

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
November 18, 2025 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Council Members Margie Cordonier, Patricia Taylor, and Teresa Williams were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Casey Joiner; Chief Resilience Officer, Jenny Coelho; City Staff, Anna Perez and Director of Public Works, Jose Perez. Chief of Police, Tom Hoy was in attendance via phone conference. City Hall Administrator, Aissa Martinez; Assistant City Admin, Christian Marquez; and Library Branch Manager, Kailee Wood were absent.

APPROVAL OF THE NOVEMBER 4, 2025, REGULAR MEETING MINUTES

Council Member Cordonier made a motion for the approval of the November 4, 2025, regular meeting minutes. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-190)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented for November 18, 2025. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-191)

COMMENTS FROM THE PUBLIC

Andrew Weiss commented that he is with the Lava Beds Butte Valley Resource Conservation District and that they are promoting conservation projects to local landowners currently focusing on fuel and soil and water later.

APPROVAL TO ACCEPT ART RAMIREZ, CODE ENFORCEMENT OFFICER, RESIGNATION LETTER

Mayor Cordonier made a motion to approve the acceptance of Art Ramirez, Code Enforcement Officer, resignation letter. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-192)

DISCUSSION AND APPROVAL TO ACCEPT APPLICATIONS FOR THE VACANT CITY COUNCIL SEAT

Mayor Cordonier made a motion to approve the acceptance of applications for the vacant city council seat through December 15, 2025, interview at the December 16, 2025 city council meeting and appoint at that time. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-193)

REVIEW OF BIDS TO INSTALL A 3" PIPE FOR THE BOTTLE FILLING STATION AND APPROVAL OF POSSIBLE CHANGE ORDER #2 FOR THE SMALL COMMUNITIES DROUGHT RELIEF PROGRAM GRANT

Council Member Cordonier made a motion to approve the review of bids to install a 3" pipe for the Bottle Filling Station and approve the possible change order #2 for the Small Communities Drought Relief Program Grant. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-193).

DISCUSSION ABOUT MISSING REFRIGERATION TRAILER FROM THE AG PROPERTY

Chief of Police, Tom Hoy, and Director of Public Works, Jose Perez, commented that they are following up on possible leads. Discussion only. No action to be taken.

APPROVAL OF BUDGET INCREASE #1 FOR LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, LLC

Mayor Cordonier made a motion to approve of the budget increase #1 for Langan Engineering and Environmental Services, LLC. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-194).

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that his K-9 is now internationally certified. He also commented that Jesse Alonso graduated from the Police Academy on December 13, 2025.

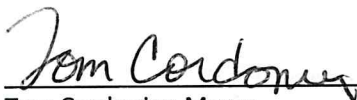
Chief Resilience Officer: Jenny Coelho commented that she had a meeting with a Siskiyou Economic Development Counsel that has hired the Dahlberg Group to do a climate analysis paid for by California Strategic Counsel on a potential Climate Control Growth Grant by the state. She commented that the grant would help towns be prepared in certain situations. She also commented that they had not been aware of the grasshopper situation during the drought.

City Hall Administrator: Absent.

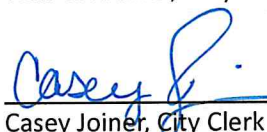
Director of Public Works: Jose Perez commented that the Christmas lights were up and ready for Christmas.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 6:33PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-195)



Tom Cordonier, Mayor



Casey Joiner, City Clerk