

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
March 21, 2023 - 5:30 PM

Mayor Penny Velador called the meeting to order at 5:32PM. Mayor Pro Tem Tom Cordonier and Council Members, Bryan Hendricks, Teresa Williams, and Julia Pena Larsen were present. Also in attendance was the City Clerk, Aissa Martinez; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez and City Administrative Clerk, Heidi Cureton. City Treasurer, Sara Luscombe was present via conference call. Chief of Police, Tom Hoy was absent.

APPROVAL OF THE MARCH 07, 2023, REGULAR MEETING MINUTES

Mayor Pro Tem Cordonier made a motion to approve the March 07, 2023, regular meeting minutes. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-47)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Cordonier made a motion to approve paying the bills presented. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-48)

COMMENTS FROM THE PUBLIC

Kelly Harris, from the Human Resource Center, commented she had some ideas for a senior program in our area and asked if Council and community had any ideas to send them her way. She explained how she was working on funding to use the Arts & Crafts building at the Fairgrounds twice a week to host the seniors for various social activities.

REQUESTING THE CITY COUNCIL ADOPT THE MONTH OF APRIL AS CHILD ABUSE PREVENTION AND SEXUAL ASSAULT AWARENESS MONTH AS WELL AS ADOPTING APRIL 15TH – 21ST, 2023, AS WEEK OF THE YOUNG CHILD

First 5 Siskiyou Representative, Allison Scull, read the Siskiyou Child Abuse Prevention Council Collaborative Proclamation. Mayor Velador made a motion to adopt the month of April as Child Abuse Prevention and Sexual Assault Awareness Month, as well as adopting April 15th – 21st, 2023, as Week of the Young Child. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-49)

PUBLIC HEARING: FOR PUBLIC COMMENTS REGARDING THE CLOSE OUT OF THE 17-CDBG-12030 GRANT AND THE ACCOMPLISHMENTS THAT HAVE BEEN CONCLUDED REGARDING THE DEMOLITION OF THE CLYDE HOTEL AND MIX TIENDA BUILDINGS

City Hall Administrator, Jenny Coelho, gave a rundown of the project which concluded with the Clyde Hotel and the Mix Tienda buildings being demolished. The lot was cleaned up and the demolition crew was gone by the end of August 2022. The final paperwork is due March 31, 2023. No other comments were made.

APPROVAL OF RESOLUTION 23-03 AUTHORIZING THE CLOSING OF GRANT 17-CDBG-12030

City Clerk, Aissa Martinez read the title of Resolution 23-03. Mayor Velador made a motion to approve Resolution 23-03 authorizing the closing of Grant 17-CDBG-12030. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-50)

INFORMING THE COUNCIL OF HER 65+ POTLUCK PROPOSAL

Lydia Gil stated that she has been putting together a potluck for the 65+ community and had already found a venue for the event. She also stated that she is not asking Council's permission to put on the event as it does not have anything to do with the Government. Discussion only.

APPROVAL OF SOURCEWELL PURCHASING PROGRAM PARTICIPATION AGREEMENT WITH THE CITY OF TULELAKE TO OBTAIN A DISCOUNTED PURCHASE PRICE FOR A NEW OR USED GARBAGE TRUCK

Director of Public Works, Jose Perez commented that the Soucewell Purchasing Program Participation Agreement needed to be signed in order for him to move forward with purchasing a new or used garbage truck. Mayor Velador made a motion to approve the Sourcewell Purchasing Program Participation Agreement with the City of Tulelake to obtain a discounted purchase price for a new or used garbage truck. Council Member Williams seconded the motion. All votes were aye. Motion carried. (Motion 23-51)

APPROVAL OF PROFESSIONAL SERVICE AGREEMENT WITH BLUE WATER RECYCLING CORP

Public Works Director, Jose Perez commented that he was waiting on an email from Blue Water Recycling Corp. to go over their contract. Mayor Velador made a motion to table this item until more information was gathered. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-52)

APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE OF LIABILITY BETWEEN CRYSTAL MCMAHON AND THE CITY OF TULELAKE FOR THE PROPERTY LOCATED AT 325 MAIN STREET, TULELAKE, CA 96134

Council Member Hendricks made a motion to approve the Settlement Agreement and Release of Liability between Crystal McMahon and the City of Tulelake for the property located at 325 Main Street, for \$80,000. Mayor Velador seconded the motion. All votes were aye. Motion carried. (Motion 23-53)

APPROVAL OF SCOPE OF SERVICES, TERMS AND CONDITIONS AND ESTIMATED RATES FOR PROFESSIONAL CONSULTING FOR BROWNFIELDS PROGRAM SERVICES FROM LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC

City Hall Administrator explained that this was the same as the original proposal they had seen earlier, but this would allow the City of Tulelake to contract with them. Mayor Velador made a motion for the approval of scope of services, terms and conditions and estimated rates for professional consulting for Brownfields program services from Langan Engineering and Environmental Services, Inc. Mayor Pro Tem Cordonier seconded the motion. All votes were aye. Motion carried. (Motion 23-54)

APPROVAL TO PROCEED WITH OPENING UP CITY CHECKING/SAVINGS ACCOUNTS AND TRANSFERRING A PORTION OF THE CITY'S FUNDS TO OTHER BANKS THAT CAN ACCOMMODATE CALIFORNIA PUBLIC FUNDS IN ORDER TO MITIGATE FINANCIAL REGULATED RISKS

After much discussion regarding the City's financial status at Umpqua Bank, Mayor Velador made a motion to proceed with opening a checking/savings account at People's Bank and transferring a portion of the City's funds in order to mitigate financial regulated risks. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-55)

CLOSED SESSION: REVIEW OF LITIGATION FOR CITY OF TULELAKE V. CROWELL, CASE NO. CVUD22000120 PURSUANT TO GOVERNMENT CODE SECTION §54956.9(C): NUMBER OF CASES: 1

Council went into closed session at 6:43pm. Council Member Williams recused herself due to a conflict of interest.

ANNOUNCEMENT OF CLOSED SESSION

Council returned from closed session at 7:16pm. No action was taken.

DEPARTMENT HEAD UPDATES:

Chief of Police: Tom Hoy was absent.

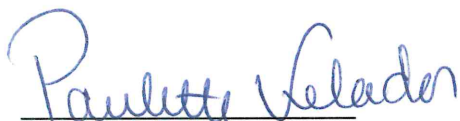
City Hall Administrator: Jenny Coelho commented that Elizabeth with EPA Grant will be coming up next week to do site evaluations. She stated she will be gone next Friday to attend the quarterly SCORE meeting in Anderson, CA. She also stated that she is working on closing out two grants.

Director of Public Works: Jose Perez reminded the Council about the free clean-up day for Siskiyou residents on Saturday, March 25th. He also stated that they had reopened the Burn Pit on Friday, March 17th.

Finance Director: Will Sargent commented that Charlie should be wrapping up the audit soon.

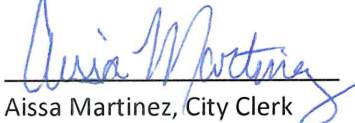
ADJOURNMENT

Mayor Pro Tem Cordonier made a motion to adjourn the meeting at 7:23pm. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 23-56)



Paulette Velador, Mayor

Attest:



Aissa Martinez, City Clerk