

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
December 16, 2025 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:33PM. Council Members Margie Cordonier, Patricia Taylor, Teresa Williams and newly appointed Paulette Velador were present. Also in attendance were City Clerk, Casey Joiner; Chief Resilience Officer, Jenny Coelho; Chief of Police, Tom Hoy; Assistant City Admin, Christian Marquez; and Director of Public Works, Jose Perez. City Hall Administrator, Aissa Martinez; City Staff, Anna Perez; City Staff, Alejandra Garcia; City Treasurer, Sara Luscombe; and Library Branch Manager, Kailee Wood were absent.

APPROVAL OF THE December 2, 2025, REGULAR MEETING MINUTES

Council Member Cordonier made a motion for the approval of the December 2, 2025, regular meeting minutes. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-200)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented for December 16, 2025. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-201)

COMMENTS FROM THE PUBLIC

Davis Soto came to the meeting to ask about the bowling alley, if there is a plan to have it taken down as he is concerned about it hurting someone if it were to fall down on its own as well as when so the public can go back to using the street between the bowling alley and the bus barn. Council commented that they are waiting for the EPA to sign a contract with their contractor, once signed the City has a grant to have the bowling alley demolished. Davis also wanted to know what the plan is for ticketing those with Oregon license plates. Chief of Police Hoy commented that they are currently working on finding a solution.

CLOSED SESSION: INTERVIEWS OF CITY COUNCIL APPLICANTS FOR APPOINTMENT OF OPEN CITY COUNCIL POSITION, GOV'T CODE § 54957

Council went in to Closed Session at 6:05PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 7:41PM. A motion was made to appoint Paulette (Penny) Velador to the open city council position. Three votes were aye, one vote was nay. Motion carried. (Motion 25-202)

OATH OF OFFICE FOR APPOINTED CITY COUNCIL MEMBER

City Clerk, Casey Joiner, swore in newly appointed City Council Member, Paulette Velador.

APPOINTMENT OF MAYOR AND MAYOR PRO TEM

Council Member Cordonier made a motion to approve Tom Cordonier to remain as Mayor. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-203) Mayor Cordonier made a motion to approve Penny Velador as Mayor Pro Tem. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-204)

DETERMINATION OF COMMISSIONERS TO THE VARIOUS CITY DEPARTMENTS

Mayor Cordonier made a motion to approve Council Member Williams to stay with Water & Wastewater. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-205) Mayor Cordonier made a motion to approve Council Member Taylor to Parks & Streets. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 25-206) Mayor Cordonier made a motion to approve Council Member Cordonier to remain with Garbage. Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 25-207) Mayor Cordonier made a motion to approve Council Member Cordonier to remain with the Library. Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 25-208) Council Member Cordonier made a motion to approve Mayor Pro Tem Velador to Police. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-209) Mayor Pro Tem made a motion to approve Mayor Cordonier to remain as City Hall. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-210)

DETERMINATION OF CITY COUNCIL APPOINTED REPRESENTATIVES TO VARIOUS ORGANIZATIONS, I.E.: SCORE, LOLA, ETC.

Mayor Cordonier made a motion to approve Jenny Coelho and Aissa Martinez as alternate to stay with SCORE. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 25-211) Council Member Cordonier made a motion to approve Mayor Cordonier to stay with LOLA (League of Local Agencies). Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-212) Mayor Pro Tem Velador made a motion to approve Mayor Cordonier and Council Member Cordonier to stay with CIIC (Collier Interpretive & Information Center). Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-213) Mayor Cordonier made a motion to approve Jenny Coelho with Patty Taylor as alternative with RKC (Rural Klamath Connects). Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 25-214) Mayor Pro Tem Velador made a motion to approve Jose Perez and Council Member Cordonier to stay with Siskiyou County Integrated Waste Management Committee. Mayor Cordonier

seconded the motion. All votes were aye. Motion carried. (Motion 25-215) Mayor Cordonier made a motion to approve Mayor Pro Tem Velador and Jose Perez as alternate for Sustainable Groundwater Management Act (SGMA). Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-216) Mayor Cordonier made a motion to approve Council Member Taylor and Council Member Cordonier to stay with Tulelake Revitalization Committee. Mayor Pro Tem Velador seconded the motion. All votes were aye. Motion carried. (Motion 25-217)

APPROVAL OF FISCAL YEAR 2025/2026 CITY OF TULELAKE SALARY SCHEDULE WITH NEW MINIMUM WAGE EFFECTIVE DECEMBER 14, 2025

Mayor Cordonier made a motion to approve the Fiscal Year 2025/2026 City of Tulelake Salary Schedule with New Minimum Wage Effective for the first pay period paid on January 2, 2026. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-218)

DISCUSSION AND APPROVAL TO PROMOTE OFFICER MAUK TO SARGENT, REMAINING AT THE SAME HOURLY PAY RATE

Officer Mauk was not present. No action was taken.

REVIEW AND APPROVAL OF AMENDMENT TO TASK ORDER #10 FOR ADKINS ENGINEERING FOR THE ADDITIONAL CONSTRUCTION ADMINISTRATION FOR THE SCDRG PROGRAM: WELL REHABILITATION AND EMERGENCY WATER SUPPLY

Mayor Cordonier made a motion to approve Amendment to Task Order #10 for Adkins Engineering for the additional construction administration for the SCDRG Program: Well Rehabilitation and Emergency Water Supply. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-219).

APPOINT A NEGOTIATING COMMITTEE FOR 2 RAY OEHLERICH WAY

Mayor Cordonier made a motion to rent the back section of 2 Ray Oehlerich Way from January to June of 2026 and to have Jenny, Chewy and Teresa on the negotiating committee. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-220)

CLOSED SESSION: RE: REAL ESTATE LOCATED AT 2 RAY OEHLERICH WAY. GOV'T CODE § 54956.8

Council went in to Closed Session at 8:23PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 8:29PM. No action taken.

POSSIBLE APPROVAL OF LEASE FOR 2 RAY OEHLERICH WAY PROPERTY

No action taken.

DISCUSSION AND APPROVAL OF CLOSING THE RESTROOMS FOR THE WINTER AND POSSIBLY RENTING PORTABLE RESTROOMS FOR VETERAN'S PARK

Discussion only. No action taken.

DISCUSSION AND APPROVAL OF GIVING \$2 AN HOUR RAISE FOR JESSE ALONSO POST-GRADUATION FROM THE ACADEMY

Mayor Cordonier made a motion to approve giving a \$2 an hour raise for Jesse Alonso post-graduation from the academy. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-221)

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that this years K-9 Fundraising dinner will be held March 7th at the fairgrounds. Tom also commented that he has had 3 DUI's since Halloween night. He also commented that he has put a hold on the cameras for now as the price keeps changing every time he talks to the company.

Chief Resilience Officer: Jenny Coelho commented that she is going to apply for cleanup and city wide assessment grants. Jenny also commented that the Urban Fire Plan is next on her list to finish up.

City Hall Administrator: Absent.

Director of Public Works: Jose Perez had no comments.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 8:40PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-222)



Tom Cordonier, Mayor

Attest:



Casey Joiner, City Clerk