

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
March 18, 2025 - 5:30 PM

Before the meeting, Mayor Cordonier announced that item #12 was going to be replaced with approval of Resolution 25-04.

Mayor, Tom Cordonier called the meeting to order at 5:32PM. Mayor Pro Tem Bryan Hendricks and Council Members Henry Ebinger, and Margie Cordonier were present. Also in attendance were City Treasurer, Sara Luscombe; Chief Resilience Officer, Jenny Coelho; Director of Public Works, Jose Perez; City Administrative Clerk, Cecilia Alvarado and Assistant City Admin, Christian Marquez. Police Officer, Jorge Ruiz was present via conference call. Those absent were Council Member, Teresa Williams; City Clerk, Aissa Martinez; Finance Director, Will Sargent and Chief of Police, Tom Hoy.

APPROVAL OF THE MARCH 04, 2025, REGULAR MEETING MINUTES

Council Member Cordonier made a motion for the approval of the March 04, 2025, regular meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-45)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-46)

COMMENTS FROM THE PUBLIC

No comments.

DISCUSSION ABOUT CITY FARM LEASE

Nick Scott commented that he is concerned about his field being farmable due to all the water that was pumped into it. He commented that his rent to the City is due on April 1st and he doesn't know if it's going to be feasible to farm it because a lot of the water will need to be pumped out of the field. Council Member Cordonier made a motion to forgo this next lease with Nick Scott for this year. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-47)

DISCUSSION AND APPROVAL FOR THE MAYOR TO SIGN THE PROCLAMATION FOR CHILD ABUSE PREVENTION MONTH IN APRIL AND HAVE THE CITY OF TULELAKE ADOPT THE PROCLAMATION MAKING A STANCE AGAINST CHILD ABUSE PREVENTION

First 5 Siskiyou Coordinator, Allison Scull, read the Siskiyou Child Abuse Prevention Council Collaborative Proclamation. Council Member Ebinger made a motion for the approval for the Mayor to sign the Proclamation for Child Abuse Prevention Month in April and have the City of Tulelake adopt the proclamation making a stance against Child Abuse Prevention. Council Member Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 25-48)

DISCUSSION ABOUT CITY PIG PENS

Jolene Moxon commented that she received a \$4000.00 check from Klamath County Rotary donated to the City pig pens. She also commented that the pig pens she ordered will arrive in about three weeks. She commented that she would like a Resolution in place before a permanent structure is built. Council Member Cordonier made a motion to direct City staff to create a Resolution for the April 1st Council meeting and review and update the lease agreement. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-49)

APPROVAL OF TASK ORDER NO. 18, FOR GRANT APPLICATION FOR TULELAKE WATERLINE REPLACEMENT, METER REPLACEMENT AND BACKFLOW PROTECTION PROJECT CONSTRUCTION FUNDING

Mayor Cordonier made a motion for the approval of Task Order No. 18, for Grant Application for Tulelake Waterline Replacement, Meter Replacement and Backflow Protection Project Construction Funding. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-50)

DISCUSSION ABOUT REQUESTING AN OPENING FOR POLICE MOU

Police Officer, Jorge Ruiz, commented that he would like to request for an opening for Police MOU and assign two negotiators for a new MOU. Mayor Cordonier made a motion for him and Mayor Pro Tem Hendricks to be on the negotiating committee for a new Police MOU. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-51)

APPROVAL OF APPOINTING A NEW CITY CLERK

Mayor Cordonier commented that City Clerk, Aissa Martinez, is moving out of City limits and this will be her last month as City Clerk. Mayor Cordonier made a motion to advertise for a new City Clerk and to close the application process on April 14th. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-52)

APPROVAL OF RESOLUTION 25-04, A RESOLUTION OF THE CITY OF TULELAKE CITY COUNCIL ACCEPTING THE 2024 GENERAL PLAN ANNUAL PROGRESS REPORT AND APPROVING THE TRANSMITTAL OF THE REPORT TO THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INITIATIVE AND THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

City Planner, Rico Tinsman, presented the General Plan Annual Progress Report to the Council. Mayor Cordonier made a motion to adopt Resolution 25-04 accepting the 2024 General Plan Annual Progress Report and approving transmittal of the Report to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-53)

CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(§54957) TITLE: DIRECTOR OF FINANCE

Council went into Closed Session at 6:17PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 6:40PM. No action was taken.

DEPARTMENT HEAD UPDATES

Chief of Police: Absent.

Chief Resilience Officer: Jenny Coelho commented that she got the slip-on tanker grant submitted last week and it's through the Fire District. She commented that she is going to create a web page for emergency information and plans for the City.

Interim City Hall Administrator: Absent.

Director of Public Works: Jose Perez commented that they are still having issues with the plant. He commented that the ponds are still high. He also commented that they are pumping roughly a million gallons a day towards the field.

Finance Director: Absent.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:07PM. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 25-54)



Tom Cordonier, Mayor

Attest:



Aissa Martinez, City Clerk