

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
September 06, 2022 - 5:30 PM

Mayor Henry Ebinger called the meeting to order at 5:32PM. Mayor Pro Tem Penny Velador and Council Members Bryan Hendricks, Teresa Williams and Julia Pena Larsen were all present. Also present were Finance Director, Will Sargent; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho and City Administrative Clerk, Heidi Cureton. Director of Public Works, Jose Perez; City Treasurer, Sara Luscombe and City Clerk, Raul Figueroa were absent.

APPROVAL OF THE AUGUST 16, 2022, REGULAR MEETING MINUTES

Mayor Pro Tem Velador made a motion to approve the August 16, 2022, regular meeting minutes. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 163)

APPROVAL OF THE AUGUST 24, 2022, SPECIAL MEETING MINUTES

Mayor Pro Tem Velador made a motion to approve the special meeting minutes of August 24, 2022. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-164)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Velador motioned to approve the bills presented. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 165)

COMMENTS FROM THE PUBLIC

No comments were made.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE.

No representatives came to give an update.

PRESENTATION ON THE PERMANENT LOCAL HOUSING ALLOCATION GRANT PROGRAM ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE POSSIBLE LEGALLY BINDING AGREEMENT BETWEEN THE DELEGATING AND RECEIVING JURISDICTIONS

Maddelyn Bryan, Housing Coordinator with Siskiyou County Health, and Human Services Agency made a presentation regarding ongoing funding through the Permanent Local Housing Allocation Program (PLHA), a program established by the State of California for low-income housing. After going over the eligibility requirements and answering questions, she explained to the Council they would have to decide soon on if they wanted to either keep the funding to be administered by the City of Tulelake, designate the money to go to Siskiyou County or not apply at all for the funding, at which time the money would revert to the State. Council wanted to gather more information and then they would have a decision. No action was taken.

REQUESTING A VARIANCE TO BUILD A 6-FT WOODEN FENCE ON THE PROPERTY LOCATED AT 692 SECOND STREET FROM THE CORNER OF F STREET DOWN THE ALLEYWAY TO THE NEIGHBOR'S FENCE

Resident Jeff Boyd requested a variance of City Ordinance in order to put a 6-foot fence on his property to be able to keep a dog fenced in. After discussion and review of the plot map presented, Mayor Ebinger made a motion to approve the variance and allow the fence to be built. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 166)

APPROVAL OF CHANGE ORDER #2 FROM BOWEN ENGINEERING FOR THE REMOVAL OF TWO LARGE SEPTIC TANKS THAT WERE DISCOVERED ON SITE AND THE BACKFILL. COST IS AN ADDITIONAL \$6,375.00

City Hall Administrator explained the finding of the buried septic tanks during demolition of the Clyde Hotel and the additional cost to remove them plus the added backfill. Mayor Ebinger made a motion to approve change order #2 for the additional expense of \$6,375.00. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 167)

POSSIBLE RECONSIDERATION OF MATERIALS TO BE USED FOR REPAIRING THE MOVIE THEATER WALL

Council Member Williams expressed her desire of wanting to use stucco to repair the movie theater wall and be done with it. She stated that it wasn't our wall anyway and we shouldn't go to great expense to fix it. City Hall Administrator explained that both the City Engineer and Building Inspector thought stucco would be too heavy and another option should be used. After much discussion Council wanted to get pricing for all possible options for repairing the wall. No action was taken.

APPROVAL OF CHANGE ORDER #2 FROM ROCKY MOUNTAIN CONSTRUCTION IN THE AMOUNT OF \$34,910.20 TO GRIND AND INLAY 4" DEPTH OUTSIDE LANES ON MAIN STREET, TOTALING 1,203.8 SQUARE YARDS

After reviewing the change order, Mayor Ebinger made a motion to approve the additional \$34,910.20 to Rocky Mountain Construction. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 168)

APPROVAL OF PAY APPLICATION #2 TO ROCKY MOUNTAIN CONSTRUCTION FOR THE 2020 STIP PROJECT IN THE APPROXIMATE AMOUNT OF \$100,095.80

It was explained by City Hall Administrator that the amount on the pay application was approximate, and the correct amount was actually \$133,199.79. Mayor Ebinger made a motion to approve Pay Application #2 to Rocky Mountain Construction based on discussion with the engineer to verify the corrected amount. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 169)

REPAIR OF ELECTRIC CARTS FOR THE POLICE DEPARTMENT

Chief Ross told Council that he had not received a quote for the batteries needed for his two electric golf carts, but they were over \$100 for each battery and each cart took four batteries. The City Finance Director questioned the expense of the batteries for both carts since he had already replaced the batteries about a year ago. Chief Ross expressed his need for them and stated they worked well for hanging and removing flags from Main Street. Mayor Ebinger made a motion to approve repairing the two carts for Chief Ross. Council Member Hendricks seconded. All votes were Ayes. Motion carried. (Motion 22-170)

REPAIR OF 2014 PATROL DODGE CHARGER

Chief Ross stated that the 2014 charger was having multiple issues including an antifreeze leak and the harmonic balancer was out. He told Council the car was already in the shop and a recall issue was fixed. He told Council that he had a verbal estimate of \$1,500.00 but would know more tomorrow when he heard from the repair shop. Finance Director, Will questioned the need of this expense since he was already over budget, and he was currently the only working officer. Chief Ross explained the car was already torn apart. Since the car was already in the shop, Mayor Ebinger made a motion to have the car repaired. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-171)

CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (\$ 54957)

Council went into closed session at 6:49PM.

ANNOUNCEMENT OF CLOSED SESSION

Council returned to open session at 7:28PM. Mayor Ebinger announced that a motion was made and seconded in closed session to conduct interviews for Chief of Police next Wednesday, September 14, 2022, and that results would be discussed at the September 20, 2022, regular City Council meeting. A roll call vote was taken with all Council Members voting Aye. Motion carried. (Motion 22-172)

DEPARTMENT HEAD UPDATES:

Chief of Police, Tony Ross: told Council that he thought they should acknowledge Dar Carroll, who recently passed away, as a former City Council Member for his contributions to the community. He informed them he would be using cadet Avery Fensler during the fair and it would be as overtime. He also mentioned that the parade would be a challenge for him since he is shorthanded. He lastly stated he would begin towing abandoned cars tomorrow and that he was probably going to want to buy two vehicles from Deschutes County which may become available.

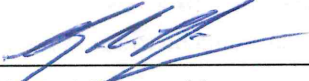
City Hall Administrator, Jenny Coelho: informed Council she had received a subpoena from the EPA Grant. She gave them information regarding the fair parade and mentioned the Mayor was going to be riding in the back of the new Public Works pickup on Saturday, line-up by 11am. Murray Bolesta and his wife were going to carry the banner for the Tulalake Revitalization Committee. Chris Young, the artist working on the mural at Veterans Park was hard at work and hoping to be done by fair time. She also told Council she had met with Jill Drinkwater on acquiring funding for the new Tulalake Cultural Visitor Center.

Director of Public Works, Jose Perez: Absent

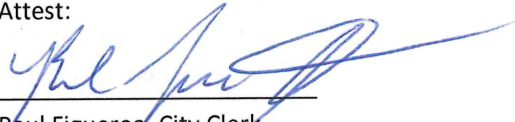
Finance Director, Will Sargent: let Council know he was following up on short term funding for the Clyde Hotel Demolition.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 7:48PM. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 22-173)


Henry A Ebinger, Mayor

Attest:


Raul Figueroa, City Clerk