

AGENDA
Regular Meeting
TULELAKE CITY COUNCIL
October 21, 2025
5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of October 21, 2025.
2. Pledge of Allegiance
3. Approval of the September 16, 2025, regular meeting minutes. Discussion/Action.
4. Approval of the payments of bills. Discussion/Action.
5. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

6. Appointment of City Council Member. Discussion/Action. (Mayor Cordonier)
7. Oath of Office for Appointed City Council Member. Discussion/Action. (City Clerk)
8. Approval of Resolution 25-15, a Resolution of the City Council of the City of Tulelake amending the General Plan Safety Element and adopting the Local Hazard Mitigation Plan by Reference. Discussion/Action. (Richard Tinsman)
9. Approval of Resolution No. 25-12, A Resolution of the City Council of the City of Tulelake Authorizing the Execution of Agreements with the Weist Law Firm and California Municipal Advisors LLC for possible services of Pension Management, Rate Study, Capital Project Financing and Related Services. Discussion/Action. (Cameron Weist)
10. Review and possible approval of the revised Tulelake Cultural Center plans. Discussion/Action. (Mark VanDenend)
11. Approval to promote Anna Perez to full-time City Administrative Clerk starting at \$20.00 an hour. Discussion/Action. (City Hall Administrator)
12. Approval for Tulelake Library to paint the trim on library building and book box, add additional gutters over book box and update lighting in front of the library. Discussion/Action. (Kailee Wood)
13. Discussion and approval of putting a camera system in the City. Discussion/Action. (Chief of Police)
14. Discussion about having Public Works board up the remnants of the Mallard. Discussion/Action. (Chief of Police)
15. Discussion and approval to purchase a laptop for Public Works. Discussion/Action. (Director of Public Works)
16. Approval of Change Order No. 1 to remove the rubble from Well #2. Discussion/Action. (Director of Public Works)

17. Approval of estimate from R.B. Aldrich Construction for the new Public Works Shop. Discussion/Action. (Director of Public Works)
18. Approval of the Revised FY25/26 COPS Grant Budget with the FY25/26 Growth Allocation. Discussion/Action. (Chief Resilience Officer)
19. Review and approval of the City of Tulelake Snow Removal Policy. Discussion/Action. (Chief Resilience Officer)
20. Approval of TCVC Advisory Committee's recommendation of the selected proposal from a Geotechnical firm for the Tulelake Cultural Visitor Center project. Discussion/Action. (Chief Resilience Officer)
21. Discussion about the Committee that was formed for the vehicles parked on Main Street. Discussion/Action. (Mayor Cordonier)
22. Discussion about City Council Members' pay per regular meetings. Discussion/Action. (Mayor Cordonier)
23. Department Head updates. Discussion/Action.
 - a. Chief of Police, Tom Hoy
 - b. Chief Resilience Officer, Jenny Coelho
 - c. City Hall Administrator, Aissa Martinez
 - d. Director of Public Works, Jose Perez

COMMENTS FROM ADMIN AND STAFF:

24. Comments from City Engineer
25. Comments from City Attorney
26. Comments from City Building Inspector (Mike Britton)
27. Comments from Library Branch Manager (Kailee Wood)
28. Comments from City Treasurer (Sara Luscombe)
29. Comments from City Clerk (Casey Joiner)
30. Comments from Assistant City Admin (Christian Marquez)
31. Comments from City Staff (Anna Perez)
32. Comments from Code Enforcement Officer (Arturo Ramirez)
33. Comments from Council Member
34. Comments from Council Member Margie Cordonier
35. Comments from Council Member Teresa Williams
36. Comments from Council Member Bryan Hendricks
37. Comments from Council Member Tom Cordonier
38. Adjournment

Meetings are held in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
September 16, 2025 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Bryan Hendricks was present. Council Members Margie Cordonier and Teresa Williams were present via conference call. Also in attendance were City Clerk, Casey Joiner; Director of Public Works, Jose Perez; Assistant City Admin, Christian Marquez and City Staff, Anna Perez. City Treasurer, Sara Luscombe; Chief Resilience Officer, Jenny Coelho; City Hall Administrator, Aissa Martinez; Code Enforcement Officer, Art Ramirez and Chief of Police, Tom Hoy were absent.

APPROVAL OF THE AUGUST 19, 2025, REGULAR MEETING MINUTES

Mayor Cordonier made a motion for the approval of the August 19, 2025, regular meeting minutes. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-156)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Hendricks made a motion to approve paying the bills presented for September 2, 2025 and September 16, 2025. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-157)

COMMENTS FROM THE PUBLIC

No comments.

APPROVAL TO ACCEPT COUNCIL MEMBER EBINGER'S RESIGNATION LETTER

Mayor Cordonier made a motion to approve the acceptance of Council Member Ebinger's resignation letter. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-158)

APPOINTMENT OF CITY COUNCIL MEMBER

Pending City Council Member was not present. No action taken.

OATH OF OFFICE FOR APPOINTED CITY COUNCIL MEMBER

Pending City Council Member was not present. No action taken.

APPROVAL OF RESOLUTION NO. 25-12, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE WEIST LAW FIRM AND CALIFORNIA MUNICIPAL ADVISORS LLC FOR PENSION MANAGEMENT, RATE STUDY, CAPITAL PROJECT FINANCING, AND RELATED SERVICES

Cameron Weist was not present. No action taken.

APPROVAL OF RESOLUTION 25-13, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE ESTABLISHING A REPLACEMENT HOUSING POLICY AND GUIDELINES FOR ITS IMPLEMENTATION CONSISTENT WITH STATE LAW

Mayor Cordonier made a motion that we make the finding that the project does not have the potential to result in a significant adverse effect on the environment and is exempt from environmental review pursuant to CEQA Guidelines Section 15378(b)(2). Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-159). Mayor Cordonier made a motion that we adopt Resolution 25-13 to establish replacement housing policy and guidelines consistent with state law. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-160)

APPROVAL OF RESOLUTION 25-14, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE ESTABLISHING POLICY AND PROCEDURES FOR WAIVING MERGER APPLICATION FEES TO FACILITATE SMALL LOT CONSOLIDATION FOR THE DEVELOPMENT OF MULTIFAMILY HOUSING.

Mayor Cordonier made a motion that we make the finding that the project does not have the potential to result in a significant adverse effect on the environment and is exempt from environmental review pursuant to CEQA Guidelines Section 15378(b)(2). Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-161). Mayor Cordonier made a motion that we adopt Resolution 25-14 to establish policies and procedures for waiving the merger application fee for multifamily housing development. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-162)

ZOOM SALES PITCH FROM CAMERA COMPANY ABOUT CAMERA SYSTEM IN THE CITY

Officer Mauk presented information about the camera system that the Police Department potentially wants to place in the City. Discussion only. No action taken.

RECOGNITION OF TULELAKE HIGH SCHOOL STUDENTS FOR CLEANING UP AROUND THE CITY AFTER FAIR

Director of Public Works, Jose Perez, praised the students from Tulelake High School for cleaning up around the City after the fair with gift cards to Dutch Bros.

APPROVAL TO PURCHASE NEW TIRES FOR SAMUEL FLORES' PUBLIC WORK PICKUP

Mayor Pro Tem Hendricks made a motion to approve the purchase of new tires for Samuel Flores' Public Works pickup. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-163)

Minutes of September 16, 2025 – Regular

UPDATE ON OUT OF STATE LICENSE PLATES

Chief of Police, Tom Hoy, was not present to give an update.

DEPARTMENT HEAD UPDATES

Chief of Police: Absent.

Chief Resilience Officer: Absent.

Interim City Hall Administrator: Absent.

Director of Public Works: Jose Perez commented that the three fire hydrants out of compliance had been replaced. He also commented that they are going to be starting on the Drought Relief Project with the hauling of concrete.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 6:13PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-164)

Tom Cordonier, Mayor

Attest:

Casey Joiner, City Clerk

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

Bills Submitted for Approval on 10-07-2025 - API26006 for Weeks 09/17/2025-10/07/2025				
Name	Document Number	Document Amount	Document Description	Fund Code
ADKINS ENGINEERING AND SURVEYING, INC.	62046	1,137.50	Cultural Visitor Center, Topo Survey	01
ADKINS ENGINEERING AND SURVEYING, INC.	62047	13,121.25	SCDRG Well Rehabilitation & Emergency Water Supply TO #10	02
ADKINS ENGINEERING AND SURVEYING, INC.	62048	11,500.00	Wastewater Improvments TO #15	03
AMERICAN SANITATION, INC	42003	140.00	PORTABLE TOILET BP 8/1/2025-8/30/2025	04
AMERICAN SANITATION, INC	42161	140.00	Portable Toilet- Once Weekly Service Included	04
AXON ENTERPRISE, INC.	INUS382803	833.53	Multi Bay Dock Bundle, Camera Bundle	01
AXON ENTERPRISE, INC.	INUS383220	4,723.54	Taser, Evidence, Body	01
AXON ENTERPRISE, INC.	INUS383774	1,654.91	Pro License, Taser, Body, Camera Bundle	01
BANK OF AMERICA BUSINESS CARD	022881	5.99	WHITEPAGES	01
BANK OF AMERICA BUSINESS CARD	253911	107.64	APR*APPRIVER	01
BASIN TIRE SERVICE, INC.	316277	888.56	TIRES FOR PW Truck	02
BEAR TECHNOLOGIES	25890	87.50	Endpoint Detection and Response	01
BEAR TECHNOLOGIES	25891	410.00	Monthly Maintenance 10/2025	01
BEAR TECHNOLOGIES	25892	110.00	Service Call to perform RIMS updates	01
CALIFORNIA RURAL WATER ASSOCIATION	CRWA 10/1/2025	662.00	CRWA Membership Renewal	02
ED STAUB & SONS PETROLEUM, INC	410556	1,027.05	FUEL/ PD	01
ED STAUB & SONS PETROLEUM, INC	410565	765.59	FULE/ PW	01
ED STAUB & SONS PETROLEUM, INC	415679	694.29	PD-Fuel	01
ED STAUB & SONS PETROLEUM, INC	415690	620.64	PW- Fuel	02
GOVINVEST INC.	2025-6139	6,125.00	FY23/ FY24 GASB 75	01
JENINE COELHO	JC 10/1/2025	145.60	Milage Reimbursment 10/1/2025	01
JUNIPER PAPER & SUPPLY	INVJPR8239294	103.38	Liner Low-D 40x46 1.3 Mil Black 250/Cs Tuff Tex	01
KAILEE WOOD	KW 08/10/2025	247.80	Milage Reimbursment 08/10 & 9/11/2025	01
LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC.	1810 #90060506	76,633.12	Environmental Services 8/23/2025-09/26/2025	01
MERRILL LUMBER COMPANY	B276545	5.16	3/4 WHT Slip Cap	02
OFFICE TECHNOLOGIES, INC.	INV56616	108.71	MAINTENANCE ON KYOSERA	01
PACIFIC POWER	41972561-002 8 10/25	2,032.38	Streets	11
PACIFIC POWER	41972561-003 6 10/25	173.41	Kiwanis Park On C St	01
PACIFIC POWER	41972561-004 4 10/25	171.48	C ST- Lift Station	03
PACIFIC POWER	41972561-006 9 10/25	1,897.28	A6325 C Street City Water	02
PACIFIC POWER	41972561-007 7 10/25	166.54	400 Blk Main Library	01

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

PACIFIC POWER	41972561-009 3 10/25	738.64	470 C St # A	01
PACIFIC POWER	41972561-010 1 10/25	35.28	489 Fifth St, Tulelake	02
PACIFIC POWER	41972561-011 9 10/10	3,262.54	1001 Dean Callas Way, Sewer Ponds	03
PACIFIC POWER	41972561-013 5 10/25	67.53	Park St- Lift Station, Tulelake	03
PACIFIC POWER	41998321-001 6 10/25	2,281.85	101 Siskiyou St	02
PACIFIC POWER	41998321-004 0 10/25	436.82	Main & E St	01
PETTY CASH	PC 06/30/2025	18.38	PC 06/30/2025	11
PV BUSINESS SOLUTIONS	55142	298.50	2026 OSHA Compliance Journal	02
SIERRA SPRINGS	24382086 091925	95.56	Sierra Springs Water	01
SPRING STREET ANALYTICAL LLC	2502	9,500.00	MONITORING WELLS	03
SPRING STREET ANALYTICAL LLC	2586	1,170.00	Lead/ Copper, Shipping Expense, Colilert	02
STANTEC CONSULTING SERVICES INC.	2456713	18,461.89	Tulelake DTSC ECRG Assessment FY24	01
STATELINE AUTO PARTS SUPPLY, INC.	625729	156.41	FILTER/ OIL FOR WATER GENERATOR	02
STATELINE AUTO PARTS SUPPLY, INC.	626044	77.70	Sleath Gloves, WSHBRSH, -20 Windshield Wash, Glass Cleaner	05
STATELINE AUTO PARTS SUPPLY, INC.	626283	415.72	Napa Gold Oil Filter, Motor Oil, Concentrate	02
STATELINE AUTO PARTS SUPPLY, INC.	626302	83.59	Napa Extlife Gal (6)	02
T-MOBILE	Tmobile 10/2025	211.38	TMobile Cell 10/2025	01
T-MOBILE	TMobile 9/2025	211.38	TMobile Cell	01
VERIZON WIRELESS	6123503282	273.47	PD	05
Total Bill Amount		\$164,236.49		
		Approved at the Regular Meeting on October 7, 2025		
	PAY PERIOD: Pay Dates: 09/26/2025 09/07/2025-09/20/2025		Fund Account Codes:	
Police Department: (3 Employees)	\$5,661.03		01- General Fund	
Chief Resilience Officer (1 Employee)	\$2,228.48		02- Enterprise Fund - Water	
Public Works: (6 Employees)	\$7,353.96		03- Enterprise Fund - Sewer	
City Hall: (5 Employees, including Library & Custodial)	\$5,061.08		04- Enterprise Fund - Garbage	
Council & Elected Officials: (7 persons)	\$1,831.68		05- Police Personnel (COPS Grant)	
			11- Gas Tax Fund (Streets)	
Total Amount of Payroll DD's		\$22,136.23	13- Local Transportation (TDA)	
Total Amount Submitted for Approval - October 7, 2025:		\$186,372.72		

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

Bills Submitted for Approval on 10-21-2025 - API26008 for Weeks 10/06/2025-10/21/2025				
Name	Document Number	Document Amount	Document Description	Fund Code
COLLECTOR	050-061-070 25/26	63.00	Property Taxes 2025-2026	04
SISKIYOU COUNTY TAX	050-071-120 25/26	179.44	Property Taxes 2025-2026	04
SISKIYOU COUNTY TAX	050-101-180 25/26	126.00	Property Taxes 2025-2026	04
TRILOGY ARCHITECTURE	1846	47,974.00	Trilogy- Tulelake Visitor Center	01
DEAN-SLABAUGH LLC	2025-2026-004	891.66	November Monthly Rent - Jesse Alonso	05
STACY & DENNIS	25-0974	1,319.00	IT Equipment - CH	01
STACY & DENNIS	25CW-1985	875.00	IT Support - CH	01
STACY & DENNIS	25CW-2139	371.25	IT Support - CH	01
HEATON STEEL & SUPPLY, INC	420201	703.28	Maintenance on Streets	11
BASIN TELECOM TELEPHONE	45013	140.80	Maintenance on Alarm - PD	01
ADKINS ENGINEERING AND	62098	11,140.00	SCDRG Well Rehabilitation & Emergency	02
STATELINE AUTO PARTS SUPPLY,	627989	66.31	Filter, Wiper Blade - Garbage Truck	04
PRENTICE LONG, PC	7893	225.00	Legal Services 9/19/2025 & 9/25/2025	01
COPWARE	87307	705.00	Site License - December 2025- November	05
MERRILL LUMBER COMPANY	B275147	44.95	Red & Orange Paint - Streets	11
MERRILL LUMBER COMPANY	B275560	20.25	Water Operating Supplies	02
MERRILL LUMBER COMPANY	C262483	55.92	Wasp Spray - PW	11
MERRILL LUMBER COMPANY	C262534	25.98	Goatskin Gloves- Garbage	04
MERRILL LUMBER COMPANY	C262633	26.00	4x4-8' Stand/ Joes Fence	03
MERRILL LUMBER COMPANY	C263834	11.94	Vehicle Maintenance - Dist. Water	02
CAL-ORE TELEPHONE CO.	CAL-ORE 10/2025	947.52	Cal-Ore Telephone	01
CAPITAL ONE SPARK BUSINESS	COC 09/02/2025	21.00	Supplies for Float	01
CAPITAL ONE SPARK BUSINESS	COC 09/09/2025	24.40	Fair Booth	01
CAPITAL ONE SPARK BUSINESS	COC 09/10/2025	439.59	Sweatshirts for City Staff	01
CAPITAL ONE SPARK BUSINESS	COC 09/11/2025	160.00	Dutch Bros card for student clean up	11
CAPITAL ONE SPARK BUSINESS	COC 09/13/2025	383.17	Travel for CLAR	01
CAPITAL ONE SPARK BUSINESS	COC 09/4/2025	19.00	Supplies for Sweatshirts	01
CAPITAL ONE SPARK BUSINESS	COC 8/20/2025	549.73	Pens for City Hall	01
JUNIPER PAPER & SUPPLY	INVJPR8240015	191.98	Toilet Paper - Parks	01
LES SCHWAB	Les Schwab 9/30/25	119.99	PW - Tire Rotation	02
WOODHOUSE FARMING & SEED	S282501	45.00	Weights	04
WOODHOUSE FARMING & SEED	S282512	30.00	Weights	04
WOODHOUSE FARMING & SEED	S282524	30.00	Weights	04
WOODHOUSE FARMING & SEED	S282537	30.00	Weights	04
WOODHOUSE FARMING & SEED CO.	S282547	15.00	Weights	04
SISKIYOU COUNTY SHERIFF	SCSD 1st QTR 2024	2,470.00	1st QTR (July, Aug, Sept 2024) MOU	01
SISKIYOU COUNTY SHERIFF	SCSD 2nd QTR 2024	2,470.00	2nd QTR (Oct, Nov, Dec 2024) MOU Siskiyou	01
SISKIYOU COUNTY SHERIFF	SCSD 3rd QTR 2025	2,470.00	3rd QTR (Jan, Feb, Mar 2025) MOU Siskiyou	01
SISKIYOU COUNTY SHERIFF	SCSD 4th QTR 2025	2,470.00	4th QTR (Apr, May, June 2025) MOU	01
SMALL CITIES ORGANIZED RISK	TulQ2FT26	17,656.37	2nd Quarter Premium from W.C	01
Total Bill Amount		\$95,507.53		

City of Tulelake
Posted General Ledger Transactions - City Council Bills to Approve

	Pay Dates: 10/10/2025	Approved at the Regular Meeting on October 21, 2025		
PAY PERIOD:	09/21/2025-10/04/2025		Fund Account Codes:	
Police Department: (4 Employees)	\$5,682.53		01- General Fund	
Chief Resilience Officer (1 Employee)	\$2,228.47		02- Enterprise Fund - Water	
Public Works: (6 Employees)	\$7,134.00		03- Enterprise Fund - Sewer	
City Hall: (6 Employees, including Library & Custodial)	\$6,009.17		04- Enterprise Fund - Garbage	
Council & Elected Officials: (7 persons)	\$0.00		05- Police Personnel (COPS Grant)	
			11- Gas Tax Fund (Streets)	
Total Amount of Payroll DD's		\$21,054.17	13- Local Transportation (TDA)	
Total Amount Submitted for Approval - October 21, 2025:		\$116,561.70		



CITY OF TULELAKE

OATH OF OFFICE

for the office of Tulelake City Council Member

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature _____

Term Expires with term expiring: December 2028

State of California
County of Siskiyou

Subscribed and sworn to (or affirmed) before me on,

This 16th day of September, 2025

by Casey Joiner, City Clerk

Proved to me on the basis of satisfactory evidence to be the person who appeared before me.

(Seal)

Signature _____

RESOLUTION 25-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE AMENDING THE GENERAL PLAN SAFETY ELEMENT AND ADOPTING THE LOCAL HAZARD MITIGATION PLAN BY REFERENCE

WHEREAS, the City of Tulelake was awarded a SB 2 Planning Grant (19-PGP-14036) and a Local Action Planning Grant (20-LEAP-16116) from the California Department of Housing and Community Development to prepare and update various planning documents to facilitate housing opportunities; and

WHEREAS, included in the grant awards was funding to update the City of Tulelake General Plan to ensure that it meets current state requirements, continues to represent the community's vision for itself, and provides the guidance necessary to accomplish this vision; and

WHEREAS, the City of Tulelake utilized its SB 2 and LEAP grants to prepare and adopt updates to the General Plan Introduction, Land Use Element, Housing Element, Noise Element, Circulation Element, and Open Space & Conservation Element, in addition to other projects; and

WHEREAS, the City of Etna also utilized its SB 2 grant to prepare an update to the General Plan Safety Element; and

WHEREAS, the Safety Element update was prepared in coordination with an update to the Siskiyou County Local Hazard Mitigation Plan; and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS, the City of Tulelake acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds; and

WHEREAS, the Siskiyou County, California Local Hazard Mitigation Plan Update was developed by the County of Siskiyou in cooperation with multiple local agencies, including the City of Tulelake, and the citizens of Siskiyou County; and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Siskiyou County, California Local Hazard Mitigation Plan Update; and

WHEREAS, the Siskiyou County, California Local Hazard Mitigation Plan Update recommends mitigation activities that will reduce losses to life and property affected by natural hazards; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has reviewed and determined that the Siskiyou County, California Local Hazard Mitigation Plan Update is eligible for approval pending adoption by the County of Siskiyou and participating jurisdictions; and

WHEREAS, the Siskiyou County, California Local Hazard Mitigation Plan Update is most-appropriately adopted into the Safety Element of the City of Tulelake General Plan consistent with AB 2140 and California Government Code Sec. 65302.6; and

WHEREAS, the Safety Element update incorporates the Siskiyou County, California Local Hazard Mitigation Plan Update by reference; and

WHEREAS, a notice of public hearing of the City Council for the Safety Element update was provided in accordance with California Government Code Sec. 65090 et seq; and

WHEREAS, on October 21, 2025, planning staff presented oral and written staff reports on the Safety Element update at a regular meeting of the City Council; and

WHEREAS, on October 21, 2025, the Mayor of the City Council opened the duly noticed public hearing to receive testimony both oral and written, following which the Mayor closed the public hearing and the City Council discussed the Safety Element update prior to taking action on the project; and

WHEREAS, the City Council found that the Safety Element update would not have a significant adverse effect on the environment, and that the project is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Tulelake adopts the amendment to the General Plan Safety Element contained in "Exhibit A" hereto and made a part hereof.

BE IT FURTHER RESOLVED that the City Council adopts the Siskiyou County, California Local Hazard Mitigation Plan Update by reference as the official hazard mitigation plan of the City.

BE IT FURTHER RESOLVED that the respective officials and agencies identified in the implementation strategy of the Siskiyou County, California Local Hazard Mitigation Plan Update are hereby directed to implement the recommended activities assigned to them.

IT IS HEREBY CERTIFIED that the foregoing Resolution 25-15 was duly adopted on a motion by _____ and seconded by _____ at a regular meeting of the City of Tulelake City Council held on the 21st day of October 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF TULELAKE CITY COUNCIL

Tom Cordonier, Mayor

WITNESS, my hand and seal this 21st day of October 2025

Casey Joiner, City Clerk



Change Order Request

Project Name: Tulelake Drought Relief Project

CCO#: 001

Location: Tulelake, CA

Date: 10/6/2025

Project No: 1012-5810

Str No.:

TO: Adkins Engineering & Surveying
1435 Esplanade Ave
Klamath Falls, OR 97601

FROM: Timberworks
PO Box 1240
Mt. Shasta, CA 96067

SUBCONTRACTOR:

ATTN: Daniel Scalas, P.E.
Cc: Sandy King

Enloe Drilling and Pumps, Inc.
Mt. Shasta, CA 96067

Remove Rubble/Debris from Well #2 Casing

Cost Breakdown:

		COST TYPE	QTY	U/M	Unit Rate	Extension
1)	Cable Rig Mobilization	SUB	1	LS	\$ 10,000.00	\$ 10,000.00
2)	Remove Rubble from Well #2 Casing	SUB	20	HR	\$ 750.00	\$ 15,000.00
3)	Supervision	Labor	20	HR	\$ 140.00	\$ 2,800.00

Time Impact Analysis:

2 additional working days required for this work (subject to change)

Comments:

- The depth and type of material obstructing the well casing is unknown.
- The hours listed above are an estimation and are based on completing the work within two consecutive days, this is likely the minimum required and could change.
- There is no guarantee that the well casing can be cleared.
- The rig can be mobilized to the site in a few weeks.

Total Direct Cost =	\$	27,800.00
Labor Surcharge @ 0% =	\$	-
Total Cost of Labor =	\$	2,800.00
Total Cost Materials =	\$	-
Labor Markup @15% =	\$	420.00
Equipment and Materials Markup @15% =	\$	-
Subcontractor Markup @15% =	\$	3,750.00
GC Markup @ 5%=	\$	1,577.50
TOTAL =	\$	33,547.50

ESTIMATE

R.B. Aldrich Construction
PO Box 927
Fort Jones, CA 96032-0927

aldrichs@sisqtel.net
+1 (530) 598-0884

Bill to
Chewey Perez
City of Tulelake
Tulelake, CA 96134

Estimate details
Estimate no.: 118
Estimate date: 04/14/2025

#	Description	Qty	Rate	Amount
1.	Cleaning of Debris and off hauling for old shop	1	\$62,400.00	\$62,400.00
2.	Grading and shaping of pad for new shop	1	\$10,000.00	\$10,000.00
3.	Possibility of over excavation for new shop building and import of 414 tons of base rock	1	\$22,805.00	\$22,805.00
4.	Construction of 2" by 6" framed 40' by 100' by 16' shop with 3 14' by 14' insulated automatic doors with two man doors. Shop will incorporate three bays with office, breakroom and bathroom. Shop will be insulated and 1/2"plywood interior siding and included metal siding and metal roofing. This will be finalized by the City prior to construction.	4000	\$118.00	\$472,000.00
5.	200 amp meter base and electrical service	1	\$2,800.00	\$2,800.00
6.	City will locate water and sewer and contractor will do the hook ups	2	\$2,000.00	\$4,000.00
7.	Plans and engineering	1	\$7,500.00	\$7,500.00
8.	Two mini hvac splits for heating and air compressor unit		\$21,000.00	\$21,000.00
9.	Inside Electric work for shop		\$12,000.00	\$12,000.00
Total				\$614,505.00

Accepted date

Accepted by

City of Tulelake PPF COPS Grant	Category	FY24/25 - Original Budget	Actual Budget Through 6/30/2025	FY25/26 - Budget Approved on 6/25/2025	Revised FY25/26 Budget - Approved on 10/9/2025
05	Police Personnel Fund				
03	Police Department				Revisions in Red
005	Police Protection Services				
40500	State Reimbursements	1,100.00	0.00	9,500.00	9,500.00
41000	Police Personnel Grant	187,000.00	194,663.46	195,000.00	201,536.61
43700	Other Reimbursements	0.00	11,321.25	500.00	500.00
44000	Interest Income	16.50	5.33	7.00	7.00
	Proceeds from Sale of Equipment	0.00	5,500.00	2,000.00	2,000.00
Total Revenue		188,116.50	211,490.04	207,007.00	213,543.61
50000	Regular Wages	77,867.90	104,976.04	68,500.00	80,000.00
50100	Overtime Wages	0.00	6,090.06	5,000.00	6,000.00
50200	Standby Time	8,250.00	0.00	-	-
50300	Comp Time Pay - Straight Time	1,732.50	0.00	1,200.00	1,200.00
50400	Comp Time Pay - OT	924.00	12,171.60	600.00	600.00
50500	Vacation Pay	2,857.80	6,818.79	4,500.00	4,500.00
50600	Sick Pay	6,075.30	2,484.00	1,500.00	1,500.00
50700	Holiday Pay	5,336.10	3,675.76	3,800.00	3,800.00
50800	Health Insurance Incentive Stipend	0.00	0.00	-	-
51000	Payroll Tax - Federal	8,639.40	10,535.58	6,000.00	6,000.00
51100	Payroll Tax - State	808.50	456.44	2,310.00	2,310.00
52000	Retirement Exp - CalPERS	15,125.00	10,393.00	5,300.00	5,300.00
52100	Health Insurance	15,125.00	15,588.93	6,600.00	6,600.00
52200	Dental Insurance	2,200.00	950.40	375.00	375.00
52300	Workers Comp Insurance	8,525.00	8,850.75	10,175.00	10,175.00
52400	Other Employee Benefits	0.00	196.00	1,000.00	1,000.00
60200	Bank Fees	275.00	303.82	350.00	350.00
60500	Repairs & Maintenance - Equipment	4,950.00	312.50	2,500.00	2,500.00
60800	Repairs & Maintenance - Vehicles	5,500.00	3,894.97	7,500.00	7,500.00
61000	Operating Supplies	0.00	425.43	100.00	100.00
61300	Safety Clothing	2,200.00	1,095.17	2,000.00	2,000.00
61800	Licenses and Permits	660.00	0.00	750.00	750.00
62100	Signs	0.00	289.20	-	-
62400	Equipment Rental	0.00	0.00	250.00	250.00
62500	Gas & Oil	0.00	113.94	500.00	500.00
62800	Weight Fees	0.00	0.00	50.00	50.00
63000	Office Supplies	660.00	175.98	300.00	300.00
63300	Telephone - Cell	2,750.00	1,894.29	3,600.00	3,600.00
63400	Postage & Shipping	0.00	0.00	100.00	100.00
63500	Printing	82.50	0.00	250.00	250.00
63600	Training & Education	2,750.00	1,241.79	3,000.00	3,000.00
63700	Travel - Conferences/Meetings	1,100.00	3,096.00	6,500.00	6,500.00
64100	Utilities - Heating Oil/Propane	0.00	0.00	-	-
65000	Miscellaneous Expense	0.00	335.00		
65500	Meals & Entertainment	1,100.00	965.42	1,250.00	1,250.00
66100	Police - Investigations	2,750.00	3,125.00	6,000.00	6,000.00
66200	Police - K-9 Expenses	0.00	0.00	-	-
66400	Police - Supplies	1,650.00	333.34	2,000.00	2,000.00
66500	Police - Public Safety	467.50	0.00	500.00	500.00
66600	Police - Uniforms	1,155.00	3,320.92	2,000.00	2,000.00
66700	Police - Dues	0.00	0.00	1,755.00	1,755.00
67000	Professional Services	0.00	0.00	750.00	750.00
69000	Excess PPF non-payroll expenditures	0.00	0.00	16,200.00	16,200.00
82000	Capital Outlay	6,600.00	10,000.00	31,942.00	25,978.61
	Police Personnel Fund Expenses	188,116.50	214,110.12	207,007.00	213,543.61
	Total Police Protection	0.00	(2,620.08)	0.00	0.00
	Total 05 Police Personnel Fund	0.00	(2,620.08)	0.00	0.00

Jenny Coelho

From: Kimberlee Stillian <kstillian@co.siskiyou.ca.us>
Sent: Wednesday, October 8, 2025 2:01 PM
To: Jenny Coelho
Subject: COPS Growth Allocation 25/26

Good Afternoon,

There has been another unexpected update on the COPS money for FY25/26. We have just received the growth allocation for this year and it has increased once again. See below for a quick illustration of the past years:

- 20/21: \$56,726.58
- 21/22: \$61,284.84
- 22/23: \$65,271.25
- 23/24: \$86,158.95
- 24/25: \$94,663.46
- 25/26: \$101,536.61

This is about a 9% increase over last year's amount.

As per the COPS procedure this money needs to be budgeted in your Law Enforcement Budget for 25/26. Please update your budgets and submit/resubmit your budget so we may release these funds to you via the monthly Cities payments.

If you have any questions please feel free to reach out to me as soon as possible.

Thank you! Kim

Kimberlee Stillian
Siskiyou County Auditor's Office
Accountant/Auditor
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Fax (530) 842-8077
kstillian@co.siskiyou.ca.us