

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
July 15, 2025 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:31PM. Council Members Henry Ebinger, Margie Cordonier and Teresa Williams were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Casey Joiner; City Hall Administrator, Aissa Martinez; Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez and City Staff, Anna Perez. Mayor Pro Tem, Bryan Hendricks; Chief of Police, Tom Hoy; Assistant City Admin, Christian Marquez; and Library Branch Manager, Kailee Wood were absent.

APPROVAL OF THE JULY 1, 2025, REGULAR MEETING MINUTES

Council Member Ebinger made a motion for the approval of the July 1, 2025, regular meeting minutes. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-133)

APPROVAL OF THE PAYMENT OF BILLS

Council Member Ebinger made a motion to approve paying the bills presented. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-134)

COMMENTS FROM THE PUBLIC

No comments.

APPROVAL OF GSP AMENDMENT AND PERIODIC EVALUATION FOR A 5-YEAR RENEWAL PLAN

Mayor Cordonier made a motion to approve the GSP Amendment and periodic evaluation for a 5-year renewal plan. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-135)

APPROVAL OF FY23/24 FINAL AUDIT

Council Member Ebinger made a motion to approve the FY23/24 final audit. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-136)

APPROVAL OF RESOLUTION 25-07, A RESOLUTION OF THE CITY OF TULELAKE AND THE TULELAKE CITY COUNCIL ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Council Member Cordonier made a motion to approve Resolution 25-07, a Resolution of the City of Tulelake and the Tulelake City Council to adopt a list of projects for Fiscal Year 2025-2026 funded by SB1: The Road Repair and Accountability Act of 2017. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-137)

APPROVAL OF MOU BETWEEN SISKIYOU COUNTY PUBLIC HEALTH AND THE CITY OF TULELAKE

Council Member Ebinger made a motion to approve the MOU between Siskiyou County Public Health and the City of Tulelake. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-138)

APPROVAL OF THE LOCAL TRANSPORTATION FUND CLAIM FOR FY2025/2026

Mayor Cordonier made a motion to approve the local Transportation Fund claim for FY2025/2026. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-139)

APPROVAL OF AMENDMENT 1 FOR TASK ORDER #15 FROM ADKINS ENGINEERING & SURVEYING, INC. FOR REVISION OF SCOPE FOR THE TULELAKE WASTEWATER PROJECT

Council Member Ebinger made a motion to approve Amendment 1 for Task Order #15 from Adkins Engineering & Surveying, Inc. for revision of scope for the Tulelake Wastewater Project. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-140)

UPDATE ON OUT OF STATE LICENSE PLATES

Discussion only. No action taken.

DEPARTMENT HEAD UPDATES

Chief of Police: Absent

Chief Resilience Officer: Jenny Coelho commented that she has started on the Emergency Preparedness plan for the City of Tulelake and that Siskiyou County will be here on Tuesday September 9th from 5:30-6:30PM to get feedback from the community on an evacuation plan. She also commented that the grant consultants will be here at the fair with a table. She also commented that we should know more about the bowling alley within the next two weeks.

Interim City Hall Administrator: Aissa Martinez commented that the City had hired a Temporary City Staff person, Anna Perez, while the City Administrative Clerk is out on medical leave and for when she herself is out on maternity leave.

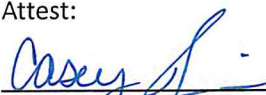
Director of Public Works: Jose Perez commented that the water pressure has been low lately.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:14PM. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-141)


Tom Cordonier, Mayor

Attest:


Casey Joiner, City Clerk