

AGENDA
Regular Meeting
TULELAKE CITY COUNCIL
December 20, 2022
5:30 PM

Dial in Number: 712-432-3900 – Conference id: 419973 #

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the meeting of December 20, 2022
2. Pledge of Allegiance
3. Approval of the December 06, 2022, regular meeting minutes. Discussion/Action.
4. Approval of the payment of bills. Discussion/Action.
5. Comments from the public.

This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of the Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.

6. Oath of office for City Treasurer, Sara Luscombe. Discussion/Action (City Clerk, Aissa Martinez)
7. Determination of Commissioners to the various City Departments. Discussion/Action. (Mayor Velador)
8. Determination of City Council appointed representatives to various organizations, ie: SCORE, LOLA, etc. Discussion/Action. (Mayor Velador)
9. Introduction of Ordinance 22-103 Adding chapter 15.10, Electric Vehicle Charging Stations, and Chapter 15.12, Hearing and Appeals, to Title 15, Buildings and Construction, of the Tulelake Municipal Code. Discussion/Action. (City Hall Administrator/ Rico Tinsman, City Planner)
10. Approval of removing Henry Ebinger as a check signer on all Umpqua Bank accounts. Discussion/Action. (City Hall Administrator)
11. Update and possible approval of bids on the Theater wall. Discussion/Action. (City Hall Administrator)
12. Approval to register Council for the Council Members Academy for January 18 – 20, 2022, for all City Council Members to follow Resolution 22-11, which was passed on June 07, 2022 encouraging training for all newly elected and veteran Council Members. Discussion/Action. (City Hall Administrator)
13. Approval of the FY22/23 Salary Schedule for the City of Tulelake. Discussion/Action. (City Hall Administrator)
14. Approval of \$3.00 per hour raise to exempt employees, Jose Perez and Jenny Coelho, from \$28.00 per hour to \$31.00 per hour to follow California rules of paying a salary that is at least twice the state's current minimum wage of \$15.50 per hour, effective for the January 06, 2023, payroll. Discussion/Action. (Finance Director)
15. Approval of recommended performance raises for Public Works employees Sam Flores going from \$15.08 per hour to \$16.69 per hour; Scott Carroll going from \$14.35 per hour to \$15.89 per hour; Arturo Ramirez going from \$16.97 per hour to \$17.98 per hour; and Ray Coronado going from \$14.00 per hour to \$15.50 per hour, effective for pay period ending December 31, 2022. Discussion/Action. (Director of Public Works)
16. Approval of recommended performance raises for City Hall staff employees Aissa Martinez going from \$14.00 per hour to \$15.89 per hour and Heidi Cureton going from \$19.20 per hour to \$22.08 per hour. Library Branch Manager, Tricia Plass going from \$17.83 per hour to \$19.61 per hour; and Custodian, Teena Salazar going from \$14.00 per hour to \$15.50 per hour, effective for pay period

ending December 31, 2022. Discussion/Action. (City Hall Administrator)

17. Request to get a separate credit card for the Public Works department using the City Hall Capital One Spark Business Master Card account. Discussion/Action. (Director of Public Works/Finance Director)
18. Closed session: Conference with city real estate negotiators. Government Code §54956.8
Property: 463A Main Street, AP #050-071-120-000 AND 463 Main Street, Tulelake AP #050-071-040-000
City Negotiators: Finance Director, Will Sargent; Council Member Teresa Williams; Police Chief, Tony Ross and alternant, Mayor Penny Velador
Under Negotiation: Terms and price of possible purchase of one or both parcels
Discussion/Action. (Mayor Velador)
19. Announcement of closed session. (Mayor Velador)
20. Closed session: Public employee labor negotiations, Chief of Police. Government Code §54957.6
21. Announcement of closed session. (Mayor Velador)
22. Department Head updates. Discussion/Action.
 - a. Chief of Police, Tony Ross
 - b. Assistant Chief of Police, Tom Hoy
 - c. City Hall Administrator, Jenny Coelho
 - d. Director of Public Works, Jose Perez
 - e. Finance Director, Will Sargent

COMMENTS FROM ADMIN AND STAFF:

23. Comments from City Engineer
24. Comments from City Attorney
25. Comments from City Building Inspector (John Pemberton)
26. Comments from Library Branch Manager (Tricia Plass)
27. Comments from Chief of Police (Tony Ross)
28. Comments from Assistant Chief of Police (Tom Hoy)
29. Comments from Director of Public Works (Jose Perez)
30. Comments from Finance Director (Will Sargent)
31. Comments from City Treasurer (Sara Luscombe)
32. Comments from City Clerk (Aissa Martinez)
33. Comments from City Hall Administrator (Jenny Coelho)
34. Comments from City Administrative Clerk (Heidi Cureton)
35. Comments from Council Member Tom Cordonier
36. Comments from Council Member Julia Pena Larsen
37. Comments from Council Member Teresa Williams
38. Comments from Council Member Bryan Hendricks
39. Comments from Council Member Penny Velador
40. Adjournment

Meetings convene in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134. Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

The City Finance Director, Will Sargent, CPA, may appear by telephone from 125 Riverside Drive, Klamath Falls, OR 97601 (541) 882-2668.