

AGENDA
Regular Meeting
TULELAKE CITY COUNCIL
December 17, 2024
5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the regular meeting of December 17, 2024.
2. Pledge of Allegiance
3. Approval of the December 03, 2024, regular meeting minutes. Discussion/Action.
4. Approval of the payments of bills. Discussion/Action.
5. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

6. Approval to hire Kailee Wood for the Tulelake Library Manager Position. Discussion/Action. (City Hall Administrator)
7. Oath of office for appointed City Council Member, Margie Cordonier. Discussion/Action. (City Clerk)
8. Oath of office for appointed City Council Member, Henry Ebinger. Discussion/Action. (City Clerk)
9. Appointment of Mayor and Mayor Pro Tem. Discussion/Action. (Mayor Cordonier)
10. Determination of Commissioners to the various City Departments. Discussion/Action. (Mayor Cordonier)
11. Determination of City Council appointed representatives to various organizations, i.e.: SCORE, LOLA, etc. Discussion/Action. (Mayor Cordonier)
12. Presentation of schematic of Tulelake Cultural Visitor Center. Discussion/Action. (Mark VanDenend)
13. Approval of Task Order No. 16, for City of Tulelake Infrastructure Asset List Update. Discussion/Action. (Director of Public Works)
14. Approval of Fiscal Year 2024/2025 City of Tulelake Salary Schedule with new minimum wage effective December 15, 2024. Discussion/Action. (City Hall Administrator)
15. Reorganization of City Hall Staff. Discussion/Action. (City Hall Administrator, Finance Director)
16. Approval of annual hourly wage increases for City Hall Staff, Public Works Staff and Police Department Staff. Discussion/Action. (Finance Director)
17. Approval to return Chief Hoy his 30 hours of sick time that he donated to Officer Mauk. Discussion/Action. (Chief of Police)

18. Approval of adding Margie Cordonier as a check signer to all Umpqua Bank accounts and removing Julia Pena Larsen as check signer on all Umpqua Bank accounts. Discussion/Action. (City Hall Administrator)
19. Discussion and approval of increasing the monthly pay for Elected Officials, Mayor and City Clerk to \$400 and Council Members and City Treasurer to \$350. Discussion/Action. (Mayor Cordonier, Finance Director)
20. Approval to advertise for a position for City Hall and Police Department. Discussion/Action. (City Hall Administrator, Chief of Police)
21. Department Head updates. Discussion/Action.
 - a. Chief of Police, Tom Hoy
 - b. City Hall Administrator, Jenny Coelho
 - c. Director of Public Works, Jose Perez
 - d. Finance Director, Will Sargent

COMMENTS FROM ADMIN AND STAFF:

22. Comments from City Engineer
23. Comments from City Attorney
24. Comments from City Building Inspector (Steve Sluss)
25. Comments from Library Branch Manager (Tricia Plass)
26. Comments from Chief of Police (Tom Hoy)
27. Comments from Police Officer (Jorge Ruiz)
28. Comments from Director of Public Works (Jose Perez)
29. Comments from Finance Director (Will Sargent)
30. Comments from City Treasurer (Sara Luscombe)
31. Comments from City Clerk (Aissa Martinez)
32. Comments from City Hall Administrator (Jenny Coelho)
33. Comments from Assistant City Admin (Cecilia Alvarado)
34. Comments from Council Member Henry Ebinger
35. Comments from Council Member Margie Cordonier
36. Comments from Council Member Teresa Williams
37. Comments from Council Member Bryan Hendricks
38. Comments from Council Member Tom Cordonier
39. Adjournment

Meetings convene in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134.

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

The City Finance Director, Will Sargent, CPA, may appear by telephone from 125 Riverside Drive, Klamath Falls, OR 97601 (541) 882-2668.