

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
December 03, 2024 - 5:30 PM

Before the meeting, Mayor Cordonier announced that item #6 on the agenda was going to be switched with item #7.

Mayor Tom Cordonier called the meeting to order at 5:30PM. Mayor Pro Tem, Bryan Hendricks and Council Members Henry Ebinger and Teresa Williams were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Aissa Martinez; Chief of Police, Tom Hoy; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; Police Officer, Jorge Ruiz and Assistant City Admin, Cecilia Alvarado. City Planner, Rico Tinsman, was present via conference call. Those absent were Council Member, Julia Pena Larsen and Finance Director, Will Sargent.

APPROVAL OF THE NOVEMBER 19, 2024, REGULAR MEETING MINUTES

Mayor Cordonier made a motion to approve the November 19, 2024, regular meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-209)

APPROVAL OF THE PAYMENTS OF BILLS

Council Member Ebinger made a motion to approve paying the bills presented. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-210)

COMMENTS FROM THE PUBLIC

Retired Annuitant, Tony Ross, asked Mayor Cordonier if there was any ethical or conflict of interest serving on the Council with Margie Cordonier.

UPDATE ON PIG PEN PROJECT

Jolene Moxon commented that Winema 4-H has made \$15,000.00 to build permanent pig pens in the City. She also commented that she will be bringing an MOU with the City in the future for use of the pig pens on City property. Discussion only. No action taken.

SECOND READING AND APPROVAL OF TULELAKE SUBDIVISION ORDINANCE 24-01

Council Member Ebinger made a motion to adopt Ordinance 24-01, an Ordinance of the City of Tulelake City Council Amending Title 16, Subdivisions, of the City of Tulelake Municipal Code. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-211)

APPROVAL FOR TULELAKE REVITALIZATION COMMITTEE TO PUT A KIOSK AT CITY HALL AND ANOTHER ONE NEAR VETERANS PARK

Angela Sutton commented that the Tulelake Revitalization Committee has beautification money to purchase the kiosks that they would like to put at City Hall and Veterans Park for community events. She commented that they would also like to put one next to the library. She let the Council know that the Revitalization Committee and City Hall staff will have keys to be able to maintain the kiosks. Council Member Ebinger made a motion for the approval for Tulelake Revitalization Committee to put a kiosk at City Hall, Veterans Park and one near the library. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 24-212)

APPROVAL OF RESOLUTION 24-12, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE APPROVING THE PURCHASE OF THE PROPERTY GENERALLY KNOWN AS APN# 050-071-120-000, LOT 5, BLOCK 11, 463A MAIN STREET, TULELAKE CA AND APN# 050-071-040-000, LOT 5, BLOCK 11, 463 MAIN STREET, TULELAKE CA FROM THE ESTATE OF DONALD AND ADELINE IDA DURYEE FOR FUTURE ADDITION AND DEVELOPMENT OF THE MIKE BUNCH PARK

City Clerk, Aissa Martinez, read the title of Resolution 24-12. Council Member Ebinger made a motion for the approval of Resolution 24-12, a Resolution of the City Council of the City of Tulelake approving the purchase of the property generally known as APN# 050-071-120-000, Lot 5, Block 11, 463A Main Street, Tulelake CA and APN# 050-071-040-000, Lot 5, Block 11, 463 Main Street, Tulelake CA from the Estate of Donald and Adeline Ida Duryee for future addition and development of the Mike Bunch Park. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-213)

DISCUSSION AND POSSIBLE APPROVAL OF MOU BETWEEN THE CITY OF TULELAKE AND THE CITY OF DORRIS

Director of Public Works, Jose Perez, commented that the City of Tulelake will contract with the City of Dorris for another year for the Wastewater license. He commented that the only thing that will change is Dorris will be doing their own reporting, and he will sign for them. Council Member Ebinger made a motion for the approval of an MOU between the City of Tulelake and the City of Dorris. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 24-214)

DISCUSSION AND POSSIBLE APPROVAL OF ESTABLISHING A TULELAKE POLICE DEPARTMENT K-9 PROGRAM

Police Officer, Jorge Ruiz, commented that he would like to establish a Tulelake Police Department K-9 Program. He commented that this fund will be used only for K-9s and all their needs. He also commented that to start getting grants, this program must be established. Mayor Cordonier made a motion for the approval of establishing a Tulelake Police Department K-9 Program. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-215)

DISCUSSION AND POSSIBLE APPROVAL TO REINSTATE THE TULELAKE POLICE EXPLORER PROGRAM

Police Officer, Jorge Ruiz, commented that he would like to reinstate the Tulelake Police Explorer Program. He commented that this program is run by Boy Scouts of America, and it wouldn't cost the City anything. He commented that kids 16 to 20 years old could go on a ride along with the officers to get an idea of what Police Officers do on their daily routine. He also commented that Boy Scouts of America will cover the insurance for this program. Mayor Cordonier made a motion for the approval to reinstate the Tulelake Police Explorer Program. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-216)

CLOSED SESSION: HIRING OF THE POSITION OF CHIEF RESILIENCE OFFICER FOR THE CITY OF TULELAKE

Council went into Closed Session at 6:16PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from Closed Session at 6:55PM. A motion was made and seconded to hire Jenny Coelho as Chief Resilience Officer for the City of Tulelake. Mayor Cordonier asked for a roll call vote. Mayor Pro Tem Hendrickson, Council Member Ebinger and Mayor Cordonier were ayes. Council Member Williams was nay. Motion carried. (Motion 24-217)

DEPARTMENT HEAD UPDATES

Chief of Police: Tom Hoy commented that the police stickers have been put on two police vehicles. He also commented that he will be accepting applications for a new Police Officer.

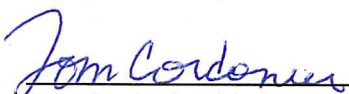
City Hall Administrator: Jenny Coelho commented that the surveyor with the EPA grant will be here next week to dig up the roads to find monuments. She also commented that she finished three reports for grants and finished the Wellness grant for the Police Department.

Director of Public Works: Jose Perez commented that the sewer jetter will be delivered tomorrow.

Finance Director: Absent.

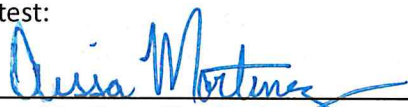
ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:16PM. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 24-218)



Tom Cordonier, Mayor

Attest:



Aissa Martinez, City Clerk