

AGENDA  
Regular Meeting  
TULELAKE CITY COUNCIL  
February 17, 2026  
5:30 PM

***Dial in Number: 712-432-3900 – Conference id: 419973 #***

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of February 17, 2026.
2. Pledge of Allegiance
3. Approval of February 3, 2026, regular meeting minutes. Discussion/Action.
4. Approval of the payments of bills. Discussion/Action.
5. Comments from the public.

*This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.*

6. Presentation on Collier Interpretive Center north of Yreka value of Tulelake information at the center for tourists traveling I-5. Discussion/Action. (Council Member Cordonier/Rennie Cleland)
7. Discussion about Tulelake High School Soccer Field, Lulu's Restaurant, and Otis Roper Park. Discussion/Action. (Eliasar Garcia)
8. Discussion and approval for Task Order Amendments for "Construction Engineering Services": Task Order #13 – 5280(007)/PPNO 2622 (STIP) – Main Street (Railroad to E Street) and Task Order #14 – 5280(008)/PPNO 2623 (STIP) – C Street and Ray Oehlerich Way. Discussion/Action. (Chief Resilience Officer/Jon Moritz)
9. Discussion about the possibility of adding a resource center to the library. Discussion/Action. (Library Branch Manager/Steve Bryan)
10. Discussion about problems at the library and camera installation. Discussion/Action. (Library Branch Manager)
11. Discussion on who will be responsible for enforcing dog licenses. Discussion/Action. (Mayor Cordonier)
12. Department Head updates. Discussion/Action.
  - a. Chief of Police, Tom Hoy
  - b. Chief Resilience Officer, Jenny Coelho
  - c. City Hall Administrator, Aissa Martinez
  - d. Director of Public Works, Jose Perez
  - e. Tulelake Library Branch Manager, Kailee Wood

**COMMENTS FROM ADMIN AND STAFF:**

13. Comments from City Treasurer (Sara Luscombe)
14. Comments from City Clerk (Casey Joiner)
15. Comments from Assistant City Admin (Christian Marquez)
16. Comments from City Administrative Clerk (Anna Perez)

17. Comments from Council Member Margie Cordonier
18. Comments from Council Member Patty Taylor
19. Comments from Mayor Pro Tem Penny Velador
20. Comments from Council Member Teresa Williams
21. Comments from Mayor Tom Cordonier
22. Adjournment

Meetings are held in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**February 3, 2026 - 5:30 PM**

Mayor Tom Cordonier called the meeting to order at 5:31PM. Council Members Margie Cordonier, Patricia Taylor, Teresa Williams and Penny Velador were present. Also in attendance were City Clerk, Casey Joiner; Chief Resilience Officer, Jenny Coelho; Assistant City Admin, Christian Marquez; City Administrative Clerk, Anna Perez; City Staff, Alejandra Garcia; Library Branch Manager, Kailee Wood; and Chief of Police, Tom Hoy. City Hall Administrator, Aissa Martinez; City Treasurer, Sara Luscombe; Finance Director, Whitney Cantrell and Director of Public Works, Jose Perez were absent.

**APPROVAL OF THE JANUARY 20, 2026, REGULAR MEETING MINUTES**

Mayor Cordonier made a motion for the approval of the January 20, 2026, regular meeting minutes. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-10)

**APPROVAL OF THE JANUARY 28, 2026, BUDGET WORKSHOP MINUTES**

Mayor Cordonier made a motion for the approval of the January 28, 2026, budget workshop minutes. Mayor Pro Tem Velador seconded the motion. Motion carried. (Motion 26-11)

**APPROVAL OF THE PAYMENT OF BILLS**

Mayor Pro Tem Velador made a motion to approve paying the bills presented for January 20, 2026, minus one in the amount of \$3641. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 26-12)

**COMMENTS FROM THE PUBLIC**

Davis Soto came to the meeting. He asked if there had been any new updates on the bowling alley. Jenny Coelho mentioned that as soon as the EPA signs a contract with a contractor we are first in line to have the bowling alley taken down. Davis also wanted to know if the grant that helped fund the soccer field at the Tullake High School would allow the use for the Men's Soccer League with or without payment. Jenny commented that she would have to go back and look at the grant stipulations.

**PUBLIC HEARING REGARDING THE WIRELESS TELECOMMUNICATION FACILITY USE PERMIT – VERIZON WIRELESS**

Discussion only. No action taken.

**VERIZON WIRELESS USE PERMIT STAFF REPORT AND POSSIBLE APPROVAL OF RESOLUTION 26-01 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE GRANTING A CONDITIONAL USE PERMIT FOR AN EXISTING WIRELESS TELECOMMUNICATIONS FACILITY AT 380 SECOND STREET (APN 050-053-100) AND 301 C STREET (APN 050-053-090)**

Council Member Cordonier made a motion to approve the we make the finding that the project does not have the potential to result in a significant adverse effect on the environment and is exempt from environmental review pursuant to CEQA Guidelines Sections 15301, 15303, and 15061(b)(3). Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-13) Council Member Cordonier made a motion to approve that we grant the conditional use permit and adopt Resolution 26-01. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 26-14)

**DISCUSSION REGARDING SMALL COMMUNITIES DRAFT RELIEF PROGRAM GRANT. POSSIBLE APPROVAL OF CHANGE ORDER #5**

Mayor Cordonier made a motion to approve of Change Order #5. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-15)

**CLOSED SESSION: REAL ESTATE REGARDING APN 050-021-100-000**

Council went in to closed session at 6:25PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned from closed session at 6:45PM. A motion was made not to accept the offer on APN 050-021-100-000. All votes were aye. Motion carried. (Motion 26-16)

**DEPARTMENT HEAD UPDATES**

**Chief of Police:** Tom Hoy gave an update on the K-9 Fundraiser Dinner that is occurring on March 7, 2026 at the Tullake-Butte Valley Fairgrounds. He also commented that he has received a lot of donations for the dinner and that there are still a lot of tickets available.

**Chief Resilience Officer:** Jenny Coelho commented that she had recently gone to the SCORE meeting and that there were a few new items that needed to be adopted. She commented on a couple of these new items such as needing to have a vehicle pursuit policy with training in place and that all members and employees need to have sexual harassment and ethics training. She also commented that all websites would have to be updated to be ADA compliant.

**City Hall Administrator:** Absent.

**Director of Public Works:** Absent.

**Library Branch Manager:** Kailee Wood had no new comments.

**ADJOURNMENT**

Mayor Cordonier made a motion to adjourn the meeting at 7:28PM. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 26-17)

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Tom Cordonier, Mayor

Attest:

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Casey Joiner, City Clerk

City of Tulelake  
Posted General Ledger Transactions - City Council Bills to Approve

Bills Submitted for Approval on 02-17-2026 - <b>API26018</b> for Weeks 02-03-2026 thru 02-12-2026				
Name	Document Number	Document Amount	Document Description	Fund Code
AMERICAN SANITATION, INC	43645	140.00	Toilet - Dump	01
BASIN TIRE SERVICE, INC.	327096	300.00	Tulelake -PD	05
BOB'S EXCAVATING, INC.	13024	1,935.00	Excavator, Labor, Parts	13
CAL-ORE TELEPHONE CO.	0324003564 02/2026	954.25	WiFi & Phone Service CH, PW, 02 & PO	01
CAPITAL ONE SPARK BUSINESS	COC 02/11/2026	415.58	Capital One Credit Card Pmt 02/2026	01
ED STAUB & SONS PETROLEUM, INC	13673540	15.73	19828 Stateline Rd - Propane	01
ED STAUB & SONS PETROLEUM, INC	455456	763.06	PD- Fuel	01
ED STAUB & SONS PETROLEUM, INC	455466	472.22	PW Fuel	02
GOLD NUGGET PRINTING	52879	161.98	Bussiness Cards for Jesse Alonso	05
INTELLICHOICE, INC. DBA EFORCE	1234601	1,311.27	Annual License & Support Fee	01
LES SCHWAB	23100296218	79.97	Tire Maintenance	05
Martin Romero Jaramillo	02/09/2026 M. Romero	19.23	Utility Refund - Martin Romero	01
MERRILL LUMBER COMPANY	B281243	27.95	Office Suppies	01
MERRILL LUMBER COMPANY	B281550	25.98	Operating Supplies - Garbage Bags	01
MERRILL LUMBER COMPANY	B282090	59.99	Operating Supplies	02
MERRILL LUMBER COMPANY	C267267	38.48	Operating Supplies for CH	01
PACIFIC POWER	41972561-010 1 02/26	344.17	489 Fifth St	02
PACIFIC POWER	41972561-011 9 02/26	3,023.68	1001 Dean Callas Way	03
SISKIYOU COUNTY GENERAL SERVICES	000394	915.60	Gate Fees 10/2/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000443	1,785.84	Gate Fees 10/16/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000482	859.14	Gate Fees 10/23/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000484	78.00	Gate Fees 10/23/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000503	943.42	Gate Fees 10/30/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000527	985.56	Gate Fees 11/06/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000561	960.62	Gate Fees 11/13/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000599	988.14	Gate Fees 11/20/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000629	774.00	Gate Fees 11/29/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000646	1,001.04	Gate Fees 12/04/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000674	902.14	Gate Fees 12/11/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000698	865.16	Gate Fees 12/18/2025	04
SISKIYOU COUNTY GENERAL SERVICES	000718	12.00	Gate Fees 12/27/2025	04

