

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
January 07, 2025 - 5:30 PM

Mayor Pro Tem, Bryan Hendricks called the meeting to order at 5:30PM. Council Member Henry Ebinger was present. Council Member Teresa Williams was present via conference call. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Aissa Martinez; Chief Resilience Officer, Jenny Coelho; Police Officer, Jorge Ruiz and City Administrative Clerk, Cecilia Alvarado. Those absent were Mayor, Tom Cordonier; Council Member, Margie Cordonier; Chief of Police, Tom Hoy; Director of Public Works, Jose Perez.

APPROVAL OF THE DECEMBER 17, 2024, REGULAR MEETING MINUTES

Council Member Ebinger made a motion to approve the December 17, 2024, regular meeting minutes. Mayor Pro Tem Hendricks seconded the motion. Council Member Williams abstained because she did not have the minutes to review. Motion not carried.

APPROVAL OF THE PAYMENTS OF BILLS

Mayor Pro Tem Hendricks made a motion to approve paying the bills presented. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-01)

COMMENTS FROM THE PUBLIC

No comments.

APPROVAL TO OPEN A CHECKING ACCOUNT AT UMPQUA BANK FOR THE K-9 PROGRAM

Police Officer, Jorge Ruiz, commented that the Police Department would like to open a checking account at Umpqua bank for the K-9 Program that they are establishing. He also commented that the check signers would be all Council Members and City Treasurer. Mayor Pro Tem Hendricks made a motion for the approval to open a checking account at Umpqua bank for the K-9 Program and having all Council Members and City Treasurer as check signers. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 25-02)

APPROVAL TO PURCHASE A NEW POLICE VEST FOR OFFICER RUIZ

Police Officer, Jorge Ruiz, commented that he would like to purchase a new Police vest that fits him better. He commented that the vest he has now will be passed down to the new Police Officer that will be hired. He also commented that the vest will cost around \$725.00. Council Member Ebinger made a motion for the approval to purchase a new Police vest for Officer Ruiz. Mayor Pro Tem seconded the motion. All votes were aye. Motion carried. (Motion 25-03)

DEPARTMENT HEAD UPDATES

Chief of Police: Absent.

Chief Resilience Officer: Jenny Coelho commented that she will be bringing news on the Tulelake Cultural Visitors Center to the next Council meeting. She also commented that she is going to have a meeting next week on the emergency evacuation plan. She also commented that the new Library Manager wants to apply for grants for the library so she will also be meeting with her.

Interim City Hall Administrator: Aissa Martinez commented that City Hall staff finally switched into their new positions and are learning little by little.

Director of Public Works: Absent.

Finance Director: Absent.

ADJOURNMENT

This item was tabled as Council Member Williams was not present on the conference call at the end of the meeting.



Tom Cordonier, Mayor

Attest:



Aissa Martinez, City Clerk