

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**November 05, 2024 - 5:30 PM**

Mayor Tom Cordonier called the meeting to order at 5:32PM. Mayor Pro Tem, Bryan Hendricks and Council Members, Henry Ebinger, Teresa Williams and Julia Pena Larsen were present. Also in attendance were City Clerk, Aissa Martinez; Chief of Police, Tom Hoy; Chief Resilience Officer, Jose Fiscal; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez and Assistant City Admin, Cecilia Alvarado. City Planner, Rico Tinsman, was present via conference call. Those absent were City Treasurer, Sara Luscombe; Finance Director, Will Sargent and Police Officers Jorge Ruiz and Brant Mauk.

**APPROVAL OF THE OCTOBER 23, 2024, SPECIAL MEETING MINUTES**

Mayor Cordonier made a motion to approve the October 23, 2024, special meeting minutes. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-190)

**APPROVAL OF THE PAYMENTS OF BILLS**

Mayor Cordonier made a motion to approve paying the bills presented. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-191)

**COMMENTS FROM THE PUBLIC**

Margie Cordonier commented that the Senior Cornerstone Advocacy started to have lunches every third Monday at City Hall. She also commented that November 18<sup>th</sup> they are having a Friendsgiving lunch.

Loyal Taylor asked Council to consider letting anyone with a Tulelake address be elected to run for City Council. Chief of Police commented that he would put this as an item on the next meeting agenda.

**APPROVAL OF PROCLAMATION OF THE 17<sup>TH</sup> ANNUAL "READ ACROSS SISKIYOU" EVENT**

Executive Director, Karen Pautz, gave a brief presentation on the 17<sup>th</sup> Annual "Read Across Siskiyou" event. Council Member Ebinger made a motion for the approval of Proclamation of the 17<sup>th</sup> Annual "Read Across Siskiyou" Event. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-192)

**PUBLIC HEARING OF TULELAKE SUBDIVISION ORDINANCE 24-01**

City Planner, Rico Tinsman, gave an update of the Tulelake Subdivision Ordinance 24-01. Mayor Cordonier made a motion to continue the Public Hearing of Tulelake Subdivision Ordinance 24-01 until the next Council meeting on November 19<sup>th</sup>. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-193)

**APPROVAL TO ADVERTISE FOR NEW LIBRARY MANAGER POSITION**

Library Manager, Tricia Plass, commented that she would like to resign in the middle of December. She thanked the Council for the support of the library because it's a big part of the community. City Hall Administrator, Jenny Coelho, commented that she would like to run the position for a month and have a new library manager in the beginning of December. Mayor Cordonier made a motion for the approval to advertise for new Library Manager position. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-194)

**DISCUSSION ON THE REPLACEMENT OF FOUR FIRE HYDRANTS THAT AREN'T WORKING IN THE CITY**

Director of Public Works, Jose Perez, commented that he got a quote of \$34,399.00 to replace three fire hydrants that aren't working in the City. Mayor Cordonier made a motion to table this item until Jose could get another bid and bring it back to next meeting. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-195)

**DISCUSSION AND APPROVAL FOR COUNCIL TO WRITE A LETTER TO THE TULELAKE POST OFFICE TO GET THE BULLETIN BOARD BACK UP**

City Hall Administrator, Jenny Coelho, commented that the bulletin board at the Post Office was taken down because someone complained that it wasn't being monitored or updated. She commented that this is the only place flyers could be posted for all the community to see, and she thinks the Council should write a letter to the postmaster to get the bulletin board back up. Mayor Cordonier made a motion for the approval for Council to write a letter to the Tulelake Post Office to get the bulletin board back up. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (24-196)

**DISCUSSION AND APPROVAL OF ENFORCING OUT OF STATE VEHICLE REGISTRATIONS IN THE CITY**

Mayor Cordonier commented that there are lots of vehicles registered out of state in the City and the Police Officers need to start enforcing this. Chief of Police, Tom Hoy, commented that the Police Officers will start enforcing out of state vehicle registrations in the City. Discussion only. No action taken.

**DISCUSSION AND APPROVAL OF SELECTING AN OUTSIDE INTERVIEW COMMITTEE FOR THE CHIEF RESILIENCE OFFICER POSITION**

Mayor Cordonier commented that he would like to see an outside interview committee that has no ties to the City for the Chief Resilience Officer position. City Clerk, Aissa Martinez, commented that she could contact Linda Woodley from RKC to see if she knew of anyone. Chief Resilience Officer, Jose Fiscal, commented that he could contact someone from OES. Chief of Police, Tom Hoy, also commented that he could ask the grant writer in Dorris. Council Member Ebinger made a motion for the approval of selecting an outside interview committee for the Chief Resilience Officer position and to have the interviews on Wednesday, November 13<sup>th</sup>. Mayor Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 24-197)

**CLOSED SESSION: REAL ESTATE NEGOTIATION REGARDING APN'S 050-021-100-000 AND 050-021-110-000**

Council went into Closed Session at 6:36PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned from Closed Session at 6:55PM. No action was taken.

**CLOSED SESSION: THREAT OF LITIGATION GOV'T CODE §54956.9(B) SPECIFIED NUMBER OF CASES: 1**

Council went into Closed Session at 6:56PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned from Closed Session at 7:28PM. A motion was made and seconded to move forward with the complaint. All votes were aye. Motion carried. (Motion 24-198)

**DEPARTMENT HEAD UPDATES**

**Chief of Police:** Tom Hoy commented that he got ahold of someone that could take the building that is standing by the mallard down and get it cleaned up for free.

**Chief Resilience Officer:** Jose Fiscal commented that he and Jenny worked on the Hazardous Mitigation plan today.

**City Hall Administrator:** Jenny Coelho commented that she attended the SCORE meeting on October 24<sup>th</sup> and 25<sup>th</sup>. She commented that liability and property insurance is going up.

**Director of Public Works:** Jose Perez commented that they are working on identifying lead and copper lines in the City. He commented that Public Works will be getting their flush trailer before Thanksgiving. He also commented that the City no longer requires a D-2 because the amount of hookups and population in the City were wrong.

**Finance Director:** Absent.

**ADJOURNMENT**

Mayor Cordonier made a motion to adjourn the meeting at 7:53PM. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-199)

  
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Tom Cordonier, Mayor

Attest:

  
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Aissa Martinez, City Clerk



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