

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
July 1, 2025 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Council Members Henry Ebinger, Margie Cordonier and Teresa Williams were present. Also in attendance were City Clerk, Casey Joiner; City Hall Administrator, Aissa Martinez; Chief Resilience Officer, Jenny Coelho and Director of Public Works, Jose Perez. Mayor Pro Tem Bryan Hendricks; City Treasurer, Sara Luscombe; Assistant City Admin, Christian Marquez and Library Branch Manager, Kailee Wood were absent.

APPROVAL OF THE JUNE 17, 2025, REGULAR MEETING MINUTES

Council Member Ebinger made a motion for the approval of the June 17, 2025, regular meeting minutes. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-122)

APPROVAL OF THE JUNE 25, 2025, SPECIAL MEETING MINUTES

Council Member Ebinger made a motion for the approval of the June 25, 2025, special meeting minutes. Council Member Cordonier seconded the motion. Three votes were aye with one abstaining. Motion carried. (Motion 25-123)

APPROVAL OF THE PAYMENT OF BILLS

Council Member Ebinger made a motion to approve paying the bills presented. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-124)

COMMENTS FROM THE PUBLIC

No comments.

APPROVAL TO ADOPT ORDINANCE 25-204, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TULELAKE AMENDING TITLE 17, ZONING, OF THE TULELAKE MUNICIPAL CODE

Mayor Cordonier made a motion to approve to adopt Ordinance 25-204, an Ordinance of the City Council of the City of Tulelake amending Title 17, Zoning, of the Tulelake Municipal Code. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-125)

APPROVAL OF RESOLUTION NO. 25-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE AB27788 MAINTENANCE OF EFFORT REQUIREMENT PUBLIC SAFETY FOR FISCAL YEAR 2024-2025

Council Member Ebinger made a motion to approve Resolution No. 25-08, a Resolution of the City Council of the City of Tulelake AB27788 Maintenance of Effort Requirement Public Safety for Fiscal Year 2024-2025. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-126)

APPROVAL OF MOU AGREEMENT TO PROVIDE POLICE SERVICES FOR THE TOWN OF BONANZA, OREGON

Council Member Ebinger made a motion to approve the MOU agreement to provide police services for the Town of Bonanza, Oregon. Council Member Williams seconded the motion. Three votes were aye with one nay. Motion carried. (Motion 25-127)

APPROVAL TO PURCHASE THREE COMPUTERS FOR THE POLICE DEPARTMENT FOR A TOTAL OF \$1500

Mayor Cordonier made a motion to approve the purchase of three computers for the Police Department for a total of \$1500. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 25-128)

APPROVAL OF FY25/26 SALARY SCHEDULE AS REQUIRED BY CALPERS

Council Member Ebinger made a motion to approve the FY25/26 salary schedule as required by CalPERS. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-129)

APPROVAL OF IT QUOTE FOR NEW SERVER AND CITY HALL COMPUTERS

Council Member Ebinger made a motion to approve the IT quote for new server and City Hall computers. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-130)

POSSIBLE REVIEW AND APPROVAL OF FY23/24 AUDIT DRAFT

Discussion only. No action taken.

APPROVAL FOR CHIEF RESILIENCE OFFICER TO ATTEND CCLR CONFERENCE IN CARSON, CALIFORNIA, ON SEPTEMBER 16TH THROUGH THE 19TH

Chief Resilience Officer, Jenny Coelho, commented that the EPA Grant will cover the cost to send her to the conference. Council Member Cordonier made a motion to approve the Chief Resilience Officer to attend the CCLR conference in Carson, California, on September 16th through the 19th. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-131)

DISCUSSION ON CITY CODE ENFORCEMENT

City Hall Administrator, Aissa Martinez, commented that there had been one applicant for the position of City Code Enforcer. She commented that they had interviewed the candidate and had hired, Art Ramirez. Discussion only. No action taken.

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that he was looking into switching dispatch and lodging from Siskiyou County to Modoc County. He also commented that his K9 was now certified in both California and Oregon and that he had purchased a \$1600 bite suit for training.

Chief Resilience Officer: Jenny Coelho commented that she has started on the Emergency Preparedness plan for the City of Tulelake. She also commented that she was starting the process of applying for a couple of new grants and will be reporting for the four current grants in July.

Interim City Hall Administrator: Aissa Martinez commented that the City is currently hiring for a Temporary City Staff person while the City Administrative Clerk is out on medical leave and for when she herself is out on maternity leave.

Director of Public Works: Jose Perez commented that the street sweeper was now running and they were going to start sweeping the streets for the 4th of July. He also commented that they went out to bid for the drought relief funds for wells #1 and #2 and the bid is going to open on July 17th. They had four bidders, three from Redding and one from Mount Shasta.

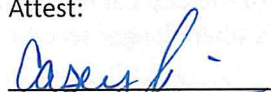
ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 6:46PM. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-132)



Tom Cordonier, Mayor

Attest:



Casey Joiner, City Clerk