

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
May 6th, 2025 - 5:30 PM

Mayor, Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem Bryan Hendricks and Council Members Henry Ebinger and Margie Cordonier were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Casey Joiner; Chief of Police, Tom Hoy; Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Administrative Clerk, Cecilia Alvarado; Assistant City Admin, Christian Marquez and Library Branch Manager, Kailee Wood. Interim City Hall Administrator, Aissa Martinez was present via conference call. Council Member, Teresa Williams was absent.

APPROVAL OF THE APRIL 15, 2025, REGULAR MEETING MINUTES

Council Member Cordonier made a motion for the approval of the April 15, 2025, regular meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-75)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-76)

COMMENTS FROM THE PUBLIC

Jack Bittner commented that he was tired of his water filter being dirty and that he had called the EPA. Per EPA he needed a petition of at least 10 people to get an investigation opened. He presented the petition to the Council.

Murray Kullrich commented that he wanted to know if the tree that had been in front of his office, now cut down, if the stump would be removed so a new tree could be planted in its place.

DISCUSSION OF PETITION TO KEEP OFFICER RUIZ EMPLOYED WITH THE TULELAKE POLICE DEPARTMENT

Christina Alvarez spoke on behalf of Officer Ruiz and provided many petitions regarding Officer Ruiz's integrity. Officer Ruiz commented that he realized that this was a department head decision and wanted the Council to see that he had the support of the community. Chief of Police, Tom Hoy commented that he had received a voluntary resignation letter from Officer Ruiz and that he had valid reasons for letting Officer Ruiz go. Discussion only. No action taken.

APPROVAL OF ADDITIONAL SCOPE OF SURVEY SERVICES OF TOPOGRAPHIC SURVEY OF THE SOUTHERN PORTION OF APN 050-201-020-000 SOUTH OF RAY OEHLERICH WAY

Mayor Cordonier made a motion to approve \$8500 for the survey out of the PHLA grant that had already been approved in a prior meeting. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-77)

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES FOR THE PREPARE CA JUMPSTART GRANT FOR THE TULELAKE CITY COUNCIL APPROVING THE AUTHORIZED AGENTS FOR DOCUMENT SUBMISSION

Council Member Cordonier made a motion to approve the Designation of Applicant's Agent Resolution for Non-State Agencies for the Prepare CA Jumpstart Grant. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-78)

REVIEW AND APPROVAL OF TRILOGY ARCHITECTURE'S REQUEST FOR QUALIFICATIONS BUDGET FOR THE TULELAKE CULTURAL VISITOR CENTER

Mayor Cordonier made a motion to approve Trilogy Architecture's Request for qualifications budget for the Tullake Cultural Center. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-79)

APPROVAL TO PURCHASE AN ID CARD PRINTER FOR CARRY CONCEALED WEAPON LICENSING

Chief of Police, Tom Hoy, commented that the current paper cards that are used for carry concealed weapons are not legal and easily fall apart. Chief Hoy also commented that the printer would also be able to be used for other cards needed for the Police Department and Fire Department. Council Member Ebinger made a motion to approve the purchase of an ID card printer for the carry concealed weapon licensing. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-80)

DISCUSSION ABOUT ENFORCING NUISANCE ABATEMENT IN THE CITY

Mayor Cordonier made a motion to employ a part-time Code Enforcement Officer for the City to help with nuisance abatement. The position would be about 15 hours a week and would also help the Fire Department in enforcing nuisance abatement. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-81)

DISCUSSION REGARDING CITY VEHICLES BEING PARKED PER SCORE INSURANCE AND AUTHORIZING ONLY CITY EMPLOYEES TO DRIVE AND RIDE IN CITY VEHICLES

Chief Resilience Officer, Jenny Coelho commented that City vehicles need to be housed at the address on insurance in case of an accident. Discussion only. No action taken.

DISCUSSION REGARDING TIMECARDS BEING SIGNED BEFORE RUNNING PAYROLL

Mayor Cordonier commented that timecards should be signed before running payroll and should be turned in by Monday before 12:00PM per the policy manual. Discussion only. No action taken.

DISCUSSION ABOUT EXEMPT EMPLOYEES LEAVING WORK EARLY

Mayor Cordonier commented that exempt employees should be tracking their hours even if they work overtime. Discussion only. No action taken.

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that he has three good applicants that he could send to the academy in June.

Chief Resilience Officer: Jenny Coelho commented that she wants to request a special meeting on June 29th at 5:30 for the Small Communities Grant.

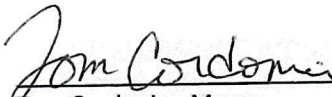
Interim City Hall Administrator: Absent.

Director of Public Works: Jose Perez commented that an EPA employee is coming this Thursday to help figure out why a citizen's water filters are so dirty.

Finance Director: Absent.

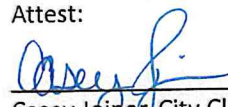
ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:35PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-82)



Tom Cordonier, Mayor

Attest:



Casey Joiner, City Clerk