

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
April 15th, 2025 - 5:30 PM

Mayor, Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem Bryan Hendricks and Council Members Henry Ebinger and Margie Cordonier were present. Also in attendance were Chief of Police, Tom Hoy; Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Administrative Clerk, Cecilia Alvarado; Assistant City Admin, Christian Marquez and newly appointed City Clerk, Casey Joiner. Those absent were Council Member, Teresa Williams; Finance Director, Will Sargent; City Treasurer, Sara Luscombe and Interim City Hall Administrator, Aissa Martinez.

APPROVAL OF THE APRIL 01, 2025, REGULAR MEETING MINUTES

Council member Henry Ebinger made a motion for the approval of the April 1, 2025, regular meeting minutes. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-65)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented. Council member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-66)

COMMENTS FROM THE PUBLIC

No comments.

APPOINTMENT OF CITY CLERK

Interviews for the appointment of City Clerk were between Jack Bittner and Casey Joiner. Casey stepped out while Jack was interviewed and Jack stepped out while Casey was interviewed. Casey was given the appointment. Mayor Cordonier made a motion to approve Casey as the new City Clerk. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-67)

OATH OF OFFICE FOR APPOINTED CITY CLERK

Mayor Cordonier swore in newly appointed City Clerk, Casey Joiner with term ending December 2026.

AMENDING RESOLUTION 25-03, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE, CALIFORNIA, APPROVING THE TULELAKE LIBRARY BRANCH MANAGER, TO APPLY FOR AND ACCEPT GRANT FUNDS FOR THE UPDATE AND IMPROVEMENT OF THE CITY OF TULELAKE LIBRARY

Council Member Cordonier made a motion to approve amending Resolution 25-03, a Resolution of the City Council of the City of Tulelake, California, approving the Tulelake Library Branch Manager, to apply for and accept grant funds for the update and improvement of the City of Tulelake Library. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-68)

APPROVAL OF RESOLUTION 25-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE APPROVING THE USE OF THE CITY PROPERTY EAST OF SEWER PONDS FOR FAIR PROJECT USE FOR OUR YOUTH TO USE FOR LIVESTOCK PENS

Mayor Cordonier made a motion to approve Resolution 25-04, a Resolution of the City Council of the City of Tulelake approving the use of the City property east of sewer ponds for fair project use for our youth to use for livestock pens. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-69)

DISCUSSION ON K-9 FUNDS BEING PUT BACK IN PUBLIC SAFETY

Chief of Police, Tom Hoy, commented that he took \$6500 from Public Safety to go to training for his K-9 to be certified. He commented that he would like to leave that money in the K-9 fund in case there is an emergency. Council Member Ebinger made a motion to leave the money in the K-9 Fund. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-70)

APPROVAL TO ADD JUNETEENTH AS A PAID HOLIDAY FOR ALL CITY EMPLOYEES

Mayor Pro Tem Bryan Hendricks proposed adding Juneteenth as a paid City holiday for all City employees. Mayor Cordonier made a motion to add Juneteenth as a paid City holiday. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-71)

DISCUSSION REGARDING POSSIBLE REMOVAL OF PUBLIC WORKS SHOP FOUNDATION

Director of Public Works, Jose Perez discussed that he has bids coming in for the removal of the Public Works shop, between \$30-40K. He commented that he would like to remove the building and sell the foundation instead of having the extra cost. Council Member Cordonier recommended that we wait to hear from insurance before deciding. Discussion only. No action taken.

APPROVAL OF DIRECTOR OF PUBLIC WORKS AND PUBLIC WORKS STAFF, MARCO MEDINA, TO ATTEND TRAINING IN LAKE TAHOE

Director of Public Works, Jose Perez, commented that Marco needs to receive training to be up to date for certifications to back him up in the future. Council Member Cordonier made a motion to send Director of Public Works, Jose Perez and Public Works Staff, Marco Medina to Lake Tahoe for training. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-72)

UPDATE ON OUT OF STATE LICENSE PLATES

Chief of Police, Tom Hoy, commented that not much happened while he was at K-9 training, will be starting back up now that he's back.

CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (\$54957) Title: DIRECTOR OF FINANCE

Council went into Closed Session at 6:31PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 6:47PM. A motion was made to go out for an RFP for a new Finance Director. All votes were aye. Motion carried. (Motion 25-73)

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that his recruit fell through but that he has four qualified applicants that he could send to training in June, he will narrow it down to one. He also commented that the K-9 program is a huge success and the gym is almost done.

Chief Resilience Officer: Jenny Coelho commented that she had received one RFQ for the construction of the TCVC. She also commented that she has a meeting to get a quote for a generator grant. Jenny also commented that the grants are going well and are in Phase 2 on the EPA grant.

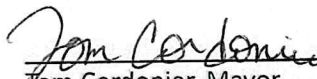
Interim City Hall Administrator: Absent.

Director of Public Works: No comments.

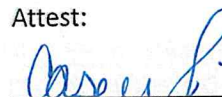
Finance Director: Absent.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:08PM. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-74)


Tom Cordonier, Mayor

Attest:


Casey Joiner, City Clerk