

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
October 4, 2022 - 5:30 PM

Mayor Henry Ebinger called the meeting to order at 5:33PM. Mayor Pro Tem Penny Velador and Council Members Teresa Williams, Bryan Hendricks and Julia Pena Larsen were present. Also present was Chief of Police, Tony Ross; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho and City Administrative Clerk, Heidi Cureton. Director of Public Works, Jose Perez; City Treasurer, Sara Luscombe and City Clerk, Raul Figueroa were absent.

APPROVAL OF THE SEPTEMBER 20, 2022, REGULAR MEETING MINUTES

Mayor Pro Tem Velador made a motion to approve the September 20, 2022, regular meeting minutes. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 183)

APPROVAL OF THE SEPTEMBER 27, 2022, SPECIAL MEETING MINUTES

Council Member Hendricks made a motion to approve the September 27, 2022, special meeting minutes. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 184)

APPROVAL OF THE PAYMENT OF BILLS

Mayor Pro Tem Velador motioned to approve paying the bills presented. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 22-185)

COMMENTS FROM THE PUBLIC

There were two home health care workers who had a complaint against the Siskiyou County Dispatch and the Tulelake Police Department for not being available to give out complaint forms.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives came to give an update.

APPROVAL TO ADVERTISE FOR PUBLIC COMMENT AND PUBLIC HEARING FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) IN THE SISKIYOU DAILY NEWS

Jenny Coelho, City Hall Administrator, explained to Council of the need to advertise for public comment and the public hearing for the PLHA grant application in both the Siskiyou Daily News and on the City website. Mayor Ebinger made a motion to approve advertising in the Siskiyou Daily News and the City's website for public comments and the public hearing for the PLHA grant application. Mayor Pro Tem Velador seconded. Motion carried. (Motion 22-186)

APPROVAL OF THE 1ST ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING & AGREEMENT BETWEEN TULELAKE AND SISKIYOU COUNTY SHERIFF'S OFFICE TO PROVIDE DISPATCH AND RECORDS SERVICES THROUGH JUNE 30, 2023 FOR THE CITY OF TULELAKE

Jenny Coelho, City Hall Administrator, told the Council that the Siskiyou County Sheriff's Office is doing a one-year addendum to the existing MOU that the City has with the Sheriff's Office to extend the dispatch and records services through 6/30/2023. Mayor Ebinger made a motion to approve the 1st Addendum to the MOU between Tulelake and the Siskiyou County Sheriff's Office. Council Member Hendricks seconded. Motion carried. (Motion 22-187)

APPROVAL TO REVISE THE FY22-23 POLICE PERSONNEL FUND (COPS GRANT) BUDGET TO INCLUDE THE FY21-22 GROWTH ALLOCATION IN THE AMOUNT OF \$65,271.25

Will Sargent, Finance Director, told the Council that he had estimated very closely in the budget for this growth allocation and that we were only off by approximately \$700 with revising for a budget decrease. Mayor Ebinger moved to approve revising the FY22-23 Police Personnel Fund (COPS Grant) budget to include the FY21-22 Growth Allocation in the amount of \$65,271.25. Mayor Pro Tem Velador seconded. Motion carried. (Motion 22-188)

CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION – CITY HALL ADMINISTRATOR, GOV'T. CODE §54957

Mayor Ebinger made a motion to suspend the closed session as proper City policy steps had not been done to warrant having a closed session for a performance evaluation. Mayor Pro Tem Velador seconded. Motion carried. (Motion 22-189)

ANNOUNCEMENT OF CLOSED SESSION

There was no announcement.

DEPARTMENT HEAD UPDATES:

Chief of Police- Tony Ross, no updates.

City Hall Administrator- Jenny Coelho, said that the California Jump Start grant application has been sent to Vince Battaglia for a quick review, as the grant is due Friday, October 7, 2022. She will also be working on the PLHA grant that is due on October 30, 2022. John Pemberton is asking two contractors to have bids in for the Theater wall for the next City Council meeting.

Director of Public Works- Jose Perez was absent- no updates.

Finance Director, Will Sargent, no updates.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 6:14PM. Mayor Pro Tem Velador seconded the motion. All votes were Aye. Motion carried. (Motion 22-190)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa, City Clerk