

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
November 19, 2024 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Bryan Hendricks and Council Member Henry Ebinger were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Aissa Martinez; Chief of Police, Tom Hoy; Chief Resilience Officer, Jose Fiscal; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; Police Officer, Jorge Ruiz and Assistant City Admin, Cecilia Alvarado. City Planner, Rico Tinsman, was present via conference call. Those absent were Council Members Teresa Williams and Julia Pena Larsen; Finance Director, Will Sargent and Police Officer, Brant Mauk.

APPROVAL OF THE NOVEMBER 05, 2024, REGULAR MEETING MINUTES

Mayor Cordonier made a motion to approve the November 05, 2024, regular meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-200)

APPROVAL OF THE PAYMENTS OF BILLS

Mayor Cordonier made a motion to approve paying the bills presented. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-201)

COMMENTS FROM THE PUBLIC

No comments.

PUBLIC HEARING OF GENERAL PLAN UPDATE: CIRCULATION, NOISE, AND OPEN SPACE CONSERVATION ELEMENTS

City Planner, Rico Tinsman, gave an update on the Circulation, Noise, and Open Space and Conservation Elements. Council Member Ebinger made a motion that, on the basis of the entirety of the record before us, we make the finding that the proposed project could not have a significant adverse effect on the environment, and that we adopt the recommended CEQA exemption, and that we adopt Resolution 24-11 and adopt the draft Circulation, Noise, and Open Space and Conservation Element Update. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-202)

APPROVAL OF FIRST READING TULELAKE SUBDIVISION ORDINANCE 24-01

Mayor Cordonier made a motion that, on the basis of the entirety of the record before us, we make the finding that the project could not have a significant adverse impact on the environment, and that we determine the project is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3). Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-203)

Mayor Cordonier made a motion to introduce and read Ordinance 24-01 by title only, that we waive further reading of the ordinance, and that we direct staff to bring Ordinance 24-01 back for adoption at the next regular meeting. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-204)

REVIEW AND APPROVE THE REVISED COPS GRANT BUDGET WHICH INCLUDES THE FY23/24 GROWTH ALLOCATION

Mayor Cordonier made a motion to approve the revised COPS grant budget which includes the FY23/24 Growth Allocation. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 23-205)

DISCUSSION AND APPROVAL OF BID FOR THE REPLACEMENT OF THREE FIRE HYDRANTS IN THE CITY

Director of Public Works, Jose Perez, commented that he is waiting for another bid for the replacement of three fire hydrants in the City. No action taken.

DISCUSSION ABOUT VOTING TO ALLOW OUT OF CITY RESIDENTS TO RUN FOR CITY COUNCIL

Chief of Police, Tom Hoy, commented that he knows of some out of City residents who would like to run for City Council. Mayor Cordonier commented that he and City Clerk, Aissa Martinez, called the Siskiyou County Clerk and she stated that all City Council Members must be registered voters and live within City limits. Chief of Police, Tom Hoy, stated that he will do more research on this subject and bring it back in the future. Discussion only. No action taken.

DISCUSSION AND POSSIBLE APPROVAL OF POLICE DEPARTMENT CONTRACTING WITH THE CITY OF BONANZA

Chief of Police, Tom Hoy, commented that he and Council Member Ebinger attended a meeting with the City of Bonanza. Bonanza would like to contract with the Tulelake Police Department and have them patrol about 40 hours a month in the City for a total of \$52,000.00 a year. Tom let the Council know that if they did this the City of Tulelake would come first before anything. Council Member Ebinger made a motion for the approval to bring the contract back with City of Bonanza so the attorney could review it. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-206)

APPROVAL TO GIVE OFFICER RUIZ A \$2.00 RAISE AND ADDING HIS 3.5% BILINGUAL PAY, GOING FROM \$28.00 TO \$31.05 PER HOUR

Mayor Cordonier made a motion for the approval to give Officer Ruiz a \$2.00 raise and adding his 3.5% bilingual pay, going from \$28.00 to \$31.05 per hour. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-207)

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that Officer Mauk's last day is December 6th and is accepting applications for a Police Officer position.

Chief Resilience Officer: Jose Fiscal commented that he reviewed the applications for the new Chief Resilience Officer position and left the Council notes.


City Hall Administrator: Jenny Coelho commented that the Christmas Party will be on December 12th at Mike and Wanda's. She commented that City Staff had a meeting with the Tulelake Revitalization Committee and let Council know that the City will have a booth in the Marcha Theater to give out hot chocolate, coffee and cookies for the tree lighting on December 9th. She also commented that the City is accepting applications for the Library Branch Manager position until December 5th.

Director of Public Works: Jose Perez commented that all Christmas lights are up in the City. He also commented that Public Works covered all the debris from the Mallard with plastic at the Burn Pit.

Finance Director: Absent.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 6:53PM. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-208)



Tom Cordonier, Mayor

Attest:



Aissa Martinez, City Clerk