

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
November 4, 2025 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:34PM. Council Members Margie Cordonier, Patricia Taylor, and Teresa Williams were present. Also in attendance were Chief of Police, Tom Hoy; City Treasurer, Sara Luscombe; City Clerk, Casey Joiner; Chief Resilience Officer, Jenny Coelho; Assistant City Admin, Christian Marquez; City Staff, Anna Perez and Director of Public Works, Jose Perez. City Hall Administrator, Aissa Martinez; Code Enforcement Officer, Art Ramirez and Library Branch Manager, Kailee Wood were absent.

APPROVAL OF THE OCTOBER 21, 2025, REGULAR MEETING MINUTES

Council Member Cordonier made a motion for the approval of the October 21, 2025, regular meeting minutes. Council Member Taylor seconded the motion. Three votes were aye and one abstained. Motion carried. (Motion 25-180)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented for November 4, 2025. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-181)

COMMENTS FROM THE PUBLIC

No comments.

APPROVAL TO ACCEPT MAYOR PRO TEM, BRYAN HENDRICKS, RESIGNATION LETTER

Mayor Cordonier made a motion to approve the acceptance of Mayor Pro Tem, Bryan Hendricks, resignation letter. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-182)

OATH OF OFFICE FOR NEW POLICE OFFICER, JESSE ALONSO

City Clerk, Casey Joiner swore in newly appointed police officer, Jesse Alonso.

APPROVAL OF PROCLAMATION OF THE 18TH ANNUAL "READ ACROSS SISKIYOU" EVENT

Mayor Cordonier made a motion to approve the Proclamation of the 18th Annual "Read Across Siskiyou" event. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-183).

LOCAL FIRE REPORT AND UPDATE OF RECENT FIRE HAZARDS AND POTENTIAL FIRE HAZARDS WITHIN THE CITY OF TULELAKE

Adam Alcorn gave an updated report of recent and potential fire hazards. He commended the city for replacing five new hydrants within city limits. He also commented on the progress being made on potential fire hazards and noted where there were existing and new potential fire hazards.

APPROVAL OF ADDING PATRICIA TAYLOR AS A CHECK SIGNER TO ALL COLUMBIA BANK ACCOUNTS AND REMOVING HENRY EBINGER AS A CHECK SIGNER ON ALL COLUMBIA BANK ACCOUNTS

Council Member Cordonier made a motion to approve of adding Patricia Taylor as a check signer to all Columbia Bank accounts and removing Henry Ebinger as a check signer on all Columbia Bank Accounts. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-184).

REVIEW AND APPROVAL OF THE CITY OF TULELAKE SNOW REMOVAL POLICY

Mayor Cordonier made a motion to approve of the City of Tulelake snow removal policy with the condition that the policy be updated annually. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-185)

DISCUSSION AND APPROVAL OF PUTTING A CAMERA SYSTEM IN THE CITY

Council Member Willaims made a motion to approve of putting a camera system in the city. Mayor Cordonier seconded the motion. Three votes were aye and one vote was nay. Motion carried. (Motion 25-186)

DISCUSSION ABOUT THE VEHICLES PARKED ON MAIN STREET

Chief of Police, Tom Hoy, and Director of Public works made comments about removing four parking spots in front of the medical clinic and four spots by C Street. Discussion only. No action taken.

DISCUSSION AND APPROVAL TO PURCHASE ALL SEASON TIRES FOR SNOWPLOW

Council Member Cordonier made a motion to approve the purchase of all season tires for the snowplow. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-187)

INTRODUCTION REGARDING A NON-INTEREST, NON-FEE REVOLVING LOAN FROM NORTH STATE JOBS FIRST FOR THE TULELAKE CULTURAL VISITOR CENTER

Chief Resilience Officer, Jenny Coelho, will be bringing more information on this topic to the next meeting. Discussion only. No action taken.

REVIEW AND POSSIBLE APPROVAL OF SURVEYING PROPOSAL FOR THE TULELAKE CULTURAL VISITOR CENTER

Discussion only. No action taken.

CLOSED SESSION: REAL ESTATE NEGOTIATION REGARDING APN'S 050-021-100-000 AND 050-021-110-000

Council went in to Closed Session at 7:07PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 7:35PM. A motion was made to contact the lawyer and start the proceedings. All votes were aye. Motion carried. (Motion 25-188)

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that Tony was going to start leaving notices on out of state vehicles.

Chief Resilience Officer: Jenny Coelho commented that the injury and illness plan needed to be updated per SCORE and that there may be an opportunity with Northstate Jobs to collaborate on a pharmacy.

City Hall Administrator: Absent.

Director of Public Works: Jose Perez commented that the Thanksgiving decorations would be going up a few days before Thanksgiving. He also commented that the Christmas Tree lighting would be on Monday December 8th.

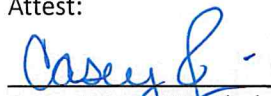
ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 8:14PM. Council Member Taylor seconded the motion. All votes were aye. Motion carried. (Motion 25-189)



Tom Cordonier, Mayor

Attest:



Casey Joiner, City Clerk