

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**August 19, 2025 - 5:30 PM**

Mayor Tom Cordonier called the meeting to order at 5:30PM. Council Members Henry Ebinger, Margie Cordonier and Teresa Williams were present. Also in attendance were Chief of Police, Tom Hoy; City Treasurer, Sara Luscombe; City Clerk, Casey Joiner; City Hall Administrator, Aissa Martinez; Director of Public Works, Jose Perez; Assistant City Admin, Christian Marquez; City Staff, Anna Perez and Code Enforcement Officer, Art Ramirez. Mayor Pro Tem, Bryan Hendricks and Chief Resilience Officer, Jenny Coelho were absent.

**APPROVAL OF THE AUGUST 05, 2025, REGULAR MEETING MINUTES**

Council Member Cordonier made a motion for the approval of the August 05, 2025, regular meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-150)

**APPROVAL OF THE PAYMENT OF BILLS**

Council Member Ebinger made a motion to approve paying the bills presented. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-151)

**COMMENTS FROM THE PUBLIC**

No comments.

**APPROVAL OF RESOLUTION NO. 25-11, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE ADOPTING POLICIES AND PROCEDURES FOR GRANTING PRIORITY SEWER AND WATER SERVICE FOR AFFORDABLE HOUSING DEVELOPMENTS PURSUANT TO GOVERNMENT CODE SECTION 65589.7**

Mayor Cordonier made a motion that we make the finding that the project does not have the potential to result in a significant adverse effect on the environment and is exempt from environmental review pursuant to CEQA Guidelines Section 15378(b)(2). Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-152). Mayor Cordonier made a motion that we adopt Resolution 25-11 to establish policies and procedures for granting priority sewer and water service for affordable housing developments. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-153)

**APPROVAL OF RESOLUTION NO. 25-12, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE WEIST LAW FIRM AND CALIFORNIA MUNICIPAL ADVISORS LLC FOR PENSION MANAGEMENT, RATE STUDY, CAPITAL PROJECT FINANCING, AND RELATED SERVICES**

Cameron Weist was not present. No action taken.

**APPROVAL TO ACCEPT THE PROPOSAL SUBMITTED BY WHITNEY CANTRELL AS CITY FINANCE DIRECTOR**

Council Member Ebinger made a motion to accept the proposal submitted by Whitney Cantrell as City Finance Director. Council Member Cordonier seconded the motion. Three votes were aye with one abstaining. Motion carried. (Motion 25-154)

**DISCUSSION ABOUT ALL THE CARS PARKED ON MAIN STREET IN FRONT ON TULE TILLERS**

Police Chief Hoy commented that he would like to form a committee consisting of himself, Director of Public Works, Jose Perez and Kyle Verley, to help fix the issue of the additional vehicles and parking on Main Street and that they will have a solution within 60 days. Discussion only. No action taken.

**DEPARTMENT HEAD UPDATES**

**Chief of Police:** Tom Hoy commented that his recruit Jesse Alonso is doing really well at the police academy.

**Chief Resilience Officer:** Absent.

**Interim City Hall Administrator:** Aissa Martinez commented that there is still a need for volunteers to sit at the City's booth for fair.

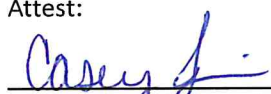
**Director of Public Works:** Jose Perez commented that the new striper would be delivered the following day and that he would have the stripes repainted in time for fair.

**ADJOURNMENT**

Mayor Cordonier made a motion to adjourn the meeting at 6:12PM. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-155)

  
\_\_\_\_\_  
Tom Cordonier, Mayor

Attest:

  
\_\_\_\_\_  
Casey Joiner, City Clerk

RESOLUTION NO. 25-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE  
ADOPTING POLICIES AND PROCEDURES FOR GRANTING PRIORITY SEWER AND WATER  
SERVICE FOR AFFORDABLE HOUSING DEVELOPMENTS PURSUANT TO  
GOVERNMENT CODE SECTION 65589.7

**WHEREAS**, the California legislature has declared the lack of affordable housing a matter of vital statewide importance; and

**WHEREAS**, the City of Tulelake is committed to the fair and equitable provision of sewer and water services within its service area, in conformance with state law and city policies; and

**WHEREAS**, Government Code Section 65589.7 requires sewer and water service providers to grant priority service to residential developments that include units affordable to lower-income households; and

**WHEREAS**, the City of Tulelake's Housing Element (6<sup>th</sup> Cycle) includes Program HE 1.4.1 for the adoption of policies and procedures in compliance with Government Code Section 65589.7; and

**WHEREAS**, the City of Tulelake has prepared policies and procedures for the provision of priority sewer and water service for residential developments with affordable housing consistent with Government Code Section 65589.7; and

**WHEREAS**, adoption of these policies and procedures will allow the City of Tulelake to be in compliance with Government Code 65589.7; and

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Tulelake adopts the following policies and procedures: "Provision of Sewer Service to Residential Developments with Affordable Housing Units" attached hereto as Exhibit "A" and "Provision of Water Service to Residential Developments with Affordable Housing Units" attached hereto as Exhibit "B."

**IT IS HEREBY CERTIFIED** that the foregoing Resolution 25-11 was duly adopted on a motion by Mayor Cordonier and seconded by Council Member Ebinger at a regular meeting of the City of Tulelake City Council held on the 19<sup>th</sup> day of August 2025, by the following vote:

AYES: 4 Mayor Cordonier, Council Member Ebinger, Council Member Cordonier +

NOES: 0 Council Member Williams

ABSENT: 1 Mayor Pro Tem Hendricks

ABSTAIN: 0

CITY OF TULELAKE CITY COUNCIL

Tom Cordonier  
Tom Cordonier, Mayor

WITNESS, my hand and seal this 19<sup>th</sup> day of August 2025

Casey Jolner  
Casey Jolner, City Clerk