

**MINUTES**  
**Special Meeting**  
**TULELAKE CITY COUNCIL**  
**October 26, 2022 - 4:30 PM**

Mayor Henry Ebinger called the meeting to order at 4:30PM. Mayor Pro Tem Penny Velador and Council Member Bryan Hendricks were present. Also present was City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; City Administrative Clerk, Heidi Cureton; City Building Inspector, John Pemberton and Chief of Police, Tony Ross. Council Members Teresa Williams and Julia Pena Larsen; Finance Director, Will Sargent and City Treasurer, Sara Luscombe and City Clerk, Raul Figueroa were all absent.

**COMMENTS FROM THE PUBLIC**

No comments were made.

**PUBLIC HEARING TO DISCUSS THE FIVE-YEAR PLAN AND POSSIBLE APPLICATION TO THE HOUSING AND COMMUNITY DEVELOPMENT (HCD) SB2 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM FORMULA COMPONENT FROM THE BUILDING HOMES AND JOBS TRUST FUND FOR ASSISTANCE TO CITIES AND COUNTIES AS DESCRIBED IN HEALTH AND SAFETY CODE SECTION 50740 ET SEQ., CHAPTER 364, STATUTES OF 2017 (SB2). THIS IS TO SOLICIT CITIZEN INPUT REGARDING THE CITY'S FIVE-YEAR HOUSING PLAN AND ANY SUPPLEMENTAL ACTIVITIES TO BE INCLUDED IN THE APPLICATION**

City Hall Administrator, Jenny Coelho, explained that by receiving this grant, the City would be able to use the money for planning, infrastructure, and other similar items. For 2019, 2020 and 2021, the amount allocated would be an approximate \$411,000. The grant deadline was extended to November 30, 2022, so she now has more time to get it submitted. A few questions were asked and answered. Information only. No action was taken.

**APPROVAL OF RESOLUTION NO. 22-15 AUTHORIZING THE APPLICATION AND ADOPTING THE PLHA PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

This item was tabled until the next regular City Council meeting.

**APPROVAL OF QUOTE FROM QUALITY ELECTRIC FOR \$1,929.00 FOR INSTALLATION OF HEATERS IN VETERANS PARK BATHROOMS**

Director of Public Works, Jose Perez, told Council that the two new restrooms for Veterans Park arrived with no heaters in them and in order to keep pipes from freezing in the winter, he would need to have heaters installed. He received a quote from Quality Electric to install heaters, thermostats, pipe, and wire for \$1,929.00, including labor. Mayor Ebinger made a motion to approve the quote and have the heaters installed. Mayor Pro Tem Velador made the second. All votes were aye. Motion carried. (Motion 22-196)

**APPROVAL OF CITY GOING FORWARD WITH A CONSOLIDATION STUDY FOR THE OUTSIDE WATER DISTRICTS TO DETERMINE FEASIBILITY FOR GRANT FUNDING FROM THE STATE WATER RESOURCES CONTROL BOARD**

Much discussion took place. The feasibility study would help decide if the outside water districts could be consolidated and put under the accountability of the City of Tulelake. A grant could then be acquired to update all the old water lines, meters and supply a new booster pump. The City would have to account for the additional obligations it would then have and consider hiring additional city staff to help with the added responsibilities. Mayor Ebinger made a motion to move forward with a feasibility study for the outside water districts. Council Member Hendricks seconded. All votes were aye. Motion carried. (Motion 22-197)

**UPDATE AND POSSIBLE APPROVAL OF BIDS ON THE THEATER WALL**

John Pemberton, Building Inspector, told Council he was still looking for a contractor for the theater wall. He had reached out to Aldrich Construction but had not received a reply yet. He mentioned he had a possible interested contractor in Weed that he would get in touch with as soon as possible. No action was taken.

**ADJOURNMENT**

Mayor Ebinger made a motion to adjourn the meeting at 5:02PM. Council Member Hendricks seconded the motion. All votes were aye. Motion carried. (Motion 22-198)

  
Henry A Ebinger, Mayor

Attest:

  
Raul Figueroa, City Clerk