

AGENDA  
TULELAKE CITY COUNCIL  
Regular Meeting  
**December 06, 2022 - 5:30 PM**

*Conference Call Dial in Number: 712-432-3900 – Conference id: 419973 #*

If you are unable to attend in person, join the meeting by dialing the number listed above and entering the Conference ID No.

1. Call to order the meeting of December 06, 2022
2. Pledge of Allegiance
3. Approval of the November 15, 2022, regular meeting minutes. Discussion/Action.
4. Approval of the payment of bills. Discussion/Action.
5. Comments from the public.

*This is the time set aside for citizens to address the Council on matters not on the agenda. Comments should be limited to matters within the jurisdiction of Council. If your comment concerns an item on the agenda, please address the Council after that item is open for public comment. By law, the Council cannot discuss or act on matters that are not on the agenda. The mayor reserves the right to limit the duration of each speaker to three (3) minutes. Speakers may not give their time to others.*

6. **Public workshop** to discuss a proposed update of the City's Housing Element. Discussion/Action
7. Closed Session: Public Employee Performance Evaluation – Academy Employee. Gov't. Code §54957. (Assistant Chief Tom Hoy)
8. Announcement of closed session
9. Approval of Memorandum of Intent from Assistant Chief of Police, Tom Hoy, to transfer ownership of K-9, "Chief" to the City of Tulelake. Discussion/Action. (Assistant Chief Hoy)
10. Update and possible approval of bids on the Theater wall. Discussion/Action. (City Hall Administrator)
11. Approval of Change Order #4 from Rocky Mountain Construction LLC adding an additional \$14,445.00 for #10 Shoulder Rock and increasing the contract completion date to May 31, 2023, for the 2022 STIP Street Project. Discussion/Action. (City Hall Administrator)
12. Approval to resubmit Request for Proposals for Environmental Assessment contractors for the EPA Brownfields Assessment grant as per EPA's request. Discussion/Action. (City Hall Administrator)
13. Approval of the Siskiyou County Local Transportation Commission, Local Transportation Fund Transportation Claim for the City of Tulelake for Fiscal Year 2022/2023 in the amount of \$46,359.00. Discussion/Action. (City Hall Administrator)
14. Approval to make Aissa Martinez a full-time employee effective December 18, 2022, paying her the hourly wage determined by the December 20, 2022, salary schedule and her annual performance evaluation. Discussion/Action. (City Hall Administrator & Finance Director)
15. Approval to purchase new snow tires for the 2022 GMC Public Works Pickup. Discussion/Action. (Director of Public Works)
16. Department Head updates. Discussion/Action.
  - a. Chief of Police, Tony Ross
  - b. Assistant Chief of Police, Tom Hoy
  - c. Finance Director, Will Sargent
  - d. City Hall Administrator, Jenny Coelho
  - e. Director of Public Works, Jose Perez
17. Approval of Resolution 22-18 Appointing Three City Council, One City Clerk, And One City Treasurer Positions for A Period of Four Years In Lieu Of An Election Pursuant to Elections Code Section 10229 Discussion/Action. (Mayor Ebinger)

18. Oath of Office for new City Clerk, Aissa Martinez. Discussion/Action. (Mayor Ebinger)
19. Oath of Office for City Treasurer, Sara Luscombe. Discussion/Action. (City Clerk, Aissa Martinez)
20. Oath of Office for City Council Member Bryan Hendricks. Discussion/Action. (City Clerk, Aissa Martinez)
21. Oath of Office for City Council Member Teresa Williams. Discussion/Action. (City Clerk, Aissa Martinez)
22. Oath of Office for new City Council Member, Tom Cordonier. Discussion/Action. (City Clerk, Aissa Martinez)
23. Determination of City Council positions of Commissioners to the various City Departments. Discussion/Action. (Current Mayor Pro Tem)
24. Determination of City Council appointed representatives to various organizations, ie: SCORE, LOLA, etc. Discussion/Action. (Mayor)
25. Approval of adding Council Member Tom Cordonier as a check signer for the City of Tulelake Umpqua Bank accounts and removing Henry Ebinger as a check signer from those same accounts. Discussion/Action. (City Hall Administrator)

**COMMENTS FROM ADMIN AND STAFF:**

26. Comments from City Engineer
27. Comments from City Attorney
28. Comments from City Building Inspector (John Pemberton)
29. Comments from Library Branch Manager (Tricia Plass)
30. Comments from Chief of Police (Tony Ross)
31. Comments from Assistant Chief of Police (Tom Hoy)
32. Comments from Director of Public Works (Jose Perez)
33. Comments from Finance Director (Will Sargent)
34. Comments from City Treasurer (Sara Luscombe)
35. Comments from City Clerk (vacant)
36. Comments from City Hall Administrator (Jenny Coelho)
37. Comments from City Administrative Clerk (Heidi Cureton)
38. Comments from Council Member Penny Velador
39. Comments from Council Member Julia Pena Larsen
40. Comments from Council Member Bryan Hendricks
41. Comments from Council Member Teresa Williams
42. Comments from Council Member Henry Ebinger
43. Adjournment

Meetings convene in the Council Chambers at City Hall located at 591 Main Street, Tulelake, CA 96134. Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids to participate in a public hearing should make the request to City Hall Staff at least 48 hours prior to the meeting.

The City Attorney, Margaret Long, may appear by telephone from 2240 Court Street, Redding, CA 96001 (530) 691-0800.

The City Finance Director, Will Sargent, CPA, may appear by telephone from 125 Riverside Drive, Klamath Falls, OR 97601 (541) 882-2668.