

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**October 01, 2024 - 5:30 PM**

Mayor Tom Cordonier called the meeting to order at 5:31PM. Council Members Henry Ebinger, Teresa Williams and Julia Pena Larsen were present. Also in attendance were City Treasurer, Sara Luscombe; City Clerk, Aissa Martinez; Chief of Police, Tom Hoy; Chief Resilience Officer, Jose Fiscal; Retired Annuitant, Tony Ross and Assistant City Admin, Cecilia Alvarado. Those absent were Mayor Pro Tem, Bryan Hendricks; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; and Police Officers, Brant Mauk and Jorge Ruiz.

**APPROVAL OF THE SEPTEMBER 03, 2024, SPECIAL MEETING MINUTES**

Mayor Cordonier made a motion to approve the September 03, 2024, special meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-171)

**APPROVAL OF THE PAYMENTS OF BILLS**

Mayor Cordonier made a motion to approve paying the bills presented. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-172)

**COMMENTS FROM THE PUBLIC**

Retired Annuitant, Tony Ross, served Mayor Cordonier a re-call petition.

**APPROVAL OF RESOLUTION NO. 24-10, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TULELAKE, CALIFORNIA, APPOINTING TWO CITY COUNCIL POSITIONS FOR A PERIOD OF FOUR YEARS IN LIEU OF AN ELECTION PURSUANT TO ELECTIONS CODE SECTION 10229**

City Clerk, Aissa Martinez, read the title of Resolution No. 24-10. Council Member Ebinger made a motion for the approval of Resolution No. 24-10, a Resolution of the City Council of the City of Tulelake, California, appointing two City Council positions for a period of four years in lieu of an election pursuant to elections code section 10229. Council Member Pena Larsen seconded the motion. Three votes were aye with one abstaining. Motion carried. (Motion 24-173)

**APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT SISKIYOU COUNTY PROTEIN AND PRODUCE PROGRAM MEMORANDUM OF UNDERSTANDING**

Council Member Williams was confused on who would distribute the protein and produce since TEACH permanently closed. Mayor Cordonier made a motion to table this item until more information is gathered. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-174)

**DISCUSSION REGARDING CITY ACQUIRING A D-2 WATER OPERATOR**

Council Member Ebinger commented that the Director of Public Works, Jose Perez, let him know that the operator in Dorris has his D-2, so they will write up an MOU for his services. Discussion only. No action taken.

**POST AND ADVERTISE JOB POSITION FOR CHIEF RESILIENCE OFFICER**

Council Member Ebinger made a motion for the approval to post and advertise job position for Chief Resilience Officer. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-175)

**APPROVAL OF PURCHASING CHRISTMAS LIGHTS FOR REPLACEMENT OF DAMAGED CHRISTMAS LIGHTS**

City Clerk, Aissa Martinez, commented that the Christmas lights caught fire in the Public Works Shop and were damaged. She commented that the insurance will reimburse the City for purchasing new lights. Council Member Ebinger made a motion for the approval of purchasing Christmas lights for replacement of damaged Christmas lights. Council Member Pena Larsen seconded the motion. All votes were aye. Motion carried. (Motion 24-176)

**CLOSED SESSION: PUBLIC EMPLOYEE COMPLAINT – CITY HALL ADMINISTRATOR, GOV'T CODE §54957**

Council went into Closed Session at 5:54PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned from Closed Session at 7:12PM. An announcement was made that a Special Meeting will be held on October 23<sup>rd</sup> at 5:30PM for a Closed Session regarding this item.

**DEPARTMENT HEAD UPDATES**

**Chief of Police:** Tom Hoy commented that the gym at the Police Department is coming along and that it needs to be sealed in before the weather gets bad.

**Chief Resilience Officer:** Jose Fiscal commented that he is in the fourth phase of the County Hazardous Mitigation Plan. He also submitted a grant for the Police Department to be used for things such as technology or hiring.

**City Hall Administrator:** Absent.  
**Director of Public Works:** Absent.  
**Finance Director:** Absent.

**ADJOURNMENT**

Mayor Cordonier made a motion to adjourn the meeting at 7:22PM. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-177)

  
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Tom Cordonier, Mayor

Attest:  
  
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Aissa Martinez, City Clerk