

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
August 15, 2023 - 5:30 PM

Mayor Penny Velador called the meeting to order at 5:41 PM. Mayor Pro Tem Cordonier and Council Members Williams were present. Also in attendance were Finance Director, Will Sargent; Director of Public Works, Jose Perez; Police Officer, Brant Mauk; City Hall Administrator, Jenny Coelho and City Hall Staff, Jazlyn Chavolla. Present via conference call were Building Inspector, John Pemberton and City Administrative Clerk, Heidi Cureton. Those absent were Council Member, Hendricks; City Treasurer, Sara Luscombe; Chief of Police, Tom Hoy and City Clerk, Aissa Martinez.

APPROVAL OF THE AUGUST 1, 2023, WORKSHOP MEETING MINUTES

Mayor Pro Tem Cordonier made a motion to approve the August 1, 2023, workshop meeting minutes. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 23-142)

APPROVAL OF THE AUGUST 1, 2023, REGULAR MEETING MINUTES

Mayor Velador made a motion to approve the August 1, 2023, regular meeting minutes. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-143)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Cordonier made a motion to approve paying the bills presented. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 23-144)

COMMENTS FROM THE PUBLIC

Kelly Harris from the Tulelake Family Resource Center that there will be a Back to School and Safety Barbecue and Health Fair from 11:00 pm to 4:00 pm on August 18th in Veterans Park. Kelly also mentioned that the last day for the Protein and Produce Programs are Tuesday 8/22/2023 at 1:00 PM and 8/24/2023 at 3:00 PM respectively.

APPROVAL TO EXTEND HEIDI CURETON'S FINAL DATE OF RETIREMENT TO AUGUST 26,

2023 Finance Director, Will Sargent, asked the Council if they could extend out Heidi Cureton's last day of work until 8/26/2023 using up her vacation and comp time pay. Mayor Velador made a motion to approve extending out Heidi Cureton's last day as a City employee until 8/26/2023. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-145)

APPROVAL OF NEW PEACE OFFICERS MEMORANDUM OF UNDERSTANDING (MOU) EFFECTIVE AS OF JULY 30, 2023

Police Officer Brant Mauk presented the 2023 Tulelake Peace Officers MOU with the changes of standby time pay to regular overtime and comp time only when called out and to have it noted as flextime on their timecards. Mayor Velador made a motion for the approval of the 2023 Tulelake Peace Officers MOU pending upon the City attorney's approval. Council Member Larsen Pena seconded the motion. All votes were aye. Motion carried. (Motion 23-146)

APPROVAL OF AMENDMENT FOR TASK ORDER NO. 9 WITH ADKINS ENGINEERING AND SURVEYING, INC. TO INCLUDE THE BIDDING AND CONSTRUCTION SERVICES

After discussion Mayor Velador made a motion to approve Task Order No. 9 with Adkins Engineering and Surveying, Inc. to include the bidding and construction services for the Veterans Park Monument foundation. Mayor Pro Tem Cordonier seconded the motion.

All votes were aye. Motion carried. (Motion 23-147)

APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SISKIYOU COUNTY HEALTH & HUMAN SERVICES AGENCY/PUBLIC HEALTH DIVISION AND THE CITY OF TULELAKE FOR A VACCINATION CLINIC

City Hall Administrator, Jenny Coelho, commented that Siskiyou County Public Health reached out wanting to set up a vaccination clinic at Veterans Park on October 1, 2023. They will have all types of vaccinations available for the community and they will carry their own insurance. Siskiyou County Public Health sent out MOU's to every City where they plan to have the vaccination clinic. Mayor Velador made a motion for the approval to enter into a Memorandum of Understanding (MOU) between Siskiyou County Health & Human Services Agency/Public Health Division and the City of Tulelake for a Vaccination Clinic. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-148)

CLOSED SESSION: PERFORMANCE OF PROFESSIONAL CONDUCT, GOV'T. CODE §54957

Mayor Velador made a motion to table this item until the next meeting so all of Council can be present. Mayor Pro Tem Cordonier seconded the motion. All votes were aye Motion carried. (Motion 23-149)

DEPARTMENT HEAD UPDATES

Chief of Police: Absent.

City Hall Administrator: Jenny Coelho reminded everyone that the Tulelake Shindig will take place on Saturday, August 12th. She also commented that Crystal McMahon will be hosting an event at the Theater on August 18th. She stated that the City will be having a booth at the fair this year. Rural Klamath Connects will be providing the insurance. She asked what the Council wanted to do with the gun that was won at Casino night. It was agreed to create fundraising tickets to be available at the Tulelake Shindig, at the fair and also at the Halloween event in October. The money will be used toward Downtown Revitalization.

Director of Public Works: Absent.

Finance Director: Will Sargent stated that everything is wrapped up for the 22/23 Fiscal Year and the audit will start sometime in October.

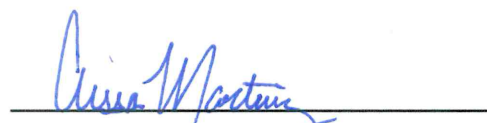
ADJOURNMENT

Mayor Velador made a motion to adjourn the meeting at 6:17PM. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-150)



Paulette Velador, Mayor

Attest:



Aissa Martinez, City Clerk