child abuse--are honored by studying their stories in order to prevent future abuse and protect the innocence, health and lives of all our county's children;

Whereas, child abuse, rape, sexual assault and sexual harassment impact our society;

Whereas, child abuse, neglect and sexual assault prevention is a community responsibility affecting both the current and future generations;

Whereas, research has shown the enormous impact that positive parenting practices have on a child's social, emotional, and intellectual development and future success;

Whereas, communities that understand the importance of prevention and support for the well-being of citizens, thrive and prosper;

Whereas, effective child abuse and sexual assault prevention succeed because of partnerships among citizens and all sectors of the county;

Whereas, April is the month to focus public attention on the needs of all children, and prevention of sexual assault;

Whereas, with leadership, dedication, and encouragement, there is evidence that we can be successful in preventing child abuse and sexual violence in Siskiyou County;

Therefore, we hereby proclaim April as Child Abuse Prevention and Sexual Assault Awareness Month as well as April 11-April 17, 2026 as Week of the Young Child. We call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening families in the communities in which we live.

Tom Cordonier
Mayor, City of Tulelake

Date

ORDINANCE 26-01

**AN ORDINANCE OF THE CITY COUNCIL, CITY OF TULELAKE,
CALIFORNIA, AMENDING CHAPTER 2.08.03 OF THE TULELAKE
MUNICIPAL CODE PERTAINING TO SALARIES OF THE MAYOR AND
MEMBERS OF THE CITY COUNCIL**

WHEREAS, members of the Tulelake City Council currently receive a salary of \$50.00 per month, as set in 1978; and

WHEREAS, in June 2023, Governor Gavin Newsom signed into law Senate Bill 329 (SB 329), thereby amending California Government Code Section 36516 to update city council's compensation schedules to account for inflation; and

WHEREAS, SB-329 provides that council member compensation in cities of up to and including 35,000 in population shall not exceed \$950.00 per month; and

WHEREAS, the population of the City of Tulelake does not exceed 35,000; and

WHEREAS, California Government Code Section 36516.5 provides that a change in salary for each city council member and elected official shall not take effect until one or more members of the city council begins a new term of office; and

WHEREAS, Section 36516.1 of the California Government Code provides that a city council may pass an ordinance authorizing compensation to an elected mayor in addition to that which he or she receives as a city council member.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TULELAKE
DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. All the above recitals are true and correct and are incorporated herein by reference.

Section 2. The City Council finds that increasing the compensation of the Mayor and members of the Council is necessary to address increases in cost of living.

Section 3. Section 2.08.030 ("Salaries designated") of the City of Tulelake Municipal Code, is hereby amended to read as follows:

"Each member of the City Council shall receive a salary the sum of \$175.00 for each City Council meeting they attend per month, for a maximum salary of \$350.00 per month, being within the maximum amount as prescribed in Section 36516 for cities having a population of thirty-five thousand or less. A duly elected Mayor shall receive an additional \$50.00 each month for services as Mayor. Salaries shall be payable at the same time and in the same manner as the salaries are paid to other officers and employees. Each member of the City Council will also get three excused absences throughout the year."

Section 4. Effective Date. Pursuant to Government Code Section 36516.5, the compensation rates set forth in this Ordinance shall go into effect upon one or more members of the City Council beginning a new term of office.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid, it shall not affect the validity of the remainder of the Ordinance.

PASSED AND ADOPTED by the City Council of the City of Tulelake, California at the meeting held this 17th day of March 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Cordonier, Mayor

ATTEST:

Anna Perez, Deputy City Clerk

Ordinance 26-02
City of Tulelake

MANUFACTURED HOME STANDARDS

Manufactured homes are allowed in all zoning districts which permit one-family residences and shall be subject to the following development standards:

1. All manufactured homes shall be placed on a permanent foundation system of state-approved design or a permanent foundation system designed by a licensed architect or structural engineer as required by Section 65852.3 of the State of California Government Code.
2. The manufactured home shall be certified under the National Mobile Home Construction and Safety Standards Act of 1974; except for existing Manufactured homes prior to Code adoption.
3. Manufactured home placed on a foundation system shall not be older than ten (10) years of age measured from the date of manufacture of the unit to the date of building permit application except that manufactured homes lawfully installed prior to the effective date of this ordinance which have been certified under the National Manufactured Home Construction and Safety Act of 1974 shall be exempt from the ten (10) year age standard.
4. Manufactured homes shall provide parking in accordance with City Ordinance. The exterior wall covering and roof material of any required attached garage or carport shall be the same as those of the manufactured home.
5. Requirements for building height, lot coverage, side yard setbacks, front yard setbacks, rear yard setbacks, and usable open space shall be subject to the same requirements as the zone in which the manufactured home is located.
6. Exterior wall covering materials and roofing materials shall conform to the requirements of the State of California Department of Housing and Community Development (HCD) and the uniform building code for frame-constructed dwellings. Exterior wall coverings shall extend (at a minimum) to the top of the perimeter foundation.
7. A foundation enclosure shall be installed between the finish grade and the siding material. This foundation enclosure shall consist of concrete or concrete blocks, which shall be mortared at the joints and reinforced with steel bars according to requirements provided by the City Building Inspector. Foundation venting of 1 square foot of vent per 150 square feet of floorspace will be required.

8. All roof and gable overhangs shall extend not less than six inches when measured horizontally from the wall. Roof and gable overhangs shall be manufactured or engineered and designed to appear as an integral part of the manufactured home. The roof of the manufactured home shall have a minimum pitch of not less than a nominal two and one-half (2 ½) inches rise for each twelve (12) inches of horizontal run.
9. Roof design shall meet the snow load requirements of the City of Tulelake, which is 40 pounds, and roofing materials shall meet the requirements of a Class A or B fire rating as defined by the currently adopted uniform building code.
10. No ramada or other freestanding structure shall be allowed to be constructed over a manufactured home.
11. Prior to any work being done toward the installation of any mobile home, a complete set of plans and proposals shall be submitted to the Building Department. After receiving Building Inspector authorization but prior to the installation of a mobile home on a foundation system, the mobile home owner shall obtain a city building permit.
12. All utilities shall be connected in a manner provided and approved by the City. All mobile home installations shall be architecturally compatible with their immediate area.

Passed and adopted this ___ day of _____, 2026, at a regular meeting of the City Council of the City of Tulelake by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Cordonier, Mayor

ATTEST:

Anna Perez, City Clerk