

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
May 07, 2024 - 5:30 PM

Mayor Tom Cordonier called the meeting to order at 5:32PM. Mayor Pro Tem Bryan Hendricks and Council Member Henry Ebinger were present. Also in attendance were City Clerk, Aissa Martinez; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez and Assistant City Admin, Jazlyn Chavolla. Police Officer Brant Mauk arrived at 5:57PM and Chief Resilience Officer Jose Fiscal arrived at 6:24PM. Those absent were Council Members Teresa Williams and Julia Pena Larsen; City Treasurer, Sara Luscombe; Finance Director, Will Sargent; Chief of Police Tom Hoy and Police Officer, Jorge Ruiz.

APPROVAL OF THE APRIL 16, 2024, REGULAR MEETING MINUTES

Council Member Ebinger made a motion to approve the April 16, 2024, regular meeting minutes. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-82)

APPROVAL OF THE PAYMENTS OF BILLS

Council Member Ebinger made a motion to approve paying the bills presented. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-83)

COMMENTS FROM THE PUBLIC

Margie Cordonier commented that the Cornerstone Senior Advocacy group is progressing. She stated that they filed for the 501C3 status and have 180 days to hear back.

THE TULELAKE CULTURAL VISITORS CENTER ADVISORY TEAM'S RECOMMENDATION TO CITY COUNCIL TO CONTRACT WITH THE ARCHITECT FIRM THAT SCORED THE HIGHEST FOR THEIR PHASE 1 PROPOSAL

Mayor Cordonier made a motion for the approval to contract Trilogy for their phase 1 proposal for the Tulelake Cultural Visitors Center. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-84)

APPROVAL TO AMEND PEACE OFFICERS ASSOCIATION MEMORANDUM OF UNDERSTANDING DATED AUGUST 15, 2023, UNDER NO. 11 TO INCREASE THE P.O.S.T. INCENTIVE PROGRAM TO A MINIMUM 3.5% TO THE BASE WAGE WITH NO MORE THAN A MAXIMUM OF 7% IN ANY COMBINATION

Police Officer, Brant Mauk, commented that this would be added as a step increase on their wage. Council Member Ebinger made a motion for the approval to amend Peace Officers Association Memorandum of Understanding dated August 15, 2023, under No. 11 to increase the P.O.S.T. incentive program to a minimum 3.5% to the base wage with no more than a maximum of 7% in any combination. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-85)

PRESENTATION AND APPROVAL OF UP Ahead SOFTWARE AGREEMENT FOR EMERGENCY NOTIFICATION SYSTEM

Dakota Pierce gave a brief presentation on UpAhead Software for emergency notification system. Council Member Ebinger made a motion for the approval of UpAhead Software Agreement for emergency notification system. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-86)

DISCUSSION AND POSSIBLE APPROVAL TO HIRE A CONTRACTOR TO IDENTIFY LEAD AND COPPER WATER LINES IN THE CITY

Director of Public Works, Jose Perez, commented that the State is making all Cities do this by October 16, 2024. He commented that he has received 2 bids from Bob's Excavating and R.B. Aldrich Construction for this project. Council Member Ebinger made a motion for the approval to hire Bob's Excavating to identify lead and copper water lines in the City. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-87)

REVIEW AND POSSIBLE APPROVAL OF QUOTE TO CLEAN AND INSPECT THE WATER TOWER

Director of Public Works, Jose Perez, commented that the water tower must be cleaned and inspected every 3 years. He commented that he received a quote of \$10,423.43 from LiquiVision Technology to clean and inspect the water tower. Mayor Cordonier made a motion for the approval of quote to clean and inspect the water tower. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-88)

DISCUSSION AND POSSIBLE APPROVAL OF HAVING A SENIOR CLEAN-UP DAY

Mayor Cordonier made a motion to table this item because Council Member Williams was absent. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-89)

DISCUSSION AND POSSIBLE APPROVAL OF STARTING SOCIAL MEDIA PAGES FOR THE CITY

Assistant City Admin, Jazlyn Chavolla, commented that she would like to start an Instagram and Facebook page for the City. She commented that she could filter the comments or turn them off completely for each post.

Mayor Cordonier made a motion for the approval of starting social media pages for the City. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-90)

APPROVAL OF RESOLUTION NO. 24-05, A RESOLUTION OF THE CITY OF TULELAKE WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE CITY OF TULELAKE TO BE ELIGIBLE TO RECEIVE FEDERAL AND/OR STATE FUNDING FOR CERTAIN TRANSPORTATION PROJECTS

Council Member Ebinger made a motion for the approval of Resolution No. 24-05, A Resolution of the City of Tulelake with the California Department of Transportation for the City of Tulelake to be eligible to receive Federal and/or State Funding for certain Transportation Projects. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-91)

APPROVAL OF CHANGE ORDER NO. 1 FOR THE VETERANS PARK MONUMENT PROJECT EXTENDING THE COMPLETION AND FINAL PAYMENT DATE FROM MAY 31, 2024 TO JUNE 14, 2024

Mayor Cordonier made a motion for the approval of Change Order No. 1 for the Veterans Park Monument project extending the completion and final payment date from May 31, 2024 to June 14, 2024. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-92)

APPROVAL OF 2ND ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING AND AGREEMENT TO PROVIDE DISPATCH AND RECORDS SERVICES BETWEEN THE COUNTY OF SISKIYOU, OFFICE OF THE SHERIFF AND THE CITY OF TULELAKE

Council Member Ebinger made a motion for the approval of 2nd Addendum to the Memorandum of Understanding and Agreement to provide dispatch and records services between the County of Siskiyou, Office of the Sheriff and the City of Tulelake. Mayor Pro Tem Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 24-93)

DISCUSSION AND POSSIBLE APPROVAL REGARDING SIDEWALK AND OR POCKET PARK OUTDOOR DINING FOR SUMMER FOR THE LOCAL RESTAURANTS

Outdoor dining would be permitted in the City with a City permit. The restaurants would need to have their own insurance for outdoor dining. Discussion only. No action taken.

REVIEW AND POSSIBLE APPROVAL OF CONTRACT FOR PIG PEN USAGE WITH 4-H, FFA AND INDEPENDENT TULELAKE BUTTE VALLEY FAIR PIG PROJECTS

Mayor Cordonier made a motion for the approval of contract for pig pen usage with 4-H, FFA and Independent Tulelake Butte Valley Fair pig projects with the correction on #6, stating that all trash will be carried out and adding a parent/guardian signature. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-94)

DEPARTMENT HEAD UPDATES

Chief of Police: Absent.

Chief Resilience Officer: Jose Fiscal commented that Brant's truck is almost completely fixed and that his truck is fixed and running. He also commented that the system and server are up and working at the Police Department.

City Hall Administrator: Jenny Coelho commented that Dave Misso will be hosting a Memorial Dedication for the Veterans Park Monument on Memorial Day. She commented that the AOS Bike Ride will be held in the City on May 25th. She also commented that Charlie will be here on the 21st working on the audit.

Director of Public Works: Jose Perez commented that the intersection is complete. He also commented that Public Works is staying busy mowing and cleaning up for the summer. He stated that the new guy, Marco Medina, is doing a great job.

Finance Director: Absent.

ADJOURNMENT

Mayor Cordonier made a motion to adjourn the meeting at 7:10PM. Council Member Ebinger seconded the motion. All votes were aye. Motion carried. (Motion 24-95)



Tom Cordonier, Mayor

Attest:



Aissa Martinez, City Clerk